**Pre-Tender Meeting – Minutes**

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| Project | Contract 1695006 – Road Pavement Restoration Works |
| Location | Cumnock Showgrounds Pavillion |
| Date | 12 June 2024 |
| Time | 9.00am |

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| Attendees |  |
| Mark Ellis – Cabonne Shire Council | Ryan Fagg – Stabilised Pavements |
| Ashley Higman – Shepherd Services | Luke Hume – RoadWorkx |
| Asad Satti – Shepherd Services | Ryan Piek – RoadWorx |
| Alan Pill – Durack Civil | Nathan Bracken – Fulton Hogan |
| Craig Lieschke – Country Wide Asphalt | Mark Smee – Connor Earth Moving |
| Jack Gulbee – Country Wide Asphalt | Shane Sattler – S&K Contracting |
| **Apologies** |  |
| Ben Howard – Benefit Projects and Consulting |  |

| Item | Description | Action |
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| 1 | Introductions | Noted |
| 2 | Contract Context | Noted |
| 3 | Contract Overview – General | Noted |
| 4 | Contract Overview – Budget | Noted |
| 5 | Contract Overview – Work Type | Noted |
| 6 | Contract Overview – Tender/Contract Timeframes | Noted |
| 7 | Contract Pricing – Attachment 2 | Noted |
| 8 | Contract Pricing – Attachment 3 | Noted |
| 9 | Contract Assessment | Noted |
| 10 | Contract Operation – General | Noted |
| 11 | Contract Operation – Provisional Items | Noted |
| 12 | Contract Operation – Pricing Schedule Items | Noted |
| 13 | Contract Operation – Material Supply | Noted |
| 14 | Contract Changes – Document Changes | Noted |
| 15 | Tender Period – Tender Instructions | Noted |
|  | **Questions** |  |
|  | Questions raised at meeting with agreed answers. |  |
| 1 | Compaction level/scale required?  Compaction in accordance with the requirements of Section 1141 Flexible Pavement Base and Subbase, Acceptance of Compaction. | Noted |
| 2 | Trial patches to be completed?  Yes | Noted |
| 3 | Removal of pavement and other material from the road to facilitate works?  Council will nominate location for material to be taken to which is in the vicinity of the work sites/package area. | Noted |
| 4 | Environmental controls for low lying areas?  Environmental controls and sedimentation requirements for all areas are in accordance with the requirements of Sections 0173 Environmental Management and 1102 Control of Erosion and Sedimentation. | Noted |
| 5 | Increase in treatment depth for insitu stabilisation and patch repair treatments?  Additional Attachment 2 Pricing Schedule items added 3.1.7 and 3.2.8. Rate for increase in treatment depth of 50mm | Addenda Issued |
| 6 | Linemarking installation?  Linemarking work to be completed in accordance with the specification via two visits. Replace centreline and edge lines where present. | Noted |
| 7 | Granular pavement material type?  Material specification in accordance with the requirements of Section 1141 Flexible Pavement Base and Subbase, Acceptance of Compaction. | Noted |
| 8 | Defects liability period?  12 months following completion of works package. | Noted |
| 9 | Guidepost replacement?  Rate for the replacement of guideposts if needed with the approval of Superintendents Representative. | Noted |
| 10 | Betterment works?  Works package(s) for additional works currently under assessment. If betterment works are approved, work packages will be released to Contractors for consideration and pricing confirmation. | Noted |
| 11 | Work sites map?  Council is not able to provide in depth details of individual worksites as many have not yet been approved. Attached is a map detailing currently identified worksites. The map is provided for information purposes only. | Map Attached |
| 12 | Access to water?  Council has sites across the shire where water can be accessed. Details of relevant locations will be provided to the package contractor. | Noted |
| 13 | Stockpile sites?  Council has material storage stockpile sites across the shire. Details of relevant locations to be provided to package contractor. | Noted |
| 14 | Provisional Sum item value?  Value of the Provision Sum dayworks item is $100,000 per works package. This can only be expended with Superintendent Representative approval prior to commencement of work. | Noted |
|  | **General Information** |  |
| 1 | Panel contract with AS 4000 General Conditions of Contract  Method of payment is schedule of rates |  |
| 2 | Tenderers to price   * Attachment 2 – Provisional Quantity items; * Attachment 2 – Pricing Schedule items; and * Attachment 3 – Schedule of rates for additional works.   Tenderers must price all schedule items. Council will assess the overall value for money prior to awarding a works package. |  |
| 3 | Contract Overview  1. Adequate allowance to manage Overheads, Safety, Traffic, Services, Environment & Quality.  2. Stabilisation **150mm depth @ 2% (70/30 FAB)** in accordance with the specification.  **Note there is an addition to treatment types and pricing schedule items with the inclusion of a 70/30 Slag/Lime binder option.**  3. Insitu-stabilisation treatment to include 50mm allowance for top up gravel (sourced from the nominated council pit.  4. Reinstatement of spray seal, including seal design (20/10 double double) to be placed on constructed pavements.  5. Reinstatement of linemarking. |  |
| 4 | Contact Person – Ben Howard  [mark.ellis@cabonne.nsw.gov.au](mailto:mark.ellis@cabonne.nsw.gov.au) 02 6392 3200 |  |
| 5 | **Tender Closing**  12.00 noon AEST  Wednesday 26 June 2024 |  |