



8 June 2017

NOTICE OF EXTRAORDINARY COUNCIL MEETING

Your attendance is respectfully requested on **Tuesday 13th June, 2017** for an **EXTRAORDINARY MEETING** commencing at **12noon**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Stephen J Harding', written over a light blue horizontal line.

Stephen J Harding

ACTING GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Extraordinary Meeting
- 2) Mayoral Minute – General Manager
- 3) Consideration of Acting General Manager's Report
 - a) Integrated Planning & Reporting 2017/18 – Submissions
 - b) Disability Inclusion Action Plan – Submissions



COUNCIL'S MISSION

“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for Councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 843903

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

ACTING GENERAL MANAGER'S REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATION OF INTEREST - 2017 - 843905

RECOMMENDATION

THAT the Declarations of Interest be noted.

ACTING GENERAL MANAGER'S REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare any Political Donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 843906

RECOMMENDATION

THAT any Political Donations be noted.

ACTING GENERAL MANAGER'S REPORT

A call for declarations of any Political Donations.

ITEM 4 - MAYORAL MINUTE - GENERAL MANAGER

REPORT IN BRIEF

Reason For Report	To recommend that Council adopt the Mayoral Minute
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 848348

RECOMMENDATION

THAT Council adopt the Mayoral Minute.

MAYORAL MINUTE

Information will be provided on the day of the meeting.

ITEM 5 - 2017/18 INTEGRATED PLANNING AND REPORTING - SUBMISSIONS

REPORT IN BRIEF

Reason For Report	To advise Council of submissions received relating to the advertisement of the Integrated Planning and Reporting documentation.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.2.c - Engage with community to determine future needs & objectives
Annexures	1. Walk-in, Walk-out Medical Practice - Canowindra ↓ 2. Mullion Creek Hall & Recreation Reserve Trust contribution to works ↓ 3. Support for Orange Region Tourism ↓ 4. Extension of Mining Lease - Molong Limestone Quarry ↓ 5. Waste & Recycling Services for Mullion Creek ↓ 6. Rating Certificates - Fee Changes ↓ 7. Fees & Charges- rate changes to leases ↓
File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\PLANNING\INTEGRATED PLANNING AND REPORTING 2017-2018 - 843912

RECOMMENDATION

THAT Council consider any submissions that may be received.

ACTING DIRECTOR OF FINANCE & CORPORATE SERVICES' REPORT

In accordance with the Local Government Act 1993, Council's draft 2017/18 Integrated Planning and Reporting documentation was placed on public exhibition for 28 days.

Advertising in excess of the requirements of the Act informed the community of the public exhibition of the documentation and invited comments. The deadline for submissions to be received is 5pm Friday 9 June 2017.

At the time of writing this report seven submissions had been received relating to the Integrated Planning and Reporting documentation, a copy of the submissions have been attached for councillors' information.

The submission are as follows: -

1. Inclusion in the 2017/18 Operational Plan an operational task of establishing a walk-in, walk-out medical practice (including dentist) and community facility in Canowindra;
2. Contribution of \$30,000 to Mullion Creek Hall & Recreation Reserve Trust to be utilised for restoration works on the existing Mullion Creek Hall;
3. Request of \$68,000 to support the Orange Region Tourism;
4. Extension of Mining Lease for Molong Limestone Quarry - \$20,000 to come from the Limestone Quarry Reserve to enable Council to comply with the Mines Department;
5. Council provide a waste and recycling service to Mullion Creek locality through JR Richards, with a view to commence the service on 1 July 2017 and remove the recycling point located at the Mullion Creek RFS upon commencement of the waste and recycling service;
6. Rating Certificates – fee changes;
7. Fees & Charges – rate changes to leases.

Should any further submissions be received, they will be tabled for councillors' information on the day of the Council meeting.

ITEM 6 - 2017/21 DISABILITY INCLUSION ACTION PLAN - SUBMISSIONS

REPORT IN BRIEF

Reason For Report	To advise Council of submissions received relating to the advertisement of the Disability Inclusion Action Plan documentation.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.2.c - Engage with community to determine future needs & objectives
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\COMMUNITY SERVICES\SERVICE PROVISION\AGED and DISABLED SERVICES - ACCESS - 848347

RECOMMENDATION

THAT Council consider any submissions that may be received.

COMMUNITY SERVICES MANAGER'S REPORT

In accordance with the Local Government Act 1993, Council's draft Disability Inclusion Action Plan was placed on public exhibition for 28 days.

Advertising in excess of the requirements of the Act informed the community of the public exhibition of the documentation and invited comments. The deadline for submissions to be received is 5pm Friday 9 June 2017.

At the time of writing this report no submissions had been received relating to the Disability Inclusion Action Plan.

Should any further submissions be received, they will be tabled for councilors' information on the day of the Council meeting.

INTEGRATED PLANNING AND REPORTING 2017/18
COMMENT SHEET



That Council make a contribution of \$30,000.00 to the Mullion Creek Hall & Recreation Reserve Trust on the condition that the funds be utilised for restoration works on the existing Mullion Creek Hall and that the funds are to come from the Recreation & Culture Reserve.

Multiple empty horizontal lines for entering comments.

Name: Evan Webb **Date:** 26th May 2017
Address: Cabonne Council
Email: _____ **Phone:** _____

Please return any comments to any office of Cabonne Council; or post to P.O.Box 17 Molong 2866; or email council@cabonne.nsw.gov.au by 5.00pm on Friday 9 June 2017.

**INTEGRATED PLANNING AND REPORTING 2017/18
COMMENT SHEET**



Circular 19-09 issued by Office of Local Government -
 Interest of Overdue rates for 2017/18 is 7.5%
 Section 603 certificate for 2017/18 is \$80.00

Changes are required to be made to the fees and charges for 2017/2018

Name: Debbie Oades **Date:** 23/5/2017

Address: _____

Email: debbie.oades@cabonne.nsw.gov.au **Phone:** 63923217

Please return any comments to any office of Cabonne Council; or post to P.O.Box 17 Molong 2866; or email council@cabonne.nsw.gov.au by 5.00pm on Friday 9 June 2017.

Checked in/ld 7/6/17

Debra Oates

From: Office of Local Government <olg@olg.nsw.gov.au>
Sent: Thursday, 18 May 2017 4:10 PM
To: Debra Oates
Subject: Council Circular 17-09 Information about Rating 2017-18



**Office of
Local Government**

STRENGTHENING LOCAL GOVERNMENT

[SUBSCRIBE](#)[PRINT](#)[FORWARD](#)**Council Circular**

18 May 2017

17-09 Information about Rating 2017-18

Circular Details	Circular No 17-09 / 18 May 2017 / A545888
Previous Circular	15-14 , 14-06 , 13-12
Who should read this	Councillors / General Managers / Council staff
Contact	Performance Team (02) 4428 4100
Action Required	Information / Council to Implement
PDF version of Circular	17-09

What's new or changing

- The maximum Boarding House Tariffs and maximum interest rate chargeable on overdue rates and charges for 2017-18 has been determined.
- Section 603 Certificate fee for 2017-18 has been determined.
- The statutory limit on the maximum amount of minimum rates for 2017-18 has been determined.

What this will mean for your council

- Councils should incorporate these determinations into their 2017-18 rating structures and Operational Plan Statement of Revenue Policies.

Key points

Boarding House Tariffs 2017-18

- In accordance with section 516 of the Local Government Act 1993 (the Act), it has been determined that for the purpose of the definition of 'boarding house' and 'lodging house', the maximum tariffs, excluding GST, that a boarding house or lodging house may charge tariff-paying occupants are:
 - a) Where **full board and lodging** was provided:
 - \$372 per week per room for single accommodation; or
 - \$616 per week per room for family or shared accommodation.
 - b) Where **less than full board and lodging** is provided:
 - \$249 per week per room for single accommodation; or
 - \$413 per week per room for family or shared accommodation.

Maximum Interest on Overdue Rates and Charges

- In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the **2017-18 rating year will be 7.5%**.
- The methodology used to calculate the interest rate is the Supreme Court methodology (the Reserve Bank cash rate plus 6%), rounded to the nearest half per cent of the maximum interest rate for the previous year. The cash rate used for the purposes of the maximum interest rate for local government is based on the rate as at 8 February 2017.

Notice giving effect to these decisions was published in the NSW Government Gazette No 54 of 12 May 2017.

Section 603 Certificate

Under section 603 of the Act, councils may issue a certificate as to the amount (if any) of rates, charges, etc., due or payable to the council for a parcel of land. Section 603(2) states the application must be accompanied by the approved fee. In accordance with the approved methodology, the approved fee for 2017-18 is determined to be **\$80**.

- This determination applies to the issuing of a certificate for the matters specified in section 603(3) of the Act.
- Where a council offers to provide other information as an optional service, the council is not prevented from separately determining an approved fee for that additional service.
- Furthermore, a council is not prevented from determining approved fees for additional services required by an applicant for the expedited processing of a section 603 Certificate.

Statutory limit on the maximum amount of minimum rates

Following a recommendation by IPART, clause 126 of the Local Government (General) Regulation 2005 has recently been amended, so as to provide:

- Under section 548(3)(a) of the Act the maximum amount of a minimum ordinary rate to be **\$514** for 2017-18 (This increase is the same level as the rate-peg limit of 1.8% for 2016-17);
- Under section 548(3)(b) of the Act the maximum amount of a minimum special rate will remain at \$2.

Where to go for further information

- The NSW Legislation website at: www.legislation.nsw.gov.au

Tim Hurst
Acting Chief Executive

STRENGTHENING LOCAL GOVERNMENT

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Veronica Windus

From: Veronica Windus
Sent: Wednesday, 7 June 2017 2:08 PM
To: Linda Milne; Robyn Loud
Cc: Evan Webb
Subject: Changes to Fees and charges

Linda,

The following changes will go before the next Council meeting to be approved. Once approved can you ensure the changes are made in the software and a new printable versions is made available.

Item 4.04 Cordens Store Rental – increase by CPI to \$1.32
Item 4.04 Cordens Store Electricity – increase by CPI to \$6.45 (rounded)

Item 4.06 Mine Effluent Pipeline – remove
Item 4.06 Rutherford Road, Molong change to \$110

Item 1.01 Interest on Arrears of Rates and Charges – change to 7.5%
Item 2.01 Section 603 Certificate change to \$80

Robyn please ensure you are using CPI as 2.1% for charges you may raise in 17/18.

Thanks
Veronica

Veronica Windus
Acting Finance Manager
Veronica.Windus@cabonne.nsw.gov.au
(02) 6392 3212



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Molong NSW 2866
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Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Unit	GST
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4.04 – Property Rentals

NOTE: Staff housing has been reviewed according to current market values and taking into consideration that housing is input taxed, even though housing is not directly subject to GST

Cudal Community Children's Centre		\$1 on demand	Per Annum	N
Office in Gaskill St Premises (for public rental) non Council use (as valued by local agent (March 2010)	\$110.00	\$110.00	Per Week	Y
No CPI				
Cumnock War Memorial Hall (Cumnock Pre-school responsible for all maintenance)		Nil	Per Annum	N
Canovindra Scout Hall (Men's Shed Project) Renewed 2010 existing lease conditions continue		Nil	Per Annum	N
Molong Guide Hall – Molong Community Church (Crown Land Licence expires 30/9/2024)	\$480.00	\$490.00	Per annum	Y
Molong Caravan Park Caretakers Cottage	\$288.00	\$288.00	Per Week	N
Cordons Store Cudal (Cabonne Food Wine & Cultural Centre) Rental	\$1.30	\$1.30	Per Week	Y
Cordons Store – Electricity	\$6.30	\$6.30	Per Day	Y

No rounding both CPI

Spotting mistake - Cordons Store as previous should be CPI

entals

ng Filtration Plant – NSW Fire Brigades	\$144.20	\$147.00	Per Annum	Y
on	\$243.00	\$248.00	Per Day	Y
round condition (refundable)	\$608.00	\$621.00		Y
Bank Street Molong – Street Stalls	\$11.00	\$11.00		Y
Bank Street Molong – Raffles	\$5.50	\$5.50		Y

DRAFT

4.06 – Council Land/Reserves

Lease / Licence Agreements subject to Tender Renewal

Increase nominally if agreements allow

Cumnock Memorial Pk – Bowling Club (no lease in place – ongoing)	\$98.00	\$100.00	Per Annum	Y
Cumnock-Golf Club Old Police Paddock and Reserve (no lease in place – ongoing)	\$98.00	\$100.00	Per Annum	Y
Part Molong Cemetery (part 7300 DP1150695)	\$108.00	\$108.00	Per Annum	Y
Eugovra Sewerage Treatment Plant	33% of the return of farming activities			Y
	Last YR Fee 33% of the return of farming activities			
Orange Pistol Club DP 248314 (expires 30/6/2026)	Annual Rates levied			N
Canovindra Historical Society & Museum Inc (expires 27/2/2025)	\$2.00 plus 50% of sewerage rate and \$50.00 towards water rate plus 3% p/a inc		Per Annum	Y

On demand

continued on next page ..

Name	Year 16/17 Last YR Fee (incl. GST)	Year 17/18 Fee (incl. GST)	Unit	GST
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4.06 – Council Land/Reserves [continued]

Canowindra Sub Division 1/828007 + 66% of Rates Assess A97410 (Debtor 70106) Verbal Agreement Doc ID 627691	\$697.90	\$712.60	Per Annum	
Yeoval Historical Society – O'Hallorans Cottage (expires 30/9/2026) On demand	\$2.00	\$2.00	Per Annum	
Yeoval Recreation Ground – Bowling Club R16 (expires 23/8/2020 commenced 2000 plus CPI)	\$213.00	\$217.00	Per Annum	
Cargo RFS – Reserve 71367 (Old Cargo CWA Hall) – Crown Land Licence New lease to 31/08/2024	\$474.00	\$484.00		
Rutherford Road, Molong – Pipeline (70101) 5 Yrs Due 2020	\$140.00	\$140.00	Fer 5 Years	Y

*Rutherford
is a pipeline
+ \$110
manually changed*

4.07 – Lease – Road Reserves

Mine Effluent Pipeline 70176 (Card File) Subject to variation in accordance with the provisions of the lease	\$870.11	\$870.00		
Silver Street 5 years commencing (70162) Subject to GST	\$130.00	\$130.00		
MR61 adjacent to "Cimbria" (Debtor 71639) Subject to GST Transitional Provisions	\$40.00	\$40.00		
Part Silver Street (Pipeline) (Debtor 70108)	\$40.00	\$40.00		
South Bowen Park Rd to Bowen Park Rd Subject to GST Transitional Provisions	\$40.00	\$40.00		
Bridge Street, Cudal Subject to Tender Annually	\$130.00	\$130.00		
Alongside 4/584070 Road Reserve (Debtor 71329) 5 year lease	\$143.00	\$143.00		Y
Canowindra/Cargo Road (Pipeline) (Debtor 71790) 5 year fee – Due 2020	\$110.00	\$110.00		Y
Merga Street Cudal (Pipeline) (Debtor 71333) 5 year fee – Due 2018	\$95.00	\$95.00		Y
Crossing Cranberry/Toogong Road (pipeline) 5 year fee	\$95.00	\$95.00		Y
Part Lane Bowd's Lane and Eugowra Road (Debtor 70318) 5 year fee – Due 2017	\$95.00	\$95.00		Y
Crossing Gumble/Manildra Road (Pipeline) (Debtor 71330) 5 year fee – Due 2017	\$95.00	\$95.00		Y
Pipeline Crossing Boree Lane (ceases 5/2008) 5 year fee – Due 2018	\$95.00	\$95.00		Y

DRAFT

*864.22 - Base Rate \$765.00 + current CPI. No Rounding
864.22
16/17*

continued on next page ..

Veronica Windus

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Sent: Wednesday, 7 June 2017 2:08 PM
To: Linda Milne; Robyn Loud
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