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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1581238

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER'S REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATION OF INTEREST - 2023 - 1581240

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER'S REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS OF POLITICAL DONATION

REPORT IN BRIEF

Reason For Report	To allow for an opportunity for Councillors to declare any Political Donation received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1581242

RECOMMENDATION

THAT any political donations be noted.

GENERAL MANAGER'S REPORT

A call for declarations of any political donations.

ITEM 4 - TRANSPORT INFRASTRUCTURE UPDATE

REPORT IN BRIEF

Reason For Report	To provide the committee members an update within the Transport Infrastructure department.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	2.2.1.1a - Undertake road maintenance and routine activities.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\MEETINGS\OPERATIONS MEETINGS - 1581458

RECOMMENDATION

THAT the information be noted.

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

The following report provides an update on major projects up to the end of July 2023.

Four Mile Creek Road

- EPA-RW claim is sitting with TfNSW for approval
- Tender report considered at the July Council meeting
- Awaiting TfNSW endorsement of Council's preferred tenderer before awarding the tender.
- Works expected to commence in September 2023.

Cargo Road – (2.8km from Barragan Road)

Project Scope:

1. Road widening with 200mm overlay, 9m formation and 8m seal.
2. Define drainage systems, tree vegetation and heavy patching of the subbase if needed.

Tree/Vegetation work has commenced. Heavy Patching will commence in Spring.

Cargo Road – East End

Tree and veg clearing clearing to commence 07 August 2023.

Project Scope:

The project scope will involve the following works:

1. Remove non-native shrubs and trees less than 300mm in diameter in clearance zone and 2m behind guardrails. Trim/remove hazardous trees as required. Stumps to be ground off at ground level and non-natives chemically controlled.
2. Clean inlet/outlet of culvert and drains 20m either side of culvert.
3. Clean road shoulder and behind guardrail.
4. Clean table drain and road shoulder (in selected areas).

The work will be completed in 2 stages:

1. Stage 1 – Orange/Cabonne boundary to Boree Lane.
2. Stage 2 – Boree Lane to Greening Lane.

Cargo Road Rehab (Coffee Hill section)

Project Scope:

1. Widening of a 200m section of Coffee Hill from a 7m pavement to a 9m pavement with 1m table drains on either side.
2. Excavation of the existing pavement on Coffee Hill for a length of 200m to a depth of 800mm.
3. Clean road shoulders, table drains and behind guardrails/safety barriers to correct water pooling issues.
4. Widen shoulder in the Orange bound lane to create a safer entrance into 2136 Cargo Road.
5. Widen shoulder in the Orange bound lane to create a safer pull over bay opposite Greening Lane.
6. Apply a 50-75mm overlay of DGB20mm across the whole project length, stabilise with a 2% of 70/30 slag/lime to a depth of 200mm.
7. Seal with a 20/10 seal and line mark as required.

Canomodine Lane Bridge

- Bridge Knowledge report received, includes comparative cost of alternative options.
- Submission to TfNSW to be prepared.
- Tender documents to be prepared – aiming to call Tenders by mid to late August 2023.
- Aim for project commencement in early November 2023, with completion by end of June 2024.

Nyrang Creek Bridge

- Bridge Knowledge report received, includes comparative cost of alternative options.
- Submission to TfNSW to be prepared.
- Tender documents to be prepared – aiming to call Tenders by mid to late August 2023.
- Aim for project commencement in early November 2023, with completion by end of June 2024.

Pinecliffe Road Causeway

- Awaiting report by Bridge Knowledge
- Road is currently closed due to damage.

Longs Corner Road (Stage 2)

Project Scope:

1. Rehabilitate and widen to 8m formation and 7m seal.

2. Define drainage systems, tree vegetation and heavy patching of the subbase if needed.

2.4km has been completed. A further 2.4km will commence in spring.

Washpen Creek Bridge

- Tenders have closed – 4 submissions received.
- Tender assessment underway and report being prepared for August 2023 Council meeting.
- Contract should be executed in early September. Detailed design phase from September to December 2023. On-site works to commence in early 2024.

Peak Hill Road Upgrade – Roads of Significant Importance (ROSI)

Project is still under the 90-day Federal Government review.

Footpaths in Cabonne

Project Scope includes:

- a. Excavation at identified locations:
 - i. Noble Street Eugowra – Pye to Oberon Streets.
 - ii. Tilga Street, Canowindra – Flanagan to Ferguson Streets.
 - iii. Ross Street, Canowindra – Tilga Street to school access.
 - iv. Taylor Street, Cudal – Main Street to Swinging Bridge.
 - v. McLaughlin Street, Cumnock – Obley Street to sporting oval access.
 - vi. Cudal Street, Manildra – Pre-School to Derowie Street.
 - vii. Orange Street, Manildra – Parkes to Loftus Streets plus connection to towards school on Loftus Street, Orange to Derowie Streets.
 - viii. Phillip Street, Molong – Smith to Wellington Streets missing link.
 - ix. Wellington Street, Molong – Phillip to Edward Street missing link.
 - x. Gidley Street, Molong – Molong to Wellington Streets.
 - xi. Forbes Street, Yeoval – St Columbas to Pedestrian bridge.
 - xii. Long Point Road, Mullion Creek – Bevan to Bevan.
- b. Construction of concrete footpath amenity at identified locations.
- c. Rehabilitate concrete footpath construction locations.
 - Tender is closed 02 August 2023.
 - A report will be prepared for August 2023 council meeting.

- Contractors should be able to commence works in early September 2023 with the aim of completing all projects by the end of 2023.

Flood and Storm Repairs

Storm Damage repairs have been undertaken in the below locations since the November 2022 flood event:

Sugarloaf Lane	Quarry Road
Coates Creek Road	Warraderry Way
Mackeys Creek Road	Burdett Road
Old Bocobra Road	Miners Lane
Toogong Cemetery Road	Wicks Street
Cable Street	Square Road
Bowen Lane	Eulimore Road
Nanami Lane	Baghdad Road
Fish Fossil Drive	Healeys Road
Pauls Lane	Levena Road
Parkes Street	Nangar Road
Monaghans Road	Moorbel Drive
Cudal Footbridge	Traves Lane
Battery Lane	Mousehole Lane
McMurrays Road	McLachlan Lane
Deaths Lane	Battye Lane
Mostyn Lane	Mitchells Lane
Gumble Road	Loombah Road
Sandy Creek Road	Garra Road
End Street	Thistle Street
Amaroo Road	Old Yullundry Road
Pinecliffe Road	Williams Street culvert
Randall Street	Cudumble Road
George Street	Kite Street
Euchareena Road	Riddell Street
Eurimbla Road	Edward Street
Norah Creek Road	Marsden Street
Stuart Street	Banjo Paterson Way
Buckland Street	Deight Street
Ganoo Street	Lower Lewis Ponds Road
Rocky Ponds Road	South Street
Pecks Road	Munro Road
Old Eurimbla Road	Jason Street
Cargo Road	

Molong Main Street Project – Stage 1

- Bollards have been installed
- Painting of the edge of the traffic islands and installation of reflectors on the yellow bars at the traffic island to be completed.

Molong Main Street Project – Stage 2

- Excavations completed – no rocks found.
- Walls have been concreted in.
- Strata vault installed and filled with topsoil.
- First section of the roof has been concreted.
- Second traffic island will be concreted this week.
- Some pavers delivered to site and paving due to commence at the end of this week (04 August 2023).



Molong Main Street Project – Stage 1 and 2

Gravel Resheeting

Locations identified:

- Woods Road, Orange
- Livermore's Lane
- Byng Road, Byng
- Gowan Road, Orange
- Long Point Road, Mullion Creek
- Lockwood Road Canowindra
- Scenic Drive, Manildra
- Monaghans Road, Manildra
- Nanami Lane, Canowindra

Work plans are being finalised for each location.

East Area of Cabonne

Works completed has included:

Patching Crews:

Local Roads (Cold Mix)

- Spring Glen Road
- Rowlands Close
- Strathnook Lane
- Weemilah Place
- White Hill Lane
- Spring Terrace Road
- Spring Hill Road
- Borenore Road
- Nashdale Lane
- Vittoria Road
- Forest Reefs Road
- Orchard Road

Local Roads Tree Veg (by hand)

- Spring Terrace Road
- Waldergrave Road

Regional Roads (Cold Mix)

- Burrendong Way
- Cargo Road

Regional Roads (Tree Veg)

- Cargo Road

Regional Road (Guideposts)

- Cargo Road

South Area of Cabonne

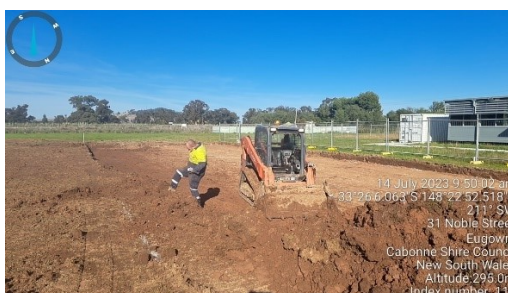
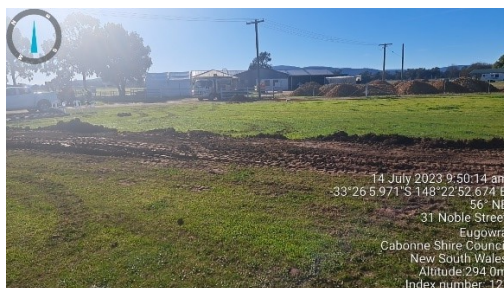
Patching

Works completed have included:

- Davys Plains Road
- Cargo Road
- Canowindra Streets
- Nangar Road
- Warraderry Way
- Casuarina Drive
- Eugowra Streets
- Paytons Bridge Road
- Manildra Streets
- Gumble Road

Other works completed have included:

- Carpark for Eugowra Pre-School





- Upgrade a section of Trave Lane.
- Maintenance Grading – Janelli Lane & Nanami Lane; also continuous grading of a soft area on Lockwood Road.
- Gravel resheeting on Cahill Road using the millings from John Grant Bridge.
- Hot mixing on John Grant Bridghe has restarted; intersection of Tilga Street and Ferguson Street next.
- Inspections and general maintenance repairs to state road network which now includes Packham Drive.

North Area of Cabonne

Works completed include:

- Belgravia rehab job – 1km drainage work.
- Heavy Patching on Euchareena Road, Belgravia Road, Rotary Park Molong, Molong Rec Ground entrance.
- Tree Veg work on Strathmore Lane, Edward Street Molong.
- Cold Mix Patching on Euchareena Road, Molong Streets, Gumble Road, Baldry Road.
- Gumble Road – drainage work.
- Burgoon Lane – Drainage work.
- Maintenance Grading – Bocobra Road, Windus Road, Rutherford Road
- Repairing boghole on Euchareena Road.



Work on Euchareena Road

- Call out to a power pole that had been hit by a semi on the corner of the Mitchell Hwy and Euchareena Road. Crews worked through until 9.30pm at night controlling traffic whilst the poles were replaced.



Essential Energy Crews on site at power pole incident



Belgravia Road – Getting ready for stabilization



Heavy Patching at Molong Rec Ground Entrance

ITEM 5 - DRAFT ROAD VERGES POLICY

REPORT IN BRIEF

Reason For Report	To endorse the draft Road Verges Policy for presentation to full Council.
Policy Implications	New Policy
Budget Implications	Nil
IPR Linkage	2.2.2.1a - Undertake footpath routine maintenance.
Annexures	1. Draft - Roads Verges Policy ↓
File Number	\\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\MEETINGS\OPERATIONS MEETINGS - 1583191

RECOMMENDATION

THAT the Committee endorse the draft Road Verges Policy for presentation to a future Ordinary meeting of Council.

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

Cabonne Council is responsible for the management of over \$437M in transport assets across a road network of 1,993km. Contained within this network, Council assumes responsibility for the road verges for these roads, including the footpath and kerb infrastructure contained within them.

A Road Verges Policy provides direction and guidance to the extent of administration and maintenance undertaken for road verges of which it manages.

The objectives of this policy are to define:

- a) Extent of maintenance undertaken within road verges, including kerb and footpath infrastructure
- b) Under its authority, the administration and management of public road verge and infrastructure contained within the verge
- c) Prioritisation of new footpath construction
- d) Contributions towards new construction for footpath and kerb.

The draft policy provides that Council will employ a reactive approach to defects occurring on road verges through response to complaints received.

However, there are certain Maintenance activities that Council will not undertake on road verges, including:

- Mowing in front or adjacent to privately owned or operated properties
- Weeding, unless a declared noxious weed recognised within Council's weed eradication program

- General maintenance of private structures, gardens or sculptures within the road reserve

Private parties may undertake work on Council road reserves subject to consent being given by Council including:

- Modification to existing civil infrastructure
- Establishment of gardens, sculptures or other modifications

Council will maintain an asset register of all footpath and kerb assets which will be utilised to determine operational, maintenance and capital infrastructure requirements. Footpath network expansion will be prioritised in accordance with Council's adopted Pedestrian Access Mobility Plan.

Under this draft policy, it is proposed to seek a contribution from owners of land adjacent to the new footpath and kerb construction projects. This provision is enabled under sections 217 of the Roads Act 1993, which reads;

"217 Roads authority may recover cost of paving, kerbing and guttering footways

- (1) The owner of land adjoining a public road is liable to contribute to the cost incurred by a roads authority in constructing or paving any kerb, gutter or footway along the side of the public road adjacent to the land.*
- (2) The amount of the contribution is to be such amount (not more than half of the cost) as the roads authority may determine.*
- (3) The owner of land the subject of such a determination becomes liable to pay the amount determined on receiving notice of that amount.*
- (4) This section does not apply to the renewal or repair of any paving, kerb or gutter in respect of which contributions have previously been paid and does not apply to the Crown as regards public open space.*
- (5) In this section, a reference to a gutter includes, in the case of a roadway that is laid to the kerb in a permanent manner, a reference to such part of the roadway as is within 450 millimetres of the kerb"*

This provision is provided within the Roads Act in acknowledgement that financial constraints of a Council may be prohibitive to expanding the road network to meet requests of property owners, and in recognition that such infrastructure increases property sales.

Proposed through this draft policy, the following table provides how this contribution would be applied:

Situation	Contribution
Direct frontage	Length of the direct frontage to the street at 50% of the construction rate

Corner block	Length of the direct frontage to the street at 50%, plus the side street at 25% of the construction rate
Condition of development consent	Full cost to development

Council does not currently maintain a construction rate within its fees and charges documents for footpath and kerb construction. If this provision of the Road Verges Policy is to be applied, the current fees and charges will need to be amended to reflect the applicable rate.

The charging of this contribution is at the discretion of Council, and is not mandatory under the Roads Act 1993.

A primary argument to seeking the contribution is the ability to reduce Council contributions, thus affording opportunity to direct funding to other projects or, increase the length of footpath/kerb to be constructed with the available budget.

The counter argument is that Council actively seeks funding from state and federal governments to assist in the construction of footpath infrastructure, and this contribution should cancel out property co-contributions.

Opinion is sought from the Committee for consideration by the Council for this policy.



ROAD VERGES POLICY

STRATEGIC POLICY

Responsible Department: Cabonne Infrastructure

Responsible Section: Transport Infrastructure

Responsible Officer: Department Leader Transport Infrastructure

Objective

Cabonne Council is required to define the limits of management and administration it will undertake on the assets within its road reserves for which it is the responsible authority. The objectives of this policy are to define:

- a) Extent of maintenance undertaken within road verges, including kerb and footpath infrastructure
- b) Under its authority, the administration and management of public road verge and infrastructure contained within the verge
- c) Prioritisation of new footpath construction
- d) Contributions towards new construction for footpath and kerb.

Introduction

Cabonne Council is responsible for the management of over \$437M in transport assets across a road network of 1,993km. Contained within this network, Council assumes responsibility for the road verges for these roads, including the footpath and kerb infrastructure contained within them.

This Road Verges Policy provides direction and guidance to the extent of administration and maintenance undertaken for road verges of which it manages.

Application of this policy does not extend to public or private parties with authority to operate and maintain utility and telecommunications services in accordance with State and Federal legislation.

Policy

Management of Road Verges

Cabonne Council will undertake management of road verges to which it has been designated as the Roads Authority in accordance with the Roads Act 1993, the Local Government Act 1993 and the Civil Liability Act 2002.

Council will employ a reactive approach to defects occurring on road verges through response to complaints received. Maintenance activities that Council will not undertake on road verges include:

- Mowing in front or adjacent to privately owned or operated properties
- Weeding, unless a declared noxious weed recognised within Council's weed eradication program
- General maintenance of private structures, gardens or sculptures within the road reserve

Maintenance activities within the road reserve involving mowing or upkeep of the road verge in a neat and tidy condition will not require consent from Council.

Private parties may undertake work on Council road reserves subject to consent being given by Council including:

- Modification to existing civil infrastructure
- Establishment of gardens, sculptures or other modifications

Works required by Council to remediate or make good any damage to road reserves from unauthorized works or dumping may be undertaken at the cost of the responsible party for undertaking the unauthorized work.

Footpaths and Cycleways

Council will maintain an asset register for all footpaths as Council managed infrastructure. The register will be utilised to determine operational, maintenance and capital infrastructure requirements for the footpath network

Council will provide a maintained footpath network according to the footpath assets register, within the limit of funds available in Council's Operational Budget.

Construction of new footpath will be considered on the basis of available funding within Council's Operational Budget, Long Term Financial Plan, and prioritised by the Pedestrian/Bike Access and Mobility Plans.

Council will seek contribution from owners of land adjacent to the construction of new footpath in accordance with the Roads Act 1993 No. 33 (s.217) on the basis of the following schedule

Situation	Contribution
Direct frontage	Length of the direct frontage to the street at 50% of the construction rate
Corner block	Length of the direct frontage to the street at 50%, plus the side street at 25% of the construction rate
Condition of development consent	Full cost to development

Footpath construction rate is the rate stated in Council's Fees and Charges Policy for the year of construction

Kerb and Gutter

Council will maintain an asset register for all kerb and gutter recognised as Council managed infrastructure. The register will be utilised to determine operational, maintenance and capital infrastructure requirements for the kerb and gutter network

Council will provide a maintained kerb and gutter network according to the footpath assets register, within the limit of funds available in Council's Operational Budget.

Expansion of the kerb and gutter networks within townships will be considered on request of property or business owners. Council when considering these requests will factor:

- Project within a town or village masterplan
- Addressing of pedestrian/vehicle safety concerns
- Addressing of stormwater drainage concerns
- Available budget to undertake required works
- Improvement/benefit to amenity of the area

Council will seek contribution from owners of land adjacent to the construction of new kerb and gutter in accordance with the Roads Act 1993 No. 33 (s.217) on the basis of the following schedule

Situation	Contribution
Direct frontage	Length of the direct frontage to the street at 50% of the construction rate
Corner block	Length of the direct frontage to the street at 50%, plus the side street at 25% of the construction rate
Condition of development consent	Full cost to development
Kerb and gutter construction rate is the rate stated in Council's Fees and Charges Policy for the year of construction	

Responsibilities (Optional)

General Manager: responsible for leading employees in their understanding of this policy and to monitor its relationships with other areas of Council activity

Deputy General Managers: responsible for leading employees in their understanding of this policy and to monitor its relationships with other areas of Council activity

Department Leaders: responsible for communicating, implementing and complying with this policy and develop procedure framework to facilitate the policies intention

Employees: responsible for implementing and complying with the policy and consider the implications for related projects and programs

Mayor and Councillors: responsible for leading discussions with the community of this policy and its intent, and receiving regular updates on its implementation

Definitions (Optional)

Road Verge: section of road reserve from the shoulder of road to the property or lot boundary. May exist with developed infrastructure or unformed. Also known as a nature strip.

Footpath: paved surfaces provided for passage of pedestrian either by foot, bicycle or other means of pedestrian transport.

Kerb and Gutter: formed open concrete drains located on road shoulders for the purpose of collection and conveyance of stormwater to appropriate points of discharge.

Road Reserve: area that is reserved that enables the construction of roads facilities for public travel. Land is referred to as public road under the Roads Act 1993, but does not necessarily refer as a physical road

References

NSW Local Government Act 1993

NSW Roads Act 1993

NSW Roads Regulation 2008

NSW Civil Liability Act 2002

Cabonne Council Local Roads Register

Cabonne Council Pedestrian Access Mobility Plan April 2020

Cabonne Council Bike Access Mobility Plan April 2020

History

Minute No.	Summary of Changes	New Version Date

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ANNEXURE ITEMS

