



21 October 2016

### **NOTICE OF ORDINARY COUNCIL MEETING**

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 25 October, 2016** commencing at **2.00pm**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to read "Stephen J Harding". The signature is written in a cursive style with a large loop at the end.

Stephen J Harding

**ACTING GENERAL MANAGER**

### **ORDER OF BUSINESS**

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of Acting General Manager's Report
- 4) Resolve into Committee of the Whole
  - a) Consideration of Called Items
  - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

## **ATTENDEES – OCTOBER 2016 COUNCIL MEETING**

2pm

Students from St Edward's Primary School Canowindra

Katie Fulwood – Youth of the Month October 2016

Katie Townsend – Youth of the Month September 2016

Candidate for the Orange by-election

- Bernard Fitzsimons (Country Labor)
- Scott Munro (Independent)
- Philip Donato (Shooters & Fishers party)



### **COUNCIL'S MISSION**

*“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”*

### **COUNCIL'S VISION**

*Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.*

TABLE OF CONTENTS

ITEM 1	APPLICATIONS FOR LEAVE OF ABSENCE .....	4
ITEM 2	DECLARATIONS OF INTEREST .....	4
ITEM 3	DECLARATIONS FOR POLITICAL DONATIONS.....	5
ITEM 4	MAYORAL MINUTE - APPOINTMENTS.....	5
ITEM 5	COMMITTEE OF THE WHOLE .....	6
ITEM 6	GROUPING OF REPORT ADOPTION.....	7
ITEM 7	CONFIRMATION OF THE MINUTES .....	8
ITEM 8	AUSTRALIA DAY 2017 .....	9
ITEM 9	SALE OF LOTS 1-5 DP1187720 MANILDRA.....	10
ITEM 10	INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN FIRST QUARTER REVIEW .....	11
ITEM 11	E-TRAFFIC COMMITTEE MEETING .....	12
ITEM 12	PECUNIARY INTEREST RETURNS 2016 .....	13
ITEM 13	YEOVAL ANNUAL SHOW 2017 .....	14
ITEM 14	REQUESTS FOR DONATIONS .....	17
ITEM 15	QUARTERLY BUDGET REVIEW .....	18
ITEM 16	DEVELOPMENT APPLICATION 2016/153 GREENHOUSES AND PACKING SHED UPON LOT 496 DP 1095508 LAND ALSO KNOWN AS 621 CANOBOLAS RD, CANOBOLAS .....	19
ITEM 17	REQUEST TO REZONE LAND - GUMBLE HALL.....	33
ITEM 18	REQUEST FOR ADDITIONAL BUDGET - PLANNING LEGAL EXPENSES.....	37
ITEM 19	ADDITIONAL FUNDING TO COMPLETE WORKS AT THE COMMUNITY RECYCLE CENTRE AT THE MANILDRA WASTE MANAGEMENT FACILITY.....	38
ITEM 20	INCREASED MAINTENANCE COSTS AT COUNCIL CEMETERIES.....	39
ITEM 21	QUESTIONS FOR NEXT MEETING.....	40
ITEM 22	BUSINESS PAPER ITEMS FOR NOTING .....	41
ITEM 23	MATTERS OF URGENCY .....	42
ITEM 24	COMMITTEE OF THE WHOLE SECTION OF THE MEETING...	42

CONFIDENTIAL ITEMS

*Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to*



*the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:*

**ITEM 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING**

*Procedural*

**ITEM 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE MEETING**

*Procedural*

**ITEM 3 SECTION 18A WEEDS NOTICES**

*(e) information that would, if disclosed, prejudice the maintenance of law*

**ITEM 4 WATER ACCOUNT 4597002007 REQUEST FOR CONSIDERATION OF COSTS**

*(b) matters in relation to the personal hardship of a resident or ratepayer*

**ITEM 5 WATER ACCOUNT 820020006 REQUEST FOR CONSIDERATION OF COSTS**

*(b) matters in relation to the personal hardship of a resident or ratepayer*

**ITEM 6 SUCCESSFUL GRANT APPLICATION FOR AGE OF FISHES FOSSIL RESEARCH AND STORAGE FACILITY**

*(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it*

**ITEM 7 CANOWINDRA CARAVAN PARK**

*(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it*

**ITEM 8 GOODS AND SERVICES TENDER 2016-2018**

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business*

**ITEM 9 GRAVEL CRUSHING CONTRACT 2016-2018**

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business*

**ITEM 10 GRAVEL RESHEETING CONTRACT 2016/2017**

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business*

**ANNEXURE ITEMS**

<b>ANNEXURE 7.1</b>	<b>SEPTEMBER 27 2016 ORDINARY COUNCIL MINUTES .....</b>	<b>44</b>
<b>ANNEXURE 7.2</b>	<b>OCTOBER 11 2016 EXTRAORDINARY COUNCIL MINUTES .....</b>	<b>70</b>
<b>ANNEXURE 7.3</b>	<b>OCTOBER 13 2016 EXTRAORDINARY COUNCIL MINUTES .....</b>	<b>77</b>
<b>ANNEXURE 10.1</b>	<b>IP&amp;R FIRST QUARTER REVIEW.....</b>	<b>82</b>
<b>ANNEXURE 11.1</b>	<b>E-TRAFFIC COMMITTEE 2016 09 - MINUTES.....</b>	<b>127</b>
<b>ANNEXURE 14.1</b>	<b>CUDAL COMMUNITY CHILDRENS CENTRE - REQUEST FOR DONATION FOR EVENT .....</b>	<b>129</b>
<b>ANNEXURE 14.2</b>	<b>CUDAL MILO CRICKET REQUEST DONATION TO BUY EQUIPMENT.PDF .....</b>	<b>130</b>
<b>ANNEXURE 15.1</b>	<b>QUARTERLY BUDGET REVIEW.....</b>	<b>132</b>
<b>ANNEXURE 16.1</b>	<b>2016/153 DRAFT CONDITIONS OF CONSENT .....</b>	<b>145</b>
<b>ANNEXURE 16.2</b>	<b>SITE PLAN.....</b>	<b>157</b>
<b>ANNEXURE 16.3</b>	<b>ELEVATIONS GREENHOUSES.....</b>	<b>158</b>
<b>ANNEXURE 16.4</b>	<b>ELEVATIONS PACKING SHED .....</b>	<b>159</b>
<b>ANNEXURE 16.5</b>	<b>PACKING SHED FLOOR PLAN - 1 .....</b>	<b>160</b>
<b>ANNEXURE 16.6</b>	<b>PACKING SHED FLOOR PLAN - 2 .....</b>	<b>161</b>

**ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow tendering of apologies for Councillors not present.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 785940

**RECOMMENDATION**

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

**ACTING GENERAL MANAGER'S REPORT**

A call for apologies is to be made.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

**ITEM 2 - DECLARATIONS OF INTEREST**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow an opportunity for Councillors to declare an interest in any items to be determined at this meeting.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATION OF INTEREST - 2016 - 785943

**RECOMMENDATION**

THAT the Declarations of Interest be noted.

**ACTING GENERAL MANAGER'S REPORT**

A call for Declarations of Interest.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

**ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow an opportunity for Councillors to declare any Political Donations received.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 786547

**RECOMMENDATION**

THAT any Political Donations be noted.

**ACTING GENERAL MANAGER'S REPORT**

A call for declarations of any Political Donations.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

**ITEM 4 - MAYORAL MINUTE - APPOINTMENTS**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow noting of the Mayoral appointments plus other Councillors' activities Reports.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 786548

**RECOMMENDATION**

THAT the information contained in the Mayoral Minute be noted.

**ACTING GENERAL MANAGER'S REPORT**

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

**ITEM 5 - COMMITTEE OF THE WHOLE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling reports to be considered in Committee of the Whole to be called.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g. Code of Meeting Practice adhered to
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 786549

**RECOMMENDATION**

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

## **ACTING GENERAL MANAGER'S REPORT**

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

## **ITEM 6 - GROUPING OF REPORT ADOPTION**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling procedural reports to be adopted.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a - Provide quality administrative support and governance to councillors and residents.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 786550

### **RECOMMENDATION**

THAT:

1. Councillors call any items they wish to further consider
2. Items 7 to 9 be moved and seconded.

## **ACTING GENERAL MANAGER'S REPORT**

Items 7 to 9 are considered to be of a procedural nature and it is proposed that they be moved and seconded as a group. Should any Councillor wish to amend or debate any of these items they should do so at this stage with the remainder of the items being moved and seconded.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

## **ITEM 7 - CONFIRMATION OF THE MINUTES**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Adoption of the Minutes
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	1. September 27 2016 Ordinary Council Minutes <a href="#">↓</a> 2. October 11 2016 Extraordinary Council Minutes <a href="#">↓</a> 3. October 13 2016 Extraordinary Council minutes <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2016 - 786551

### **RECOMMENDATION**

THAT the minutes of the Ordinary meeting held 27 September 2016, and Extraordinary meetings held on 11 October 2016 and 13 October 2016 be adopted.

### **ACTING GENERAL MANAGER'S REPORT**

The following minutes are attached for endorsement.

1. Minutes of the Ordinary Council meeting held on 27 September 2016;
2. Minutes of the Extraordinary Council meeting held on 11 October 2016; and
3. Minutes of the Extraordinary Council meeting held on 13 October 2016.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they

make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

## **ITEM 8 - AUSTRALIA DAY 2017**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Notifying Council of the schedule for Australia Day 2017
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Pay for Australia Day Ambassador's Accommodation
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\RECREATION AND CULTURAL SERVICES\EVENTS MANAGEMENT\AUSTRALIA DAY 2017 - 786644

### **RECOMMENDATION**

THAT Council note the schedule for Australia Day 2017.

### **ADMINISTRATION OFFICER'S REPORT**

Preparations for Australia Day 2017 are underway with registration for the Ambassador program lodged with the National Australia Day Council on 21 September 2016.

Based on previous years it is expected that the Australia Day Ambassador will be announced in late November 2016.

### **Official Party Timetable**

In 2010 at the March Council meeting it was resolved that as a matter of policy: *Visits to various Australia Day celebration events throughout the Cabonne LGA by the Official Party shall be based on a three year rotating cycle with provision for adding or deleting localities as required.*

The rotation has been as follows:

2014 – Mullion Creek, Cargo and Canowindra

2015 – Borenore, Cudal, Manildra and Yeoval

2016 – Cumnock, Molong and Eugowra

For 2017 the rotation will be again; Mullion Creek, Cargo and Canowindra.

### **Nominations**

Nominations for Citizen of the Year, Young Citizen of the Year and Community Group of the Year were opened on 20 September 2016 and have been advertised extensively in all local media.



Council has so far received six nominations and forms are available to download on Council's website and Facebook page and at its Molong, Cudal and Canowindra offices.

All Australia Day Committees/Progress Associations and schools have also been sent nomination forms.

Nominations will close on Wednesday 9 November 2016 for determination at the Australia Day Awards Committee Meeting to be held on Tuesday 22 November 2016 after the Ordinary Council Meeting.

### **Promotion and Determination**

Councillors are asked for their continued support by spreading the word in their local area now that nominations are open. To maintain the community involvement and transparency of the process Councillors may **ONLY** nominate in cases where **no nominations have been received**.

As usual, Council is encouraging all the Australia Day Committees to continue with their Australia Day celebrations and have offered support by way of promotion of their events and Council representation on the day for award presentations for those towns not included in the official itinerary this year.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "*Council decision making during merger proposal periods*". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

## **ITEM 9 - SALE OF LOTS 1-5 DP1187720 MANILDRA**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To affix Council's seal to land sale contract and transfer documents
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Revenue from sale of land
<b>IPR Linkage</b>	2.4.1.a - Support local employment initiatives
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\ACQUISITION AND DISPOSAL\MANILDRA RESIDENTIAL ESTATE - 786312

### **RECOMMENDATION**

THAT Council authorise affixing of Council's seal to the land sale contract and transfer documents for Lots 1-5 DP1187720 Manildra.

## **ACTING ECONOMIC DEVELOPMENT MANAGER'S REPORT**

At its Ordinary Meeting on 27 September 2016, Council considered offers to purchase residential land at Manildra.

Council resolved to accept an offer from Karma Yiwong Samten Ling (Tibetan Buddhist Centre Incorporated) to purchase Lots 1-5 DP1187720.

The sale is proceeding and a resolution of council is required to affix its seal to the land sale contract and transfer documents.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period. This land had previously been listed for sale and Council has accepted an offer to purchase it.

**ITEM 10 - INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN FIRST QUARTER REVIEW**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To provide Council with an update on the progress of the 2016/2017 Integrated Planning & Reporting Operational Plan.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a. Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	1. IP&R First Quarter Review <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\PLANNING\INTEGRATED PLANNING AND REPORTING 2016 - 787525

**RECOMMENDATION**

THAT, subject to any alterations the Council deems necessary at the October Council meeting, the update of the Operational Plan to 30 September 2016, as presented be adopted.

**ACTING DIRECTOR OF FINANCE & CORPORATE SERVICES' REPORT**

The Local Government Act requires Council to consider a quarterly report on the review of its annual Operational Plan.

The purpose of this report is to allow Council to assess its performance against its agreed objectives, actions and strategies.

The first quarter updates for the Integrated Planning & Reporting Operational Plan for 2016/2017 is attached which shows the culmination of the actions and strategies undertaken during that quarter.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this report relates to a matter of an ongoing nature and it is considered it complies with the guidelines.

**ITEM 11 - E-TRAFFIC COMMITTEE MEETING**

**REPORT IN BRIEF**

<b>Reason For Report</b>	For council to ratify the recommendation of the committee
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a - Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	1. E-TRAFFIC COMMITTEE 2016 09 - MINUTES↓
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\MEETINGS\TRAFFIC COMMITTEES - 785957

**RECOMMENDATION**

THAT Council ratify the recommendations of the Local Traffic Committee.

**ACTING TECHNICAL SERVICES MANAGER'S REPORT**

Attached are the minutes of the Electronic Local Traffic Committee meeting held September 2016. The items addressed and their associated recommendations are as follows:

**Item 1. Orange Cycle and Triathlon Club**

THAT Council approve the request subject to:

1. Implementation of the Risk Management Plan and Traffic Management Plan, in accordance with the "Guide to Traffic and Transport Management for Special Events" (RTA, v3.4 August 2006) for a Class 2 event
2. The "Caution Cyclists Ahead" signs be placed at a distance of 2D (D is the speed limit expressed in metres) from intersections.
3. The Traffic Control Plan be changed to eliminate the reference to traffic controllers.
4. NSW Road Rules being observed by participants at all times
5. Written approval being obtained from NSW Police
6. Written approval being obtained from all affected Local Government Authorities

7. Council being provided with an updated copy of the \$20M Public Liability Insurance Policy indicating Cabonne Council's interests, with the date and location of the event
8. The event organiser notifying all emergency services of the event
9. The event organiser debriefed Council on the event. This includes notifying Council of all incidents or near misses that occur during the event.

**Item 2.** Proposed Bus Route Extension along Gullengamble Road

THAT Council support the change in route

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

**ITEM 12 - PECUNIARY INTEREST RETURNS 2016**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Advising that as required by Section 450A of the Local Government Act (1993) the Pecuniary Interest Returns for the 2015/2016 period are to be tabled.
<b>Policy Implications</b>	Consistent with Code of Meeting Practice
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g. Code of Meeting Practice adhered to
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\PERSONNEL\DISCLOSURE\STAFF PECUNIARY INTEREST RETURNS 2016 - 778975

**RECOMMENDATION**

THAT Council note the tabling of Pecuniary Interest Returns for the period to 30 June 2016 for councillors and designated persons.

**ADMINISTRATION OFFICER'S REPORT**

Pecuniary Interest Returns (Returns) for the period to 30 June 2016 must be tabled at the Council meeting immediately following 30 September each year.

All councillors and designated staff have submitted their returns.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they

make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

**ITEM 13 - YEOVAL ANNUAL SHOW 2017**

**REPORT IN BRIEF**

<b>Reason For Report</b>	For Council to determine whether it wishes to apply for a declaration as a public holiday or a local event day
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a. Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\RECREATION AND CULTURAL SERVICES\EVENTS MANAGEMENT\YEOVAL ANNUAL SHOW - 785968

**RECOMMENDATION**

THAT Council lodge a formal application for the proclamation of a part-day public holiday from 8:30am to 7:00pm, for that portion of the township of Yeoval, which is in the Cabonne Council area on Tuesday 16 May 2017 for the Yeoval Annual Show .

**ADMINISTRATION OFFICER'S REPORT**

The annual advice has been received from the Acting Executive Director of NSW Industrial Relations regarding applications under the Public Holidays Act 2010 for the declaration of local public holidays and local event days for 2017.

The Act permits the Minister for Industrial Relations to declare a local public holiday, or a local event day, for the whole or part of the Council's local government area. This may be limited to a particular location in the Council's area, such as the boundaries of a particular town or a police district in an area nominated by the Council.

The application may request the declaration of a part-day local public holiday or local event day to accommodate the holding of a morning or afternoon event. In recent years a number of councils have made applications nominating the times during which a local public holiday is to apply to facilitate the holding of special events.

In determining whether to apply for a local public holiday or a local event day, it is important that the Council considers the costs borne by businesses and local communities in the declaration of a local public holiday within the designated area. In this regard, it is expected that the Council will undertake a public consultation process on the matter, including consultation with relevant

stakeholders, such as the local chambers of commerce, local banks, major employers and local schools located within the designated area.

Where it is proposed to request a part-day local public holiday, the Council should consider the impact on local schools and on the transport of school students who attend school on the day. In this regard, it is expected that the consultation process with local schools will take account of the transportation arrangements for students who attend school on the day.

In 2015 a review of the guidelines by NSW Industrial Relations proposed to implement a number of amendments to reduce the administrative burden on Councils regarding the process for making of annual applications under the Act. These amendments now enable applications to be made for the declaration of full or part-day public holidays and local event days for two consecutive years. However, due to the fact that the date for the Yeoval Annual Show is not known for the 2018 year, council's application will only address the 2017 Annual Show.

To accommodate the making of applications for the declaration of full or part-day public holidays, the proposed guidelines require Council applications to include the following additional information:

- *indicating significant support for the application from local businesses and stakeholders;*
- *demonstrating the economic benefits to the local community in terms of employment, business activity, tourism and industry promotion of the region;*
- *detailing the importance of the event from a social and community perspective; and*
- *indicating the history of the event and whether the event day has traditionally been observed as a full or part-day public holiday specific to the particular region or council area.*

#### Declaration of a Local Public Holiday Vs Local Event Day

Where a local public holiday is declared by the Minister a bank located in the designated holiday area will be required to close unless it holds an approval to open on the day under Part 3A of the Retail Trading Act 2008. Shops located within the designated holiday area are free to open without restriction.

The public holiday provisions contained in the National Employment Standards of the Fair Work Act 2009 (Cth) apply to local public holidays declared under the Public Holidays Act 2010. This means that all employees irrespective of their former entitlements and whose place of work is within a local public holiday area will be entitled to be absent from work on the day or part day that is the local public holiday or part holiday. In addition, employees who work on the day or part day may then have an entitlement to penalty rates under a relevant award where previously that entitlement may not have existed.

In considering an application to the Minister for a local public holiday or part day, Council is expected to consult with the affected community and other

relevant stakeholders, as to the impact of a local public holiday or part holiday on businesses located within the local government area.

As part of that consultation, Council may consider the option of a local event day declaration instead of a public holiday or part-day.

What This Means for Cabonne Council:

In previous years Council has approved to lodge a formal application on behalf of the Yeoval Annual Show which to get the best travelling displays and exhibitors holds the show mid-week in between the Wellington and Orange Shows.

It should be noted that in 2013 the Australia Hotels Association (NSW), on behalf of its members, submitted an expression of concern regarding the impact of a full local public holiday due to businesses being required to pay employees extended penalty rates and it was thereon decided by Council in 2013, 2014 and 2015 that a part day public holiday from 8:30am to 7:00pm was the best option based on the advice from NSW Industrial Relations in 2013.

Due to the timeframes of the event being from 8:30am until 7:00pm it is anticipated that if a part-day public holiday is granted Yeoval Central School will close for the day and St Columba's Catholic School in Forbes will continue to run the standard bus lines.

2017 Yeoval Annual Show

Council has again advertised and received submissions from the following key stakeholders and residents of Yeoval:

From	Name	Does the submission meet the Criteria for an application
Banjo Paterson... more than a Poet exhibition	Alf Cantrell – Proprietor	Yes
Yeoval Central School	Nicole Bliss - Principal	Yes
8 x separate Resident submissions		Yes
Yeoval P A & H Society Inc	Sharon Cantrell - Secretary	Yes
Yeoval & District Progress Association	Alf Cantrell – Secretary	Yes
St Columba's Catholic School Forbes	Glen Brown – Principal	Yes

Should the Council wish to apply for the declaration of a local public holiday or local event day, it will be necessary for the application to be forwarded to the Executive Director, NSW Industrial Relations, by Friday, **4 November 2016**.

Council has the options to apply for a Part Day Local Public Holiday or Local Event Day: based on past dealings it is recommended that a Part Day Local Public Holiday be applied for.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "*Council decision making during merger proposal periods*". Council must consider the guidelines in relation to each decision they make during the proposal period. This has been a yearly decision made by Council and does not have any budget implications: this matter is of an ongoing nature and it is considered it complies with the guidelines.

## **ITEM 14 - REQUESTS FOR DONATIONS**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	For Council to consider a request for a donation received from the Cudal Children's Centre and Cudal Cricket Club
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.4.1.c - Provide assistance to community groups
<b>Annexures</b>	1. Cudal Community Childrens Centre - Request for Donation for Event <a href="#">↓</a> 2. Cudal Milo Cricket request donation to buy equipment.pdf <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\COMMUNITY RELATIONS\SPONSORSHIP - DONATIONS\SPONSORSHIP - DONATIONS - 2016 - 786786

### **RECOMMENDATION**

THAT Council donate:

1. \$350 to the Cudal Children's Centre to assist with holding their fundraising event; and
2. \$300 to the Cudal Cricket Club to assist with the purchase of equipment.

## **COMMUNITY SERVICES MANAGER'S REPORT**

**The Cudal Community Children's Centre** wish to extend their building into the area previously occupied by the Cudal fire station to enable the enrollment of more children from the local area. They are holding an event at the Cudal Showground on Saturday 5 November 2016 to fundraise towards the extensions.



The children's centre requests a donation to help with costs for the event which include hire of Cudal Showground (\$350) and cost of band EmNGerry (local duo from Manildra) (\$700).

Council support to cover the hire of the Cudal Showground would be appreciated by the committee.

**Cudal Cricket Club** have organized to run Milo in2cricket and Milo T20 Blast cricket in Dean Park, Cudal, for children aged between 5-12 years.

The club needs to purchase a range of equipment as listed in the attachment to commence this program.

The equipment needed from Cricket Australia will cost \$909.70 and the club has requested Council's support to make the purchase.

This is a worthwhile project and will help to encourage an interest in sport by young people. A \$300 donation would be of considerable help to the committee in purchasing equipment.

Should Council wish to make a donation there remains \$6,590 out of a budget of \$8,390 for donations. The following donations have been made this financial year.

\$300	Cumnock Progress Association Website
\$500	Cudal Public School P&C robotics program
\$500	Nashdale Public School P&C to match grant (if successful)
\$500	MADIA – Manildra Christmas Fireworks

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and is included in Council's Operational Plan 4.4.1.c Provide assistance to community groups.

## **ITEM 15 - QUARTERLY BUDGET REVIEW**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To advise Council of the present position of the current 16/17 Budget
<b>Policy Implications</b>	No
<b>Budget Implications</b>	Yes
<b>IPR Linkage</b>	4.5.5.j - Provide, maintain and develop financial services and systems to accepted standards - satisfying regulatory and customer requirements
<b>Annexures</b>	1. Quarterly Budget Review <a href="#">↓</a>

<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\QUARTERLY FINANCIAL STATEMENTS - QBR - 786849
--------------------	-------------------------------------------------------------------------------------------------------------------

**RECOMMENDATION**

THAT Council:

1. Note the variances in this report be updated to Council's 2016/2017 Budget; and
2. Resolve that the changes are required and warranted for the continued management of council's functions.

**SENIOR ACCOUNTING OFFICER'S REPORT**

The Quarterly Budget Review is presented to Council for consideration.

This review covers the period from the 1 July 2016 to 30 September 2016.

As Council is in a merger proposal period the guidelines issued under section 23A must be taken into consideration. Under the guidelines, funding that was not included in Council's original budget must be considered in open Council and the resolution voting the funds must state the reason why Council considered the expenditure is required and warranted.

The changes contained herein are necessary to the continuing function of Council in the current year or have previously been reported to Council.

**ITEM 16 - DEVELOPMENT APPLICATION 2016/153 GREENHOUSES AND PACKING SHED UPON LOT 496 DP 1095508 LAND ALSO KNOWN AS 621 CANOBOLAS RD, CANOBOLAS**

**REPORT IN BRIEF**

<b>Reason For Report</b>	For determination as objections were received
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a - Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
<b>Annexures</b>	1. 2016/153 Draft Conditions of Consent <a href="#">↓</a> 2. Site Plan <a href="#">↓</a> 3. Elevations Greenhouses <a href="#">↓</a> 4. Elevations Packing Shed <a href="#">↓</a> 5. Packing Shed Floor Plan - 1 <a href="#">↓</a>

	6. Packing Shed Floor Plan - 2↓
<b>File Number</b>	\\Development Applications\DEVELOPMENT APPLICATION\2016\03-2016-0153 - 787413

### **RECOMMENDATION**

THAT Development Application 2016/153 for horticulture, erection of two (2) greenhouses and packing shed upon Lot 496 DP 1095508, land also known as 621 Canobolas Rd, Canobolas be approved subject to the attached draft conditions of consent.

### **TOWN PLANNER'S REPORT**

#### **ADVISORY NOTES**

##### **Record of voting**

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of Council or a Council Committee. A division under s375A of the Act is required when determining this planning application.

##### **Political Disclosures**

In accordance with s147(4) of the Environmental Planning and Assessment Act 1979, a person making a planning application to Council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s147(5) of the Environmental Planning and Assessment Act 1979, a person making a public submission to Council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or Council,
- All gifts made to any local councillor or employee of the Council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

### **SUMMARY**

The following report provides an assessment of the development application 2016/153 submitted for horticulture, erection of two (2) greenhouses and packing shed upon Lot 496 DP 1095508, being land also known as 621 Canobolas Rd, Canobolas.

The application has been referred to the Council for determination as twelve (12) submissions have been received in objection to the development.

It is recommended that the application be approved subject to conditions of consent.

Applicant: Geolyse  
Owner: Orange Towac Valley Pty Ltd  
Proposal: Horticulture (two greenhouses and packing shed)  
Location: Lot 496 DP 1095508, 621 Canobolas Rd, Canobolas  
Zone: RU2 Rural Landscape

Section 23A of the Local Government Act '*Council decision making merger proposal periods*' requires council to consider these guidelines and assess any impact upon a determination. The guidelines have been considered and the proposed development and determination for support is not contrary to the guidelines.

### **The PROPOSAL**

Council approval is sought to erect two greenhouses and a packing shed for growing and distributing hydroponic produce Asian vegetables. (Refer to attached plans).

The proposed greenhouses have dimensions 76m (l) × 68 (w) × 8.6m (h) and are to be constructed from steel frame and clad with plastic film material. The greenhouses have internal gutters to redirect water for capture and reuse. The greenhouses would be offset from the adjacent property boundary by 10m and would be separated by 10m.

The proposed packing shed has dimensions 43.5m (l) × 20m (w) × 8.6m (h) and external construction materials are colorbond wall and roof sheeting. Inside the packing shed comprises a cool room, pallet storage area and staff office/lunchroom and mezzanine floor. There will also be a 100 000L corrugated steel tank fitted to the shed.

The proposal also includes an internal driveway which connects to Canobolas Road and staff car parking area (24 spaces) stormwater basin, onsite septic system and tanks related to the horticultural operations in the greenhouses.

As the site is sloping to the west the applicant proposes earthworks at the site. The maximum amount of cut is 6.6m from the natural surface on the eastern side of the development. The site will also require up to 5.9m fill on the western side of the development in order to level the site for the proposed greenhouses and packing shed. The dam on the northern side of the site will be retained and used for water storage for the hydroponic operations and the smaller dam on the eastern side will be filled in.

Operations at the site would be daily, seven days per week throughout a 9 month growing season. The three month off season period would be dedicated to cleaning and crop establishment. Within the two (2) greenhouses approximately 10 -12 staff would be required seven days per week for picking, maintenance and weeding throughout growing season and crop establishment in off-season. Picking would occur 3 – 4 days per week and the remaining days would be used for maintenance and weeding. A further 10 staff would be required in the packing shed up to 3-4 days per week and an additional 3 – 4 staff would be required for administration purposes 5 days per week. This equate to up to 24 staff on the busiest days noting that not all staff would be required onsite every day. On this basis up to 24 car parking spaces are proposed onsite.

Proposed hours of operation are as follows:-

- Picking/greenhouse staff 7am to 4pm Monday to Sunday during winter and 6am to 3pm Monday to Sunday during summer,
- Packing staff 8am to 5pm Monday to Sunday,
- Administration staff 8am to 5pm Monday to Friday.

### **BACKGROUND**

Lot 496 was created by subdivision for the purposes of agriculture and there is a restriction registered on the lot that prohibits the erection of a dwelling.

There is currently a former orchard packing shed, associated storage sheds and tank upon the land. There is also a decommissioned dwelling which is deemed uninhabitable in its current state. It should be noted the abovementioned restriction prohibits occupation of the dwelling. The remainder of the site is cleared grass lands, was former orchard land. It is identified as Class 3 Prime crop and agricultural land as per Department of Primary Industries mapping.



## **The SITE**

### **MATTERS FOR CONSIDERATION**

Section 79C of the *Environmental Planning and Assessment Act 1979* requires Council to consider various matters, of which those pertaining to the application are listed below.

### **PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT s79C(1)(a)(i)**

#### **Clause 1.2 Aims of the Plan**

**The broad aims of the LEP are as follows:**

- a) to encourage development that complements and enhances the unique character and amenity of Cabonne, including its settlements, localities, and rural areas,
- (b) to provide for a range of development opportunities that contribute to the social, economic and environmental resources of Cabonne in a manner that allows present and future generations to meet their needs by implementing the principles of ecologically sustainable development,
- (c) to facilitate and encourage sustainable growth and development that achieves the following:
  - (i) contributes to continued economic productivity, including agriculture, business, tourism, industry and other employment opportunities,
  - (ii) allows for the orderly growth of land uses while minimising conflict between land uses within the relevant zone and land uses within adjoining zones,
  - (iii) encourages a range of housing choices and densities in planned urban and rural locations that is compatible with the residential and rural environment and meets the diverse needs of the community,

- (iv) promotes the integration of land uses and transport to improve access and reduce dependence on private vehicles and travel demand,
- (v) protects, enhances and conserves agricultural land and the contributions that agriculture makes to the regional economy,
- (vi) avoids or minimises adverse impacts on drinking water catchments to protect and enhance water availability and safety for human consumption,
- (vii) protects and enhances places and buildings of environmental, archaeological, cultural or heritage significance, including Aboriginal relics and places,
- (viii) protects and enhances environmentally sensitive areas, ecological systems, and areas that have the potential to contribute to improved environmental, scenic or landscape outcomes.

**Clause 1.9A Suspension of covenants, agreements and instruments**

This clause provided that covenants, agreements or other similar instruments that restrict the carrying out of development upon the subject land do not apply unless such are:

- Covenants imposed or required by council
- Prescribed instruments under s183A of Crown Lands Act 1989
- Any conservation agreement under National Parks and Wildlife Act 1974
- Any trust agreement under the Nature Conservation Trust Act 2003
- Any property vegetation plan under the Native Vegetation Act 2003
- Any biobanking agreement under Part 7A of the Threatened Species Conservation Act 1995
- Any planning agreement made under Division 6 of Part 4 of the Environmental Planning & Assessment Act 1979

**Mapping**

The subject site is identified on the LEP maps in the following manner:

Land zoning map	Land zoned RU2 Rural Landscape
Lot size map	Minimum lot size 100 Ha
Heritage map	Not a heritage item or conservation area
Terrestrial Biodiversity Map	No biodiversity sensitivity on the subject land
Flood planning map	Not within a flood zone
Natural resource – karst map	Not within a karst area
Drinking water catchment map	Is within a drinking water catchment area
Riparian land and watercourse map, groundwater vulnerability map	Groundwater vulnerable (Moderately High – High)
Land reservation acquisition map	

These matters are addressed in the report following.

**Cabonne Local Environmental Plan 2012**

The subject land is zoned RU2 Rural Landscape by the Cabonne Local Environmental Plan 2012. *Horticulture* is permissible within this zone, subject to Council's development consent.

Horticulture means the cultivation of fruits, vegetables, mushrooms, nuts, cut flowers and foliage and nursery products for commercial purposes, but does not include a plant nursery, turf farming or viticulture.

Note: Horticulture is a type of *intensive plant agriculture* under the Cabonne LEP 2012.

### **Objectives of the RU2 Rural Landscape zone**

The proposal is not contrary to the aims of the LEP or the objectives of the RU2 zone. The development relates to and is consistent with the zone objectives which seek to

- To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.
- To maintain the rural landscape character of the land.
- To provide for a range of compatible land uses, including extensive agriculture.
- To encourage diversity in primary industry enterprises and systems appropriate for the area.
- To provide for a range of tourism-related uses that support the agricultural industry or are compatible with agricultural uses.
- To protect drinking water catchments from the impacts of development by minimising impacts on the quality and quantity of water entering drinking water storages.

### **Part 4 – Principal development Standards**

There are no principal development standards that apply to the proposed development.

### **Part 5 – Miscellaneous provisions**

There are no miscellaneous provisions that apply to the proposed development.

### **Part 6 – Additional local provisions**

#### **6.4 Groundwater vulnerability**

(1) *The objectives of this clause are as follows:*

- (a) *to maintain the hydrological functions of key groundwater systems,*
- (b) *to protect vulnerable groundwater resources from depletion and contamination as a result of development.*

(2) *This clause applies to land identified as "Groundwater vulnerable" on the Groundwater Vulnerability Map.*

(3) *Before determining a development application for development on land to which this clause applies, the consent authority must consider the following:*



- (a) the likelihood of groundwater contamination from the development (including from any on-site storage or disposal of solid or liquid waste and chemicals),*
- (b) any adverse impacts the development may have on groundwater dependent ecosystems,*
- (c) the cumulative impact the development may have on groundwater (including impacts on nearby groundwater extraction for a potable water supply or stock water supply),*
- (d) any appropriate measures proposed to avoid, minimise or mitigate the impacts of the development.*

*(4) Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that:*

- (a) the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or*
- (b) if that impact cannot be reasonably avoided—the development is designed, sited and will be managed to minimise that impact, or*
- (c) if that impact cannot be minimised—the development will be managed to mitigate that impact.*

The proponent indicates that the development is unlikely to directly interact with groundwater and therefore is not likely to cause groundwater contamination or adversely impact groundwater dependent ecosystems. The proposed development is considered to be consistent with the requirements of clause 6.4 Groundwater vulnerability.

### **6.5 Drinking water catchments**

- (1) The objective of this clause is to protect drinking water catchments by minimising the adverse impacts of development on the quality and quantity of water entering drinking water storages.*
- (2) This clause applies to land identified as "Drinking water catchment" on the Drinking Water Catchment Map.*
- (3) Before determining a development application for development on land to which this clause applies, the consent authority must consider the following:*
  - (a) whether or not the development is likely to have any adverse impact on the quality and quantity of water entering the drinking water storage, having regard to the following:*
    - (i) the distance between the development and any waterway that feeds into the drinking water storage,*
    - (ii) the on-site use, storage and disposal of any chemicals on the land,*
    - (iii) the treatment, storage and disposal of waste water and solid waste generated or used by the development,*
  - (b) any appropriate measures proposed to avoid, minimise or mitigate the impacts of the development.*
- (4) Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that:*

- (a) the development is designed, sited and will be managed to avoid any significant adverse impact on water quality and flows, or*
- (b) if that impact cannot be reasonably avoided—the development is designed, sited and will be managed to minimise that impact, or*
- (c) if that impact cannot be minimised—the development will be managed to mitigate that impact.*

The proponent has demonstrated a system that has been designed, sited and would be managed to avoid significant adverse impacts to the local drinking water catchment. In consideration of this, it is considered the development complies with the requirements of cl 6.5.

#### **Clause 6.8 Essential services**

Council is satisfied the following essential services that are essential for the development are available:-

- a. The supply of water
- b. The supply of electricity
- c. The disposal and management of sewerage
- d. Stormwater drainage, &
- e. Suitable vehicle access

#### **REGIONAL ENVIRONMENTAL PLANS**

There are no Regional Environmental Plans that apply to the subject land.

#### **STATE ENVIRONMENTAL PLANNING POLICIES**

Cabonne Council is identified within the SEPP 44 schedule as having koala habitat. The applicant has not addressed the SEPP; however, the subject land is generally cleared and the proposed development will not impact upon any existing vegetation. There are no known sightings of koalas in the locality, or sources of koala habitat.

State Environmental Planning Policy (Rural Lands) 2008 The Rural Lands SEPP applies to the Cabonne Council area. The SEPP requires Council to consider the existing and approved uses of land in the vicinity of the development and whether or not the development is likely to have a significant impact on predominant or preferred land uses.

The surrounding area consists of agricultural land predominantly used for orchards, vineyards and some livestock grazing. The proposal is for establishment of horticulture, which is a type of intensive plant agriculture. This is considered to be consistent with surrounding rural land uses and there will be no negative impact to preferred predominant landuse (agriculture). The proposed development complies with the requirements of the SEPP.

#### **PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION s79C(1)(a)(ii)**

There are no draft environmental plans that relate to the subject land or proposed development.

### **PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s79C(1)(a)(iii)**

Development Control Plan No 5 – General Rural Zones applies to this development.

The proposed development is consistent with the aims and objectives of the DCP.

### **PROVISIONS PRESCRIBED BY THE REGULATIONS s79C(1)(a)(iv)**

The proposal does not contravene the relevant provisions of the regulations.

### **THE LIKELY IMPACTS OF THE DEVELOPMENT s79C(1)(b)**

#### **Siting & location**

The proposed greenhouse is to be setback 12.3m from the southern boundary. It is proposed to do excavation works on the southern side and northern side and a retaining/crib wall is to be constructed to stabilize the natural surface either side of the greenhouse buildings. There is also landscaping (vegetation) proposed for the southern boundary of the lot. When established, this will act as a buffer/screen around the development. A condition of consent will apply to ensure that any proposed retaining wall greater than 600mm above ground level is designed by a suitable qualified engineer and subject to the appropriate geotechnical site investigation.

Further to this conditions will apply to ensure the earthworks are done in accordance with engineered design and that a full site erosion and sediment control plan is implemented as per guidelines of “Managing Urban Stormwater: Soils and Construction (Landcom 2004)”.

All other setbacks are in excess of 100m of the lot boundary.

#### **Visual amenity**

The proposed greenhouses and packing shed are both 8.6 m in height and the buildings are considered to be visually prominent from the road and from neighboring dwellings. The impact in terms of visual amenity has been raised in the submissions received by Council. The plans were then revised to show reduced height of the packing shed to reduce visual impact. This is also considered to be lessened by the proposed excavation of the hill. This is shown on the site elevations submitted to Council.

As per Council Policy, a draft condition of consent will apply that non-reflective construction materials are used for the proposed buildings.

While it is considered there will be an adverse impact from the development in terms of visual amenity, the proposed structures are rural in nature and are not unlike the many other orchard related developments in the area ie large packing sheds set in orchard land.

### **Access & traffic**

Upon inspection of Lot 496 DP 1095508 it was noted that the existing access on the northern boundary is not the proposed access point. The revised site plan indicates a new access to be constructed on the western boundary. This proposed access point does provide adequate safe sight distance in both directions taking into account the slope of the road (Canobolas Road). The internal access road and carpark will be required to be bitumen sealed to limit any dust arising from traffic movements on the site. All vehicle movements to and from the site will need to be in a forward direction. A vehicle movement plan will need to be developed to ensure that all onsite traffic is controlled in a manner that does not affect other users of Canobolas Road.

The submitted and revised plans show a minimum of 24 onsite parking spaces will be provided. I have placed a condition below that a minimum of 24 onsite parking spaces are to be provided and maintained at all times, along with signage that promotes the use of the onsite parking and at no time is any associated vehicles to be parked within the road reserve of Canobolas Road. Given that the largest proposed vehicle accessing the site will be a 19m articulated truck a condition will apply to ensure the proposed access is constructed having a minimum BAL/BAR intersection treatment design for ease of access.

### **THE SUITABILITY OF THE SITE s79C(1)(c)**

#### **Physical Attributes and Hazards**

There are no known technological or natural hazards that would affect the proposed development.

### **DEVELOPMENT CONTRIBUTIONS**

No development contributions apply to the proposed development.

### **ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s79C(1)(d)**

The proposed development was neighbourhood notified. Twelve (12) submissions were received by the close of the exhibition phase. Issues raised in the submissions are summarised as follows:-

1. Road safety on a narrow and windy road. Proximity to Canobolas School and school bus route. Increased risk to road users as a result of the increased number of vehicle movements per day.

It is proposed to move the access to another location on Canobolas Road. The access was moved to gain maximum site distance for vehicles leaving the site.

This is an improvement on the existing access point on Canobolas Road. The proposed new access is required to be constructed to Council standards.

In terms of road infrastructure, Canobolas Road which services the site is considered to be adequate for the proposed increased number in traffic per day. There are maximum 48 vehicle movements per day for staff and two heavy vehicle movements per day. It is noted this is an 80km/hr area. The proponent states, in correspondence dated 22 July 2016, that predicted traffic would have low daily impact when compared to the much higher daily volumes for movement of heavy vehicles that would occur on traditional horticulture sites in the locality.

Further to this, the site is considered to be an adequate distance from the nearby school (approx. 2.8kms) so that the activities at the greenhouses will not directly impact the school. It is identified that there will be increased traffic past the school, however this can be managed by managing shift changes so that staff enter and leave the site outside school zones times.

2. Disposal of wastes and chemicals from the operations at the site. Potential for contamination groundwater and pollution. Impact to the natural environment.

The EPA regulates the use and disposal of chemicals in NSW and, in terms of chemical use/storage, will be the regulatory authority of the proposed horticultural activities. The legislation which applies to the site includes the Environmentally Hazardous Chemicals Act 1985, Contaminated Land Management Act 1997, Pesticides Act 1999 and Protection of the Environmental Operations Act 1997.

Chemicals to be stored onsite would be stored within the packing shed storage room, in accordance with the necessary Australian Standards and Work Cover requirements to minimise likelihood of spills or contamination. The proponent also advises spill kits would be kept on site.

Further to this the proponent has addressed storage of chemicals under State Environmental Planning Policy No 33 – Hazardous and Offensive Development. A review of chemicals used was undertaken and it was determined SEPP 33 guidelines are not exceeded and the proposed development is not considered to be potentially hazardous as per the SEPP. An environmental protection license is not required for the proposed development and suitable controls would be applied to ensure impacts to the environment from chemicals is managed and minimized.

3. Negative social impacts to tourism. Iconic tourist route in the Towac Valley. Impact to popular cycle path known as the 'Pinnacle Loop'.

Due to the local topography and bends in this section of Canobolas Road, the site would only be visible from the western boundary. This boundary is approximately 380m from one end of the property to the other. The site would

be visible to tourists in cars and cyclists for a very short period of time whilst passing the site. Also, the greenhouses will be sited higher than the road so it is not going to have any impact to elevated views enjoyed by passing vehicles in this section of the valley. The proposed development is not considered to have any adverse impact to elevated views from the road and would also not adversely impact local tourism.

4. Depletion of groundwater and local aquifers.

In the plans submitted to Council, the proponent demonstrates that adequate water is able to be captured and stored onsite to provide for the intensive plant agricultural activities and it is considered there would be no significant impact to local ground water resources and no reduction in recharge of groundwater and drinking water catchments.

5. Potential impacts from stormwater runoff from the site during construction and after the development is established.

Management of stormwater has been demonstrated in the plans and SoEE submitted to Council with the application. The applicant proposes to utilize roof water from the greenhouses for re-use in the greenhouses and roof water from the packing shed re-used in the staff amenities. Location of rainwater tanks are shown on the site plans.

Surface water would be controlled through earthworks and diversions to channel surface water runoff to the existing dam or the proposed stormwater retention basin in south-west corner of the site. Water from the retention basin would be re-used onsite or controlled discharge off-site.

The NSW Department of Water also share concerns regarding separation of clean and dirty water during construction and operation of the site and potential impacts to existing flows paths and adjacent land holders. DPI Water considers this will result in the need for detailed plans for erosion and sediment control and stormwater management prior to commencement of construction. DPI recommends plans including Sediment and Erosion Control Plan and Stormwater Management Plan both be prepared prior to commencement of construction activities and in consultation with DPI Water. These terms of approval have been included in the attached draft conditions of consent. The plans are required to be prepared and approved prior to issue of a construction certificate. It is considered any stormwater and erosion issues will be addressed at this stage in consultation with the relevant government authority (DPI water).

6. Significant adverse impact to visual amenity in terms of neighboring residents.

It is acknowledged that the proposed buildings, including the greenhouses and packing shed, are 8.6m in height and will be visually prominent from the road and neighboring properties. This is made greater by the *amphitheater* nature of the valley and elevation of dwellings above the development site.

To minimise impact to visual amenity the site will be excavated and the structures built into the side of the hill. This will help to reduce the height of buildings and from higher elevated properties. The development will have little impact when viewed from the road.

Some landscaping is proposed on the southern side of the site, where the greenhouse will be setback 12.5m from the boundary. This is considered to have some effect in screening the development from the southern side.

Due to the intensive nature of horticulture of this scale, and having to imitate an environment in which to grow produce in artificial structures, there will be significant impact to visual amenity from the structures. This is intensified by the topography of the area and size of the lot. Some mitigation measures can be taken to screen the buildings, as listed above, but otherwise it is acknowledged there will be an adverse impact from the development in terms of visual amenity and landscape appreciation. The area however, is already recognized as a horticultural region with many other produce packing sheds and hail netting structures set within the landscape.

7. Loss of value to neighbouring properites

Not a matter for consideration under s79C of the EP&A Act 1979.

8. The proposed horticultural business would have little chance of long-term, economic success.

Not a matter for consideration under s79C of the EP&A Act 1979.

## **AGENCY CONSULTATION**

The application is considered Integrated Development pursuant to Section 91 of the *EP&A Act 1979*. In accordance with Clause 66 of the *Environmental Planning and Assessment and Assessment Act 2000 (Regulations)*, the development was referred to the NSW Office of Water seeking their general terms of approval.

NSW Office of water reviewed the SoEE and issued General Terms of Approval for works requiring a controlled activity approval under the *Water Management Act 2000*.

The proponent is required to prepare the following documentation in consultation with DPI Water and submit to Council prior to issue of a Construction Certificate.

- Sediment and Erosion Control Plan
- Stormwater Management Plan, and
- Additional assessment in support of the proposed effluent management system.

Please note the above General Terms of Approval are not the controlled activity approval. The applicant must apply (to DPI Water) for a controlled activity approval after consent has been issued by Council and before the commencement of any work or activity on waterfront land. A Construction Certificate will not be issued over any part of the site requiring a controlled activity approval until a copy of the approval has been provided to Council.

**PUBLIC INTEREST s79C(1)(e)**

The proposed development is considered to be of minor interest to the wider public due to the relatively localised nature of potential impacts.

**CONCLUSION**

The proposed development is permissible with the consent of Council. The development complies with the relevant aims, objectives and provisions of the LEP. A section 79C assessment of the development indicates that the development is acceptable in this instance. Attached is a draft Notice of Approval outlining a range of conditions considered appropriate to ensure that the development proceeds in an acceptable manner.

Section 23A of the Local Government Act 'Council decision making merger proposal periods' requires council to consider these guidelines and assess any impact upon a determination. The guidelines have been considered and the proposed development and determination for support is not contrary to the guidelines.

**ITEM 17 - REQUEST TO REZONE LAND - GUMBLE HALL**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To obtain council's determination of a request to prepare a Planning Proposal to effect a spot rezoning of land
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Planning Proposal to be prepared by staff and the fee to lodge a Planning Proposal is to be foregone
<b>IPR Linkage</b>	4.5.3.a - Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\LAND USE AND PLANNING\ZONING\REZONING APPLICATIONS - 786064

**RECOMMENDATION**

THAT:



1. Council support the request from Planning Potential Urban and Regional Planners on behalf of Gumble Hall Incorporated, and to amend the Cabonne Local Environmental Plan 2012 by including the Gumble Hall, being part of Lot 1 DP 796803, in Schedule 5 of that plan as a local heritage item, and
2. Prepare a Planning Proposal to amend schedule 5 of the Cabonne Local Environmental Plan 2012 by including in schedule 5 of that plan the land containing the Gumble Hall, Gumble Road, Gumble, and
3. The Planning Proposal be forwarded to the Department of Planning and Infrastructure for Gateway Determination in accordance with section 56 of the Environmental Planning and Assessment Act, 1979, and
4. A further report be provided to council following the public exhibition period to provide details of any submissions received.

### **DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

Council has received correspondence from planning consultants Planning Project on behalf of Gumble Hall incorporated seeking council support to negotiate a variation to the Cabonne Local Environmental Plan 2012 to enable a subdivision of a 133ha rural allotment to excise the land containing the Gumble Hall.

#### **Background**

The Gumble Hall was established c1920s and has served the community of the Gumble area since that time. The hall is located upon private land, currently in the ownership of Mrs Ruth Sherringham. The hall has been the subject of a 99-year lease between the owners of the rural property and a private hall trust. The lease is to expire in 2021.

The hall is located in the south western corner of the allotment (Lot 1 DP 796803) and occupies a triangular area of land having an area of approximately 8,220m<sup>2</sup>. The hall is physically separated from the remainder of the rural allotment by the alignment of the Gumble Road.



Land location



Location – Gumble Hall

The subject land is zoned RU1 Primary Production by Cabonne Local Environmental Plan 2012. Subdivision of RU1 land is permissible for the purpose of agriculture. The Standard Instrument LEP does not incorporate

subdivision provisions that would address subdivision as proposed, being a subdivision of rural land for a purpose other than agriculture.

The former Cabonne Local Environmental Plan 1991 contained local provisions that addressed subdivision of rural land for purposes other than agriculture. Whilst a legal mechanism to enable a subdivision that created an allotment containing the Gumble Hall had been available for many decades, the opportunity to subdivide had not been taken advantage of by the land owners and trustees. Various discussions had taken place with the parties, particularly in the years leading up to the introduction of the current LEP, and the parties were aware of the legislative changes that the current LEP brought.

However, with the lease due to expire in 5 years, the hall trustees wish to secure the future of the hall for the benefit of the local community. To this end the committee is seeking council support to achieve their aim.

The planning consultant has requested that council resolve to prepare a Planning Proposal to amend the Cabonne Local Environmental Plan 2012 by introducing a new clause that permits subdivision of rural land for an established lawful purpose, other than agriculture. The consultant has provided several examples of similar clauses that have been included in NSW Local Environmental Plans.

Preliminary discussions with the regional office of the Department of Planning have not been supportive of the clause variation, but have suggested that an effective alternative that council may consider would be the inclusion in the Cabonne Local Environmental Plan 2012 of the Gumble Hall as a heritage item. Once included in schedule 5 of the LEP certain heritage incentive clauses would apply. The heritage incentive clauses enable council consideration of land use and activities that otherwise would not be permitted, if such actions / land use are identified as the only way to ensure the conservation of the heritage item.

The Gumble Hall was identified by the community during the council's community based heritage study consultation of the early 2000s as an item of local heritage significance. The building was not included in the Cabonne Local Environmental Plan 2012 heritage items. It remains as a nominated item requiring further investigation / or owner's consent to enable its inclusion in the LEP. Recent discussions with council's Heritage Advisor indicate support for inclusion of the hall as a local heritage item, based on its social significance to the local community.

It is suggested that the strategy indicated by the Department of Planning to include the Gumble Hall on the Cabonne LEP as a local heritage item would provide the necessary identification of, and protection of the hall for the benefit of the local community, whilst enabling the subdivision of the hall from the agricultural holding. The subdivision of the land would enable the transfer of the hall to the private trustees for the ongoing care and maintenance of the community hall. By achieving a local heritage classification, the land owner may be able to apply for State grants and funding under various heritage and cultural

programs. Assistance would also be available through council's heritage grants and heritage advisory service to ensure conservation of the building for future generations.

The request for preparation of a Planning Proposal appears to require council to facilitate the process and absorb the costs as part of its strategic planning function. In facilitating the matter council would also forgo the \$3,000 fee established in its annual fees and charges for submission of a rezoning application.

Section 23A of the Local Government Act '*Council decision making merger proposal periods*' requires council to consider these guidelines and assess any impact upon a determination. The guidelines have been considered and the proposal and determination for support is not contrary to the guidelines.

**ITEM 18 - REQUEST FOR ADDITIONAL BUDGET - PLANNING LEGAL EXPENSES**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To request council allocation of additional funds for planning related legal expenses
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	\$30,000 additional allocation from the Cadia Contributions Reserve
<b>IPR Linkage</b>	4.5.3.a - Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
<b>Annexures</b>	Nil
<b>File Number</b>	\\Development Applications\DEVELOPMENT APPLICATION\2016\03-2016-0081 - 785470

**RECOMMENDATION**

THAT Council:

1. Approve additional funding of \$30,000 be allocated towards council's legal costs in defending planning appeals; and
2. Resolve that the expenditure is required and warranted to enable adequate representation in legal matters.

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

Council allocated \$20,000 in its 2016/17 budget for legal expenses relating to planning matters. Currently council is involved in a legal challenge scheduled to heard in the Land & Environmental Court in November 2016 and relating to

the refusal of two development applications. Additional funds are requested of council to enable adequate representation of council in this matter. To date \$12,000 of legal service has been incurred on planning related matters, with accounts of \$12,000 recently received in regard to the Land & Environment challenge.

It is requested that council give consideration to the allocation of an additional \$30,000 towards planning legal expenses.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period. Under the guidelines funding that was not included in council's original budget must be considered in open council and the resolution voting the funds must state the reason why council considered the expenditure is required and warranted.

**ITEM 19 - ADDITIONAL FUNDING TO COMPLETE WORKS AT THE COMMUNITY RECYCLE CENTRE AT THE MANILDRA WASTE MANAGEMENT FACILITY**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To request Council allocation of additional funds for the Manildra Community Recycling Centre (CRC) at the Waste Management Facility
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	\$27,512 funding from the Waste Management Reserve
<b>IPR Linkage</b>	5.3.1.c - Provide facilities to encourage maximum recycling and reuse of all waste streams
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\WASTE MANAGEMENT\SERVICE PROVISION\WASTE DEPOT OR TIPS - 784933

**RECOMMENDATION**

THAT Council:

1. Approve the additional expenditure of \$27,512 for the Community Recycling Centre (CRC) at the Manildra Recycling Centre to be funded from the Waste Management Reserve; and
2. Resolve that the expenditure is required and warranted to enable Council to meet the Environmental Trust obligations.

**SENIOR ENVIRONMENTAL SERVICES OFFICER'S REPORT**

In 2015 Council received a grant from the Environmental Trust to construct a Community Recycling Centre (CRC) at the Manildra Waste Management Facility.

The CRC was due to officially open in July 2016 for the collection of problem household wastes such as paint, gas bottles, batteries, oil and fluro tubes which will be collected and recycled/disposed of by the contractor - Toxfree. Due to the ongoing inclement weather, the roadworks surrounding the CRC have not been completed thereby delaying the official opening of the site.

The Environmental Trust has advised that Council's on-costs relating to this project will not be funded by the Trust. Council's on-costs for the project will total approximately \$15,352.62 which is additional to the original project budget.

The ongoing wet weather has also increased the original sealing costs for the roadworks surrounding the centre as preliminary works already completed prior to sealing will need to be re-done. Works to complete road sealing at the CRC has been quoted at \$16,000.

To complete the project an additional \$27,512 is required to be funded from the Waste Management Reserve. These funds will cover Council's on-costs and contractor costs for the completion of roadworks and sealing surrounding the CRC.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period. Under the guidelines funding that was not included in council's original budget must be considered in open council and the resolution voting the funds must state the reason why council considered the expenditure is required and warranted.

## **ITEM 20 - INCREASED MAINTENANCE COSTS AT COUNCIL CEMETERIES**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	For Council to approve additional funding at Council's cemeteries due to unseasonal and inclement weather for maintenance
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	\$70,000 to be funded from the Capital Works Reserve
<b>IPR Linkage</b>	3.3.1.a - Maintain cemeteries in accordance with community requirements
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\MAINTENANCE\CEMETERIES - 784942

**RECOMMENDATION**

THAT Council:

1. Approve additional funding of \$50,000 from Capital Works Reserve to complete internal roadworks at Cabonne's cemeteries;
2. Approve additional funding of \$20,000 from Capital Works Reserve to be utilised for external hire at the cemeteries as required; and
3. Resolve that the expenditure is required and warranted to enable Council to maintain public access to the Council cemeteries.

**SENIOR ENVIRONMENTAL SERVICES OFFICER'S REPORT**

Ongoing unseasonal and inclement weather has washed out many internal roads within Cabonne Cemeteries. The Cudal, Cargo, Molong, Manildra and Canowindra Cemeteries all require gravel, grading, compaction and reshaping to enable continued safe access to these facilities.

Council estimates approximately \$10,000 is required per facility to complete these works, totalling \$50,000 to be funded from the Capital Works Reserve.

In previous years, Council has also allocated additional funds for contractors to be engaged to complete maintenance in the cemeteries during peak mowing and maintenance periods. This financial year no funding was allocated for this purpose. It is expected the coming spring/summer will be a high maintenance season, therefore assistance by contractors is highly likely to be required. It is requested that \$20,000 be transferred from the Capital Works Reserve to be utilised for this purpose.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period. Under the guidelines funding that was not included in council's original budget must be considered in open council and the resolution voting the funds must state the reason why council considered the expenditure is required and warranted.

**ITEM 21 - QUESTIONS FOR NEXT MEETING**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g. Code of Meeting Practice adhered to
<b>Annexures</b>	Nil

<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 786552
--------------------	------------------------------------------------------------------------------------

**RECOMMENDATION**

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

**ACTING GENERAL MANAGER'S REPORT**

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

**ITEM 22 - BUSINESS PAPER ITEMS FOR NOTING**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder to be noted.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 786553

**RECOMMENDATION**

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

**ACTING GENERAL MANAGER'S REPORT**

In the second part of Council's Business Paper are items included for Council's information.



In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, as these items are for noting it is considered that they are of a nature which complies with the guidelines, however should a called item be proposed to have a resolution other than notation Council would need to further consider how the guidelines apply.

### **ITEM 23 - MATTERS OF URGENCY**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling matters of urgency to be called.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a. Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 786558

#### **RECOMMENDATION**

THAT Councillors call any matters of urgency.

### **ACTING GENERAL MANAGER'S REPORT**

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as "*any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met*".

This item enables councillors to raise any item that meets this definition.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, Council will need to consider the guidelines in conjunction with any matters of urgency.

### **ITEM 24 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling reports to be considered in Committee of the Whole.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g. Code of Meeting Practice adhered to
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 786555

### **RECOMMENDATION**

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

### **ACTING GENERAL MANAGER'S REPORT**

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM

Page 1

TABLE OF CONTENTS

ITEMS FOR DETERMINATION.....	1
ITEM - 1 ACKNOWLEDGEMENT OF COUNTRY .....	1
ITEM - 2 APPLICATIONS FOR LEAVE OF ABSENCE .....	1
ITEM - 3 DECLARATIONS OF INTEREST .....	1
ITEM - 4 DECLARATIONS FOR POLITICAL DONATIONS.....	2
ITEM - 5 MAYORAL ELECTIONS PROCEDURE 2016.....	2
ITEM - 6 ELECTION OF MAYOR FOR 2016/2017 .....	2
ITEM - 7 ELECTION OF DEPUTY MAYOR 2016/2017 .....	3
ITEM - 8 DESTRUCTION OF BALLOT PAPERS .....	3
ITEM - 9 DELEGATION TO MAYOR AND DEPUTY MAYOR (IN MAYOR'S ABSENCE).....	3
ITEM - 10 STANDING COMMITTEES .....	4
ITEM - 11 OTHER COUNCIL COMMITTEES THAT MEET AS WHEN REQUIRED .....	4
ITEM - 12 DELEGATES TO OTHER ORGANISATIONS - FOR THE TERM OF COUNCIL.....	4
ITEM - 13 DELEGATES TO OTHER ORGANISATIONS - FOR THE YEAR 2016/2017 .....	5
ITEM - 14 DELEGATES TO OTHER ORGANISATIONS - COMMUNITY PEAK ORGANISATIONS .....	8
ITEM - 15 ALTERNATE DELEGATE TO COMMITTEES OTHER THAN COUNCIL COMMITTEES.....	9
ITEM - 16 FIXING THE DATE AND TIME FOR COUNCIL AND OTHER MEETINGS .....	9
ITEM - 17 MAYORAL MINUTE - APPOINTMENTS.....	9
ITEM - 18 COMMITTEE OF THE WHOLE .....	11
ITEM - 19 GROUPING OF REPORT ADOPTION.....	11
ITEM - 20 CONFIRMATION OF THE MINUTES .....	11
ITEM - 21 REPLACEMENT AIR CONDITIONER IN COMMITTEE ROOM.....	11
ITEM - 22 COUNCIL'S POLICY REGISTER - DELETION OF "SIGN OFF OF COUNCIL CORRESPONDENCE" POLICY .....	11
ITEM - 23 AUGUST 2016 LOCAL TRAFFIC COMMITTEE.....	12
ITEM - 24 SAFE HAVEN ENTERPRISE VISA SCHEME .....	12
ITEM - 25 MURRAY DARLING ASSOCIATION NATIONAL CONFERENCE & AGM .....	12

THIS IS PAGE NO 1 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016

MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM

Page 2

ITEM - 26 IPART REVIEW OF THE LOCAL GOVERNMENT RATING SYSTEM ..... 12

ITEM - 27 REQUESTS FOR DONATIONS ..... 13

ITEM - 28 STATECOVER AND STATEWIDE INCENTIVE PAYMENTS 2016/2017 ..... 13

ITEM - 29 REVOTED EXPENDITURE FROM THE 2015/2016 BUDGET YEAR TO 2016/2017 BUDGET ..... 14

ITEM - 30 COMMUNITY ASSISTANCE PROGRAM APPLICATIONS..... 14

ITEM - 31 EVENTS ASSISTANCE PROGRAM 2016/2017 ..... 15

ITEM - 32 MONTANA PARK SIGN ..... 15

ITEM - 33 DEVELOPMENT APPLICATION 2012/0159 FOR RETAIL OF FURNITURE AND MACHINERY AT LOT 2 DP 842863 BEING 39 TILGA STREET, CANOWINDRA..... 15

ITEM - 34 DEVELOPMENT APPLICATION 2017/6 FOR THREE (3) LOT SUBDIVISION AND DWELLING UPON LOT 10 SECTION C DP 32548 LAND ALSO KNOWN AS 32 WADDELL ST, CANOWINDRA ..... 16

ITEM - 35 DEVELOPMENT APPLICATION 2016/153 GREENHOUSES AND PACKING SHED UPON LOT 496 DP 1095508 LAND ALSO KNOWN AS 621 CANOBOLAS RD, CANOBOLAS ..... 16

ITEM - 36 DEVELOPMENT APPLICATION 2017/17 DUAL OCCUPANCY UPON LOT 7 SECTION B DP 11160, 11 MCLAUGHLAN ST, CUMNOCK ..... 17

ITEM - 37 MODIFICATION OF DEVELOPMENT APPLICATION 2016/0024 - ANIMAL BOARDING AND TRAINING ESTABLISHMENT (GREYHOUNDS) - LOT 2 DP 773981, 1321 PEABODY ROAD, MOLONG..... 18

ITEM - 38 MODIFICATION OF DEVELOPMENT APPLICATION 2008/177/1 - 89 BRUCE ROAD, ORANGE ..... 18

ITEM - 39 QUESTIONS FOR NEXT MEETING..... 19

ITEM - 40 BUSINESS PAPER ITEMS FOR NOTING ..... 19

ITEMS FOR NOTATION..... 19

ITEM - 14 LIBRARIES - WI-FI..... 20

ITEM - 42 MATTERS OF URGENCY ..... 20

ITEM - 41 COMMITTEE OF THE WHOLE SECTION OF THE MEETING... 20

CONFIDENTIAL ITEMS ..... 20

ITEM - 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING..... 20

ITEM - 2 REQUEST FOR REFUND OF GARBAGE RATES ..... 21

ITEM - 3 PLANT HIRE TENDER 2016-2018..... 21

THIS IS PAGE NO 2 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 27 SEPTEMBER, 2016

MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM

Page 3

ITEM - 4 OFFERS TO PURCHASE LAND (LOTS1-5 DP1187720) AT MANILDRA.....	21
ITEM - 5 MOLONG SWIMMING POOL.....	21
ITEM - 6 CANOWINDRA SWIMMING POOL.....	22
ITEM 7 MOLONG LIMESTONE QUARRY.....	22
ADDITIONAL ITEM - ACTING GENERAL MANAGER'S UPDATE.....	22
REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE.....	23

---

THIS IS PAGE NO 3 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 1

**PRESENT** Clr I Gosper (in the Chair), Clrs G Dean, M Nash, L MacSmith, M Hayes, S Wilcox, A Durkin, K Walker, I Davison and J Culverson.

Also present were the Acting General Manager, Acting Director of Engineering & Technical Services, Director of Environmental Services, General Manager's Personal Assistant and Administration Officer.

**ITEMS FOR DETERMINATION**

**ITEM - 1 ACKNOWLEDGEMENT OF COUNTRY**

Proceedings in Brief

The Mayor recited an Acknowledgement of Country in accord with Council's Code of Meeting Practice policy.

**MOTION** (Wilcox/Durkin)

THAT the Mayor recites an Acknowledgement of Country in accord with Council's Code of Meeting Practice policy.

16/09/01 Carried

**ITEM - 2 APPLICATIONS FOR LEAVE OF ABSENCE**

Proceedings in Brief

An apology was tendered on behalf of Clr Treavors for his absence from the meeting.

**MOTION** (Durkin/Davison)

THAT the apology tendered for Clr Treavors be accepted and the necessary leave of absence be granted.

16/09/02 Carried

**ITEM - 3 DECLARATIONS OF INTEREST**

Proceedings in Brief

Clr Culverson declared an interest (identified as an actual pecuniary interest) in item 3 in closed due to her private business being mentioned in the report.

Clr Durkin declared an interest (identified as a perceived significant non-pecuniary interest) in item 30 due to having children enrolled as students at the school of the applicant.

**THIS IS PAGE NO 1 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 2

Clr Durkin also declared an interest (identified as a perceived significant non-pecuniary interest) in item 6 in closed due to being personal friends with two of the applicants.

Clr Nash declared an interest (identified as a pecuniary interest) in item 7 in closed due to her son being an employee of the business in mention.

**MOTION** (Wilcox/Hayes)

THAT the Declarations of Interest be noted.

16/09/03 Carried

**ITEM - 4 DECLARATIONS FOR POLITICAL DONATIONS**

Proceedings in Brief

It was noted that there were nil declarations of political donations.

**MOTION** (Davison/Dean)

THAT it be noted there were nil declarations of political donations.

16/09/04 Carried

**ITEM - 5 MAYORAL ELECTIONS PROCEDURE 2016**

Proceedings in Brief

It was noted the time being 2:04pm the Mayor declared the position of Mayor vacant and handed over to the Acting General Manager as Returning Officer.

**MOTION** (Culverson/Dean)

THAT Council:

1. Re-affirm its previous practice of conducting voting for the positions of Mayor and Deputy Mayor by preferential ballot where three or more nominations are received, otherwise by ordinary ballot.
2. Make the details of the voting for the positions of Mayor and Deputy Mayor public.

16/09/05 Carried

**ITEM - 6 ELECTION OF MAYOR FOR 2016/2017**

Proceedings in Brief

The Acting General Manager advised that there had been one nomination for the position of Mayor, that being from Clr Gosper who accepted the nomination. The Acting General Manager, as Returning Officer, declared Clr Gosper duly elected as Mayor for the ensuing term.

**MOTION** (Walker/Culverson)

**THIS IS PAGE NO 2 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 3

THAT the Acting General Manager proceed with the requirements for the election of the Mayor for Cabonne Council as detailed in the item relating to the determination of requirements for the election process.

16/09/06 Carried

**ITEM - 7 ELECTION OF DEPUTY MAYOR 2016/2017**

Proceedings in Brief

The Acting General Manager advised that there had been one nomination for the position of Deputy Mayor, that being from Clr MacSmith who accepted the nomination. The Acting General Manager, as Returning Officer, declared Clr MacSmith duly elected as Deputy Mayor for the ensuing term.

**MOTION** (Wilcox/Davison)

THAT the Acting General Manager proceed with the requirements for the election of the Deputy Mayor for Cabonne Council as detailed in the item relating to the determination of requirements for the election process.

16/09/07 Carried

**ITEM - 8 DESTRUCTION OF BALLOT PAPERS**

**MOTION** (Wilcox/Davison)

THAT it be noted that the ballots for the positions of Mayor and Deputy Mayor were not required.

16/09/08 Carried

It was noted the time being 2:08pm Clr Gosper resumed the Chair as the elected Mayor.

It was noted the time being 2:09pm the following item was addressed.

**ITEM - 9 DELEGATION TO MAYOR AND DEPUTY MAYOR (IN MAYOR'S  
ABSENCE)**

Proceedings in Brief

Clr Dean requested through the Chair that items 9 to 15 being moved as a group with former Clr Smith's positions in item 14 being amended as per the previous year.

Clr Culverson requested that it be noted that in item 14 it be noted that the meeting date of the Mullion Creek & District Progress Association be amended to the 1<sup>st</sup> Monday of each month.

The Acting General Manager noted that point 1 of item 11 would be amended to state that the Australia Day Awards committee is to comprise the whole of

**THIS IS PAGE NO 3 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016**



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 4

the council and the General Manager and will meet as and when required for the 2016/2017 year.

**MOTION** (Davison/Dean)

THAT subject to not receiving direction from the Council as to the consideration of any particular matter by the Council itself and subject to the requirements of the Local Government Act 1993 and Regulations thereunder and any express policy of the Council or regulations of any public authority other than the Council and pursuant to the powers conferred on Council by s377 of the *Local Government Act 1993*, the Mayor Ian Joseph Gosper and, where allowed, in his absence the Deputy Mayor Lachlan Bruce MacSmith be authorised to exercise or perform on behalf of the Council the powers, authorities, duties and functions as follows:

1. To incur expenditure up to the sum of \$3,000 for incidental expenses, within approved votes of Council.
2. To receive a public interest disclosure in circumstances assigned to the position of Mayor in Council's Public Interest Disclosure (Internal Reporting) Policy.

16/09/09 Carried

**ITEM - 10 STANDING COMMITTEES**

**MOTION** (Davison/Dean)

THAT Council continue to hold workshops as and when required.

16/09/10 Carried

**ITEM - 11 OTHER COUNCIL COMMITTEES THAT MEET AS WHEN  
REQUIRED**

**MOTION** (Davison/Dean)

THAT Council:

1. Note that the Australia Day Awards committee is to comprise the whole of the council and the General Manager and will meet as and when required for the 2016/2017 year.
2. Note the membership of the Heritage Working Party.
3. Note the membership of the General Manager Performance Review Panel.

16/09/11 Carried

**ITEM - 12 DELEGATES TO OTHER ORGANISATIONS - FOR THE TERM  
OF COUNCIL**

**THIS IS PAGE NO 4 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 5

**MOTION** (Davison/Dean)

THAT Council note its delegates to Central Tablelands Water, Central West Libraries and Central NSW Business Enterprise Centre committees for the term of Council.

16/09/12 Carried

**ITEM - 13 DELEGATES TO OTHER ORGANISATIONS - FOR THE YEAR  
2016/2017**

**MOTION** (Davison/Dean)

THAT Council's delegates and representatives to other organisations (as listed below) for the balance of the 2016/2017 year be as follows.

1) ARTS OUT WEST

Clr Wilcox.

2) ASSOCIATION OF MINE RELATED COUNCILS INC

Clr Wilcox (with Clr Davison as alternative delegate) and the Director of Environmental Services.

3) AUSTRALIA WIDE RURAL ROAD GROUP (AWRRG)

Clrs Gosper and Hayes, with Clr Culverson as alternative delegate.

4) BELUBULA RIVER JOINT COMMITTEE

Clr Walker with Clr Durkin as an alternative delegate.

5) CABONNE CARAVAN PARK COMMITTEE

Clrs Gosper, Dean and Walker. The Urban Assets Coordinator and Urban Services Coordinator also attend.

6) CABONNE CONSULTATIVE COMMITTEE

Clrs Dean and Culverson.

7) CABONNE/ORANGE ROAD SAFETY COMMITTEE

Clr Treavors with Clr Dean as the alternative representative.

8) CABONNE COUNTRY TOURISM ADVISORY COMMITTEE

Clr Davison with Clr Wilcox as the alternative representative. The Promotion and Tourism Officer and Economic Development Manager attend these meetings.

9) CADIA - MREMP COMMITTEE

The Director of Environmental Services.

10) CADIA – COMMUNITY CONSULTATIVE COMMITTEE

The Director of Environmental Services with Clr MacSmith as the alternative representative.

11) CANOBOLAS BUSH FIRE MANAGEMENT COMMITTEE

**THIS IS PAGE NO 5 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 6

Clr Culverson with Clr MacSmith as alternative delegate and the Acting Director of Engineering and Technical Services.

12) CANOBOLAS ZONE LIAISON COMMITTEE

Clr Gosper with Clr MacSmith as alternative delegate and the Acting Director of Engineering and Technical Services.

13) CANOWINDRA AGE OF FISHES MUSEUM BOARD and STRATEGIC ADVISORY COMMITTEE OF THE CANOWINDRA AGE OF FISHES MUSEUM

Clr Durkin with Clr Walker as the alternative delegate.

14) CANOWINDRA FOOD BASKET ADVISORY GROUP

Clr Walker.

15) CANOWINDRA RETIREMENT VILLAGE PROJECT WORKING COMMITTEE

Clr Hayes and the Director of Finance and Corporate Services with Clr Walker as the alternate representative.

16) CARGO ROAD USERS ASSOCIATION

Clr MacSmith with Clr Dean as an alternative delegate.

17) CENTRAL TABLELANDS LOCAL LAND SERVICES (LLS) previously Central West Catchment Management Authority (CWCMA)

Clr MacSmith as delegate and Clr Wilcox as alternative delegate.

18) CENTRAL WEST COUNCILS ENVIRONMENT & WATERWAYS ALLIANCE previously the Salinity Action Alliance

Clr MacSmith with Clr Hayes as the alternative delegate and the Director of Environmental Services.

19) CENTRAL WEST MINING LIAISON COMMITTEE - (CABONNE/ORANGE/BLAYNEY)

The Mayor (Clr Gosper) with Clr MacSmith as the alternative delegate.

20) CENTROC HEALTH WORKFORCE COMMITTEE

Clr Nash with the Mayor (Clr Gosper) as the alternative delegate and the Community Services Manager.

21) CABONNE HEALTH COUNCIL

It is recommended that the Council note no delegate is required for this organisation.

22) HACC JOINT COMMITTEE

Clr Walker with Council's Community Services Manager as alternative delegate.

23) LACHLAN REGIONAL TRANSPORT COMMITTEE

Clr Durkin with Clr Walker as the alternative delegate and the Acting Director of Engineering and Technical Services (as and when required).

**THIS IS PAGE NO 6 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 7

24) LITTLE RIVER LANDCARE CATCHMENT MANAGEMENT

Clr Davison with Clr Nash as the alternative representative.

25) LOCAL EMERGENCY MANAGEMENT COMMITTEE

The Mayor (Clr Gosper), the Acting Director of Engineering and Technical Services as the Local Emergency Management Officer and the Operations Manager Roads & Bridges as the Deputy Local Emergency Management Officer.

26) MOLONG MEDICAL COMMITTEE

Clr Hayes with Clr Nash as the alternative representative.

27) NOXIOUS WEEDS ADVISORY COMMITTEES

Lachlan Valley Noxious Weeds Advisory Committee

Clr Walker with Clr Hayes being the alternative delegate.

Upper Macquarie Noxious Weeds Advisory Committee

Clr Gosper with Clr MacSmith being the alternative delegate.

28) OPHIR RESERVE TRUST BOARD

Council's representative on this Board to fill the position of 'councillor' has been Clr Culverson.

29) RESTART WATER SECURITY TASKFORCE

Clr MacSmith.

30) SYDNEY ROADLINKS COMMITTEE

The Mayor (Clr Gosper) with Clrs Davison and Walker as the optional alternative delegates. The Acting Director of Engineering & Technical Services also attends these meetings as an observer.

31) TRAFFIC COMMITTEE

Clr Dean with the Mayor (Clr Gosper) as the alternative delegate. Clr Culverson also attends these meetings as an observer.

32) VERTO LTD

Clr Wilcox.

33) WALUWIN CENTRE GOVERNANCE COMMITTEE

Clr Hayes with Clr Wilcox as the alternative delegate.

34) WALUWIN MOLONG HEALTHONE HEALTH SERVICES ADVISORY COMMITTEE

Clr Hayes with Clr Nash as the alternative delegate.

35) WELLINGTON/DUBBO LANDCARE MANAGEMENT

Clr Davison with Clr Wilcox as the alternative delegate.

16/09/13 Carried

**THIS IS PAGE NO 7 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 8

**ITEM - 14 DELEGATES TO OTHER ORGANISATIONS - COMMUNITY  
PEAK ORGANISATIONS**

**MOTION** (Davison/Dean)

THAT Council appoint delegates to Community Peak Organisations (as listed below), subject to the support from these organisations for the 2016/17.

<b>Town</b>	<b>Organisation</b>	<b>Meetings</b>	<b>Representative</b>
Manildra	Manildra and District Improvement Association (MADIA)	1 <sup>st</sup> Wednesday of each month	Clr M Hayes (Clr M Nash as alternate)
Cumnock	Cumnock and District Progress Association	3 <sup>rd</sup> Thursday of each month	Clr S Wilcox (Clr M Nash as alternate)
Yeoval	Yeoval and District Progress Association	1 <sup>st</sup> Tuesday of each month	Clr I Gosper (Clr M Hayes as alternate)
Molong	Molong Advancement Group	1 <sup>st</sup> Thursday of each month	Clr I Gosper (Clr M Hayes as alternate)
Mullion Creek	Mullion Creek & District Progress Association	1 <sup>st</sup> Monday each month	Clr J Culverson (Clr S Wilcox as alternate)
Cargo	Cargo Progress Association	Meet as and when required	Clr L MacSmith (Clr G Dean as alternate)
Borenore	Borenore Committee Progress Association	As and when advised	Clr I Davison (Clr L MacSmith as alternate)
Canowindra	Canowindra Business Chamber	2 <sup>nd</sup> Wednesday of each month	Clr A Durkin (Clr K Walker as alternate)
Eugowra	Eugowra Promotion and Progress Association	2 <sup>nd</sup> Tuesday of each month	Clr K Walker (Clr G Dean as alternate)
Cudal	Cudal Progress Association	1 <sup>st</sup> Tuesday of each month	Clr G Treavors (Clr G Dean as alternate)
Spring Hill/Spring	Spring Hill/Spring	As and when advised	Clr S Wilcox (Clr L MacSmith as

**THIS IS PAGE NO 8 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 9

Terrace	Terrace Committee		alternate)
Canowindra	Canowindra Sports Trust	2 <sup>nd</sup> Wednesday of each month	Clr A Durkin (Clr K Walker as alternate)

16/09/14 Carried

**ITEM - 15 ALTERNATE DELEGATE TO COMMITTEES OTHER THAN COUNCIL COMMITTEES**

**MOTION** (Davison/Dean)

THAT the information be noted.

16/09/15 Carried

**ITEM - 16 FIXING THE DATE AND TIME FOR COUNCIL AND OTHER MEETINGS**

Proceedings in Brief

It was noted that the ordinary meetings of Council are currently held on the fourth Tuesday of each month, commencing at 2:00pm.

**MOTION** (Hayes/MacSmith)

THAT Council set the date and time to 5:00pm on the fourth Tuesday of the month for the regular meetings of Council.

Lost

**MOTION** (Dean/Nash)

THAT Council continue to keep the date and time to 2:00pm on the fourth Tuesday of the month for the regular meetings of Council.

16/09/16 Carried

**ITEM - 17 MAYORAL MINUTE - APPOINTMENTS**

Proceedings in Brief

The Mayor noted that the Councillors and Acting General Manager would be holding a closed workshop after the Ordinary Council Meeting.

The Mayor also noted that Councillors should be aware that extra traffic would be expected on the Cabonne Shire roads due to diversions caused by the flooding in Forbes and surrounding areas which may cause deterioration to the Cabonne roads and that council would be contacting the RMS to seek compensation for any road deterioration that was caused.

**THIS IS PAGE NO 9 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 10

The Mayor with the support of all the Councillors made special mention to Michael Ryan for Acting in the Director of Engineering and Technical Services role for the past 18 months.

Clr Nash noted that the ANTY group had held a successful protest on the 10<sup>th</sup> of September.

In response to the Mayor's comments on road deterioration, Clr Hayes queried whether it was possible for Council to look at obtaining funding for widening the bridge on Peabody Road.

Appointments

Mayor Ian Gosper

- 23/8/16 Attended the August Council meeting
- 25/8/16 Attended the CENTROC Board meeting in Cowra with the Acting General Manager
- 25/8/16 Attended the Mayor's Office for a meeting with the Acting General Manager
- 2/9/16 Attended the Cabonne Council Molong office for a meeting with the Acting General Manger
- 2/9/16 Attended a meeting with the Molong Express proprietors with the Acting General Manager and the Director of Environmental Services
- 5/9/16 Attended a webinar briefing on the changes to the Emergency Services funding in the Cabonne Council Chambers
- 7/9/16 Attended a meeting with the new General Manager Peter Sharpe and the Manager of Health, Safety, Environment and Social Responsibility Nedra Burns of Cadia Mines along with the Deputy Mayor, Acting General Manager and the Director of Environmental Services.
- 9/9/16 Attended the Cabonne Council Molong office for a meeting with the Acting General Manger
- 10/9/16 Attended the ANTY group protest mock election in Molong
- 12/9/16 Attended the Cabonne Council Molong office for a meeting with the Acting General Manger and Industrial Water Users
- 16/9/16 Attended the Cabonne Council Molong office for a meeting with the Acting General Manger
- 17/9/16 Presented awards at the Molong Junior Hockey Clubs Presentation
- 20/9/16 Attended the Canobolas Zone Rural Fire Service Quarterly Liaison meeting in Orange as Cabonne Council's delegate
- 21/9/16 Presented awards at the Yeoval Central School's Annual Sports Awards Ceremony
- 22/9/16 Attended the Cabonne Council Molong office for a meeting with the Acting General Manger
- 27/9/16 Attended the September Council meeting

**MOTION** (Gosper/)

THAT the information contained in the Mayoral Minute be noted.

**THIS IS PAGE NO 10 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 11

16/09/17 Carried

**ITEM - 18 COMMITTEE OF THE WHOLE**

**MOTION** (Dean/Culverson)

THAT it be noted no items were called to be debated in Committee of the Whole.

16/09/18 Carried

**ITEM - 19 GROUPING OF REPORT ADOPTION**

**MOTION** (Durkin/Wilcox)

THAT:

1. It be noted no items were called for further consideration
2. Items 20 to 23 be moved and seconded.

16/09/19 Carried

**ITEM - 20 CONFIRMATION OF THE MINUTES**

**MOTION** (Durkin/Wilcox)

THAT the minutes of the Ordinary meeting held 23 August 2016 be adopted.

16/09/20 Carried

**ITEM - 21 REPLACEMENT AIR CONDITIONER IN COMMITTEE ROOM**

**MOTION** (Durkin/Wilcox)

THAT Council:

1. Approve the expenditure of \$7,975.36 in retrospect for the replacement of the air conditioner in the Council Committee room; and
2. Resolve that the expenditure is required and warranted to enable meeting to continue to be held in acceptable conditions.

16/09/21 Carried

**ITEM - 22 COUNCIL'S POLICY REGISTER - DELETION OF "SIGN OFF OF  
COUNCIL CORRESPONDENCE" POLICY**

**RECOMMENDATION**

---

THIS IS PAGE NO 11 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 27 SEPTEMBER, 2016



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 12

THAT the "Sign off of Council correspondence" policy be deleted from Council's policy register.

**ITEM - 23 AUGUST 2016 LOCAL TRAFFIC COMMITTEE**

**MOTION** (Durkin/Wilcox)

THAT Council ratify the recommendations of the Local Traffic Committee.

16/09/22 Carried

**ITEM - 24 SAFE HAVEN ENTERPRISE VISA SCHEME**

Proceedings in Brief

The Mayor commented that he felt that the Department of Immigration and Border Protection needed to provide more detailed information on the Safe Haven Enterprise Visa Scheme and that he recommended the current information provided should only be noted at this stage.

**MOTION** (Gosper/)

THAT the information be noted until further advice is received regarding the Safe Haven Enterprise Visa Scheme.

16/09/23 Carried

**ITEM - 25 MURRAY DARLING ASSOCIATION NATIONAL CONFERENCE  
& AGM**

Proceedings in Brief

Clr Davison volunteered to attend the MDA National Conference in Dubbo.

The Mayor noted that the invitation would remain open for any other Councillors who may also wish to attend the conference.

**MOTION** (Culverson/Dean)

THAT Clr Davison and any other interested councillors attend the 2016 MDA National Conference in Dubbo.

16/09/24 Carried

**ITEM - 26 IPART REVIEW OF THE LOCAL GOVERNMENT RATING  
SYSTEM**

Proceedings in Brief

At the request of the Mayor the Acting General Manager – who had been invited to sit on the panel - commented that he council had concerns with the IPART Review.

**THIS IS PAGE NO 12 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 13

He noted that the main concern was that the review was based around city areas such as areas with high rise buildings and that the review did not take into account smaller populations.

He also noted that there would be huge variations in rates in village areas and undetermined variation in farmland areas if minimum rates were abolished.

He also noted concern that changes to pension concessions, where they would be delayed or deferred for up to a 30-year period or more could go against the value of property causing it to be negatively valued.

Clr Dean requested a further report from the Acting General Manager be put to the Council once more information was provided.

**MOTION** (Dean/Davison)

THAT:

1. Note the information provided in the Draft Report for the Review of the Local Government Rating System and
2. Receive a further report from the Acting General Manager when the submission has been lodged to the Draft Report.

16/09/25 Carried

**ITEM - 27 REQUESTS FOR DONATIONS**

**MOTION** (Dean/Nash)

THAT Council donate \$500 to the Manildra and District Improvement Association to assist them in providing a Christmas Fireworks display.

16/09/26 Carried

**ITEM - 28 STATECOVER AND STATEWIDE INCENTIVE PAYMENTS  
2016/2017**

Proceedings in Brief

In response to a question from Clr Walker the Acting General Manager advised that the funds received from the incentive payments would cover the costs for the recommendations arising from the consultant's Audit.

**MOTION** (Wilcox/Nash)

THAT:

1. The StateWide Mutual Ltd and the StateCover Mutual Ltd incentive payments be utilised for the actions outlined in the Swimming Pool Audit; and
2. Council resolve that the changes are required and warranted to enable the risks identified in the Swimming Pool Audit to be addressed.

**THIS IS PAGE NO 13 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 14

16/09/27 Carried

**ITEM - 29 REVOTED EXPENDITURE FROM THE 2015/2016 BUDGET  
YEAR TO 2016/2017 BUDGET**

**MOTION** (Dean/Nash)

THAT Council:

1. Revote funds as per the attached list of variations; and
2. Resolve that the funds are required and warranted to enable the completion of the projects listed as revotes from the 2015/16 year to be completed in the 2016/17 budget.

16/09/28 Carried

It was noted the time being 2:37pm Cllr Durkin declared an interest (identified as a perceived significant non-pecuniary interest) in item 30 due to having children enrolled as students at the school of one of the applicants and left the Chambers.

**ITEM - 30 COMMUNITY ASSISTANCE PROGRAM APPLICATIONS**

Proceedings in Brief

It was noted that application numbers 16 and 17 would be advised of other possible funding sources.

**MOTION** (Wilcox/Davison)

THAT Council:

1. Approve Community Assistance Program funding for Applications 1-13;
2. Approve Community Assistance Program funding for Application 14 subject to:
  - (a) Development Approval being granted for the proposed structure;
  - (b) Owner's consent being obtained from Crown Lands; and
  - (c) Consent being obtained from the Wellington Valley Wiradjuri People.
3. Approve Community Assistance Program funding for Application 15 subject to:
  - (a) Modification of an existing 2010 Development Approval being granted; and

**THIS IS PAGE NO 14 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 15

- (b) That no work commence until a Plan of Management is prepared for the Molong Village Green.

16/09/29 Carried

It was noted the time being 2:40pm Clr Durkin rejoined the meeting.

**ITEM - 31 EVENTS ASSISTANCE PROGRAM 2016/2017**

**MOTION** (Wilcox/Davison)

THAT Council approve funding for the following applications under the 2016/2017 Events Assistance Program:

1. Canowindra Baroquefest – level of funding \$2,000;
2. Taste Orange @Barangaroo – level of funding \$500; and
3. Mulga Bill Pioneers Camp Cooking Experience – level of funding \$500.

16/09/30 Carried

**ITEM - 32 MONTANA PARK SIGN**

**MOTION** (Wilcox/Walker)

THAT Council:

1. Approve the installation of a Montana Park sign at an estimated cost of \$3,500 to be funded from Capital Reserves; and
2. Resolve that the expenditure is required and warranted to fulfil a prior commitment by Council.

16/09/31 Carried

**ITEM - 33 DEVELOPMENT APPLICATION 2012/0159 FOR RETAIL OF  
FURNITURE AND MACHINERY AT LOT 2 DP 842863 BEING 39  
TILGA STREET, CANOWINDRA**

**MOTION** (Walker/Wilcox)

THAT Development Application 2012/0159 for retail of furniture and machinery at Lot 2 DP 842863 being land known as 39 Tilga Street, Canowindra be refused as insufficient information has been provided to adequately assess the application and the current land owners consent has not been provided in support of the application.

16/09/32 Carried

**THIS IS PAGE NO 15 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 16

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion (noting the absence of Clrs Treavors – apology) as follows:

For: Clrs Gosper, Dean, Nash, MacSmith, Hayes, Wilcox, Durkin, Walker, Davison and Culverson

Against: Nil

**ITEM - 34 DEVELOPMENT APPLICATION 2017/6 FOR THREE (3) LOT  
SUBDIVISION AND DWELLING UPON LOT 10 SECTION C DP  
32548 LAND ALSO KNOWN AS 32 WADDELL ST, CANOWINDRA**

**MOTION** (Durkin/Wilcox)

THAT Council:

1. Approve Development Application 2017/6 for three (3) Lot subdivision of Lot 10 Section C DP 32548 and erection of a new dwelling upon proposed Lot 3 subject to the attached draft conditions of consent; and
2. Vary the building alignment policy for a new dwelling upon proposed lot 3 in subdivision of lot 10 Section C DP 32548 to permit a setback from the front building alignment of 5.6m.

16/09/33 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion (noting the absence of Clrs Treavors – apology) as follows:

For: Clrs Gosper, Dean, Nash, MacSmith, Hayes, Wilcox, Durkin, Walker, Davison and Culverson

Against: Nil

It was noted the time being 2:42pm - Simon Williams addressed the Council in objection to Item 35 until 2:56pm.

It was noted the time being 2:56pm David Walker from Geolyse addressed the Council on behalf of the applicant in relation to Item 35 until 3:06pm.

**ITEM - 35 DEVELOPMENT APPLICATION 2016/153 GREENHOUSES  
AND PACKING SHED UPON LOT 496 DP 1095508 LAND ALSO  
KNOWN AS 621 CANOBOLAS RD, CANOBOLAS**

Proceedings in Brief

**THIS IS PAGE NO 16 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 17

After hearing addresses both for and against the proposed Development Application, the Council requested a site inspection of the land and to view a 3 dimensional image of the proposed greenhouses and packing shed to be reviewed at the next Councillor workshop before a decision on approval could be made.

David Walker noted that the 3 dimensional image would depend upon the agreeance of the applicant as there would be a cost involved.

It was agreed that a site inspection would take place on the 11<sup>th</sup> October as part of the Councillor Workshop.

**MOTION** (Wilcox/Durkin)

THAT the decision for Development Application 2016/153 for horticulture, erection of two (2) greenhouses and packing shed upon Lot 496 DP 1095508, land also known as 621 Canobolas Rd, Canobolas be deferred until after a site inspection.

16/09/34 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion (noting the absence of Clrs Treavors – apology) as follows:

For: Clrs Gosper, Dean, Nash, MacSmith, Hayes, Wilcox, Durkin, Walker, Davison and Culverson

Against: Nil

**ITEM - 36 DEVELOPMENT APPLICATION 2017/17 DUAL OCCUPANCY  
UPON LOT 7 SECTION B DP 11160, 11 MCLAUGHLAN ST,  
CUMNOCK**

**MOTION** (Durkin/Nash)

THAT Council:

1. Approve Development Application 2017/17 for a dual occupancy upon Lot 7 Section B DP 11160, land also known as 11 McLaughlin St, Cumnock, subject to the attached draft conditions of consent; and
2. Vary the building alignment policy for a new dwelling to permit a setback from the front lot boundary of 6m.

16/09/35 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion (noting the absence of Clrs Treavors – apology) as follows:

**THIS IS PAGE NO 17 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 18

For: Clrs Gosper, Dean, Nash, MacSmith, Hayes, Wilcox, Durkin, Walker, Davison and Culverson

Against: Nil

**ITEM - 37 MODIFICATION OF DEVELOPMENT APPLICATION 2016/0024  
- ANIMAL BOARDING AND TRAINING ESTABLISHMENT  
(GREYHOUNDS) - LOT 2 DP 773981, 1321 PEABODY ROAD,  
MOLONG**

Proceedings in Brief

In response to a question from Clr Dean the Director of Environmental Services commented that should the applicant need to modify the development (i.e. if construction of a dam was required instead of relying on a bore), the applicant could apply to modify the development consent.

**MOTION** (Gosper/Wilcox)

THAT Council consent to Condition 7 being amended to enable the proponent to respond within two (2) months, i.e. 26 November 2016 and that condition 10 be granted an extension of three months (December 2016).

16/09/36 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion (noting the absence of Clrs Treavors – apology) as follows:

For: Clrs Gosper, Dean, Nash, MacSmith, Hayes, Wilcox, Durkin, Walker, Davison and Culverson

Against: Nil

**ITEM - 38 MODIFICATION OF DEVELOPMENT APPLICATION 2008/177/1  
- 89 BRUCE ROAD, ORANGE**

Proceedings in Brief

In response to a question from Clr Davison, the Director of Environmental Services commented that lots 4 and 6 were the only lots to have access to Curtains Road and therefore would be the only lots that would have right of way to the road.

**MOTION** (Durkin/Culverson)

THAT modification of Development Application 2008/177/1 for an eight (8) lot subdivision of land described as Lots 218 and 219 in DP47258, Lots 5, 6 & 7 in DP 702416, Lots 1 & 2 in DP 114761, Lots 9, 10, 11, 12, 19, 20, 24, 30, 31, 148, 189, 210, 211& 238 in DP 756869, Lot 1 in DP 181139, Lot 4 in DP

**THIS IS PAGE NO 18 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 19

114638, Lot 18 in DP 10891443, Lot 1 in DP 1096555 and Lots 1 & 2 in DP 1096882, known as 'Adair', 89 Bruce Road, Orange, be granted consent subject to the modified conditions attached.

16/09/37 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion (noting the absence of Clrs Treavors – apology) as follows:

For: Clrs Gosper, Dean, Nash, MacSmith, Hayes, Durkin, Walker, Davison and Culverson

Against: Clr Wilcox

**ITEM - 39 QUESTIONS FOR NEXT MEETING**

Proceedings in Brief

Clr Durkin requested that the Acting Director of Engineering and Technical Services investigate the sports trust cricket nets at Canowindra Sports Ground to see if they could be repaired.

Clr Durkin requested that years 5 and 6 of St Edward's School in Canowindra be invited to attend the October Council meeting to observe how a Council meeting is conducted.

**MOTION** (Wilcox/Nash)

THAT

1. Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary; and
2. Invite years 5 and 6 of St Edwards School in Canowindra to attend the October Council meeting.

16/09/38 Carried

**ITEM - 40 BUSINESS PAPER ITEMS FOR NOTING**

Proceedings in Brief

Clr Culverson called item 14.

**MOTION** (Wilcox/Hayes)

THAT:

1. Councillors further consider the item called.
2. The balance of the items be noted.

16/09/39 Carried

**ITEMS FOR NOTATION**

**THIS IS PAGE NO 19 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 27 SEPTEMBER, 2016**



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 20

**ITEM - 14 LIBRARIES - WI-FI**

Proceedings in Brief

Clr Culverson requested a letter of thanks be sent to the State Library of NSW for providing a grant which would allow wireless hotspot access to the internet for public library patrons in Cabonne.

**MOTION** (Culverson/Nash)

THAT a letter of thanks be sent to the State Library of NSW.

16/09/40 Carried

**ITEM - 42 MATTERS OF URGENCY**

**MOTION** (Hayes/Dean)

THAT it be noted that nil matters of urgency were called.

16/09/41 Carried

**ITEM - 41 COMMITTEE OF THE WHOLE SECTION OF THE MEETING**

**MOTION** (Wilcox/Durkin)

THAT Council hereby resolve itself into Committee of the Whole.

16/09/42 Carried

It was noted the time being 3:28pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

**CONFIDENTIAL ITEMS**

**ITEM - 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED  
COMMITTEE OF THE WHOLE MEETING**

**RECOMMENDATION** (Durkin/Davison)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

**THIS IS PAGE NO 20 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 21

1. Carried

**ITEM - 2 REQUEST FOR REFUND OF GARBAGE RATES**

**RECOMMENDATION** (Wilcox/Dean)

THAT Council refuse the request for refund of domestic waste management charges on rate assessment A53479.

2. Carried

It was noted the time being 3:33pm Clr Culverson declared an interest (identified as an actual pecuniary interest) in item 3 due to her private business being mentioned in the report and left the Chambers.

**ITEM - 3 PLANT HIRE TENDER 2016-2018**

**RECOMMENDATION** (Walker/Hayes)

THAT Council:

1. Adopt the attached list of contractors to supply plant hire for the period 1 August 2016 to 31 July 2018; and
2. Note that this tender does not prohibit Council from accepting new tenders for specific projects.

3. Carried

It was noted the time being 3:34pm Clr Culverson rejoined the meeting.

\* **ITEM - 4 OFFERS TO PURCHASE LAND (LOTS1-5 DP1187720) AT  
MANILDRA**

**RECOMMENDATION** (Hayes/Walker)

THAT Council accept the offer from Karma Yiwong Samten Ling (Tibetan Buddhist Centre Incorporated) to purchase Lots 1-5 DP1187720 Manildra at a price of \$220,000 with the condition that the purchaser be required to maintain the land in an appropriate condition for a residential area.

4. Carried

Clr Davison requested that his vote be recorded against the motion.

**ITEM - 5 MOLONG SWIMMING POOL**

**RECOMMENDATION** (Gosper/MacSmith)

**THIS IS PAGE NO 21 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 22

THAT Council accept the tender from Cathryn Jeffries for the management of the Molong Swimming Pool and that the Council seal be affixed to the contract.

5. Carried

It was noted the time being 3:43pm Clr Durkin declared an interest (identified as a perceived significant non-pecuniary interest) in item 6 due to being personal friends with two of the applicants and left the Chambers.

\* **ITEM - 6 CANOWINDRA SWIMMING POOL**

**RECOMMENDATION** (Walker/Nash)

THAT Council accept the tender from Jarrod Strange for the management of the Canowindra Swimming Pool and that Council seal be affixed to the contract.

6. Carried

It was noted the time being 3:45pm Clr Durkin rejoined the meeting.

It was noted the time being 3:45pm Clr Nash declared an interest (identified as a pecuniary interest) in item 7 due to her son being an employee of the business in mention and left the Chambers.

\* **ITEM 7 MOLONG LIMESTONE QUARRY**

**RECOMMENDATION** (Hayes/MacSmith)

THAT Council:

1. Approve the amendments to the lease as outlined in the report;
2. Enter into the lease of Molong Limestone Quarry to Earth Plant Hire for a period of 5 years; and
3. Authorise the affixing of Council's Common Seal to the contract document.
4. Only proceed if council is able to comply with Section 23A Guidelines in relation to workforce management.

7. Carried

It was noted the time being 3:55pm Clr Nash rejoined the meeting.

It was noted the time being 3:56pm all staff with the exception of the Acting General Manager left the meeting.

\* **ADDITIONAL ITEM - ACTING GENERAL MANAGER'S UPDATE**

---

**THIS IS PAGE NO 22 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 27 SEPTEMBER, 2016**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 27 SEPTEMBER, 2016 COMMENCING AT 2:00PM**

Page 23

It was noted the time being 4:45pm the Mayor resumed the ordinary meeting.

**REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE**

**MOTION** (MacSmith/Wilcox)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 27 September, 2016 be adopted.

16/09/43 Carried

There being no further business, the meeting closed at 4:45pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 25 October, 2016 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

---

**THIS IS PAGE NO 23 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 27 SEPTEMBER, 2016**

MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 11 OCTOBER, 2016 COMMENCING AT 2.00PM

Page 1

TABLE OF CONTENTS

ITEMS FOR DETERMINATION..... 1

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE ..... 1

ITEM - 2 DECLARATIONS OF INTEREST ..... 1

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS..... 1

ITEM - 4 ANNUAL FINANCIAL STATEMENTS ..... 2

PROCEDURAL ITEM - COMMITTEE OF THE WHOLE SECTION OF THE MEETING..... 2

CONFIDENTIAL ITEMS ..... 2

ITEM - 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING ..... 2

ITEM - 2 MOLONG LIMESTONE QUARRY PLANT ..... 2

ITEM - 3 OFFER TO PURCHASE LOT 11 BLUEBELL ST, CANOWINDRA..... 3

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE..... 3

MATTER OF GREAT URGENCY - LAND & ENVIRONMENT COURT - JUDGEMENT ..... 3

ADDITIONAL ITEM - 5 LAND & ENVIRONMENT COURT - JUDGEMENT ..... 4

---

THIS IS PAGE NO 1 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF CABONNE COUNCIL HELD ON 11 OCTOBER, 2016

**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 11 OCTOBER, 2016 COMMENCING AT 2.00PM**

Page 1

**PRESENT** Clr I Gosper (in the Chair), Clrs G Dean, M Nash, L MacSmith, M Hayes, S Wilcox, A Durkin, G Treavors, K Walker and J Culverson.

Also present were the Acting General Manager, Acting Director of Finance & Corporate Services, Acting Director of Engineering & Technical Services, Director of Environmental Services, Administration Manager, Administration Officer and Acting Economic Development Manager.

**ITEMS FOR DETERMINATION**

**ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE**

Proceedings in Brief

An apology was tendered on behalf of Clr Davison for his absence from the meeting.

**MOTION** (Wilcox/Durkin)

THAT the apology tendered be accepted and the necessary leave of absence be granted.

16/10/01 Carried

**ITEM - 2 DECLARATIONS OF INTEREST**

Proceedings in Brief

Clr Nash declared an interest (identified as a pecuniary interest and previously notified as a general disclosure) in item 2 of Closed due to her son being an employee at the Quarry.

**MOTION** (Treavors/Dean)

THAT the Declarations of Interest be noted.

16/10/02 Carried

**ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS**

Proceedings in Brief

It was noted that there were nil declarations of political donations.

**MOTION** (Wilcox/Nash)

THAT it be noted there were nil declarations of political donations.

16/10/03 Carried

**THIS IS PAGE NO 1 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF CABONNE COUNCIL HELD ON 11 OCTOBER, 2016**

**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 11 OCTOBER, 2016 COMMENCING AT 2.00PM**

Page 2

**ITEM - 4 ANNUAL FINANCIAL STATEMENTS**

**MOTION** (Wilcox/Walker)

THAT the Mayor, Deputy Mayor, Acting General Manager and Acting Director of Finance & Corporate Services sign the Statement by councillors and management in the approved format, for both the General Purpose and Special Purpose Financial Statements.

16/10/04 Carried

It was noted the time being 2:03pm the Chair announced that the Council would now be resolving into a Committee of the Whole.

**PROCEDURAL ITEM - COMMITTEE OF THE WHOLE SECTION OF THE MEETING**

**MOTION** (Durkin/Wilcox)

THAT Council hereby resolve itself into Committee of the Whole.

16/10/05 Carried

**CONFIDENTIAL ITEMS**

**ITEM - 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING**

**RECOMMENDATION** (Durkin/Wilcox)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

1. Carried

It was noted, the time being 2:04pm Clr Nash declared an interest (identified as a pecuniary interest) due to her son being an employee at the quarry in the following item and left the Chambers.

\*

**ITEM - 2 MOLONG LIMESTONE QUARRY PLANT**

**RECOMMENDATION** (Dean/Treavors)

**THIS IS PAGE NO 2 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF CABONNE COUNCIL HELD ON 11 OCTOBER, 2016**

**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 11 OCTOBER, 2016 COMMENCING AT 2.00PM**

Page 3

THAT Council approve the sale by auction of the plant items as outlined in the report with reserve being set at the lower value of the price ranges given subject to signing of the lease.

2. Carried

It was noted, the time being 2:08pm Clr Nash rejoined the meeting.

**ITEM - 3 OFFER TO PURCHASE LOT 11 BLUEBELL ST, CANOWINDRA**

**RECOMMENDATION** (Hayes/Durkin)

THAT:

1. Council accept the offer as outlined in the report to purchase Lot 11 Bluebell St, Canowindra;
2. Council authorise affixing of Council's seal to the land sale contract and transfer documents; and
3. Council authorise the General Manager to negotiate future land sales as outlined in the report.

3. Carried

It was noted the time being 2:09pm the Chair asked all staff to leave the room to allow the Acting General Manager and Councillors to discuss legal advice relating to the following item.

It was noted the time being 2:25pm the Chair resumed the ordinary meeting. Staff and members of the gallery re-entered the Chambers.

The Acting General Manager read out the closed committee recommendations.

**REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE**

**MOTION** (Culverson/Hayes)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 11 October, 2016 be adopted.

- 16/10/06 Carried

It was noted the time being 2:26pm, Item 5 was dealt with.

**MATTER OF GREAT URGENCY - LAND & ENVIRONMENT COURT - JUDGEMENT**

Proceedings in Brief

**THIS IS PAGE NO 3 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF CABONNE COUNCIL HELD ON 11 OCTOBER, 2016**



**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 11 OCTOBER, 2016 COMMENCING AT 2.00PM**

Page 4

It was noted the additional item 5 was ruled by the Chair to be a matter of great urgency and was to be dealt with now that the agenda items were addressed.

**MOTION** (Culverson/Walker)

THAT Additional Item 5 relating to the Land & Environment Court – Judgement be treated as a matter of great urgency and be dealt with.

16/10/07 Carried

**ADDITIONAL ITEM - 5 LAND & ENVIRONMENT COURT - JUDGEMENT**

Proceedings in Brief

In response to a question from Clr MacSmith as to timeframes the Acting General Manager clarified that whilst the Court allows 28 days to lodge notice of intention to appeal, if no action is taken by Cabonne Council within 7 days the State Government can issue a proclamation.

In response to a question from Clr Nash as to legal costs which would result from the recommendation the Acting General Manager advised that only the notice of intention is to be lodged. He will not give permission to prepare an appeal case. The Mayor added that costs will be minimal.

The Mayor stated that he believes the Woollahra Council appeal ruling will be a significant factor to Cabonne Council's case with the ruling expected soon – which he explained could be 2 days to 2 months. He added that he does not believe an appeal should be lodged by Cabonne Council until after that ruling is made public, if Woollahra Council are successful, but felt time was needed to wait for the outcome. If Woollahra loses then that would be time to stand down.

The Mayor acknowledged the impact on the staff in waiting on a decision and noted that public opinion is changing regarding the spending of funds on this matter. He also noted that in relation to moneys received from the State Government in relation to flood damage it was actually beneficial that the merger had not yet taken place as the money was granted on a per council basis.

Clr Culverson noted that some ratepayers wish to move forward with merger.

Clr Wilcox noted that her view was that a lot of ratepayers want to fight to the end.

Clr Nash noted the recommendation was only for an intention to appeal and was not binding Council to lodge a formal appeal.

**MOTION** Hayes/Culverson

THAT Council set aside any appeals and notify the NSW State Government that they will merge with Blayney Shire Council and Orange City Council.

Lost

**THIS IS PAGE NO 4 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF CABONNE COUNCIL HELD ON 11 OCTOBER, 2016**

**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 11 OCTOBER, 2016 COMMENCING AT 2.00PM**

Page 5

The Chair called for a division which resulted in a vote against the motion (noting the absence of Clr Davison – apology) as follows:

For: Clrs Dean, Hayes, Treavors and Culverson.

Against: Clrs Gosper, Nash, MacSmith, Wilcox, Durkin and Walker.

**MOTION** (Durkin/Nash)

THAT:

1. Council lodge a Notice of Intention to Appeal against the judgement brought down by the Land & Environment Court against Council on 7 October 2016 and seek agreement from the State Government not to take any further action prior to the Woollahra Council Supreme Court appeal determination and for seven days thereafter;
2. Council seek an injunction or interlocutory orders to stay any action should the State Government not agree to an undertaking as requested in 1. above;
3. Should the State Government not agree to give an undertaking as requested in 1. above, Council consider lodging a formal appeal subject to further advice from counsel and consideration by Council at the earliest opportunity.

An amendment was moved as follows:

**AMENDMENT** (MacSmith/Hayes)

THAT:

1. Council lodge a Notice of Intention to Appeal against the judgement brought down by the Land & Environment Court against Council on 7 October 2016 and seek agreement from the State Government not to take any further action prior to the Woollahra Council Supreme Court appeal determination and for seven days thereafter;
2. Should the State Government not agree to give an undertaking as requested in 1. above, Council not lodge a formal appeal.

The Amendment was withdrawn.

The Motion was put.

**MOTION** (Durkin/Nash)

THAT:

---

THIS IS PAGE NO 5 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF CABONNE COUNCIL HELD ON 11 OCTOBER, 2016

**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 11 OCTOBER, 2016 COMMENCING AT 2.00PM**

Page 6

1. Council lodge a Notice of Intention to Appeal against the judgement brought down by the Land & Environment Court against Council on 7 October 2016 and seek agreement from the State Government not to take any further action prior to the Woollahra Council Supreme Court appeal determination and for seven days thereafter;
2. Council seek an injunction or interlocutory orders to stay any action should the State Government not agree to an undertaking as requested in 1. above;
3. Should the State Government not agree to give an undertaking as requested in 1. above, Council consider lodging a formal appeal subject to further advice from counsel and consideration by Council at the earliest opportunity.

16/10/08 Carried

The Chair called for a division which resulted in a vote for the motion (noting the absence of Clr Davison – apology) as follows:

For: Clrs Gosper, Nash, MacSmith, Wilcox, Durkin and Walker.

Against: Clrs Dean, Hayes, Treavors and Culverson.

There being no further business, the meeting closed at 2:51pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 25 October, 2016 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

---

THIS IS PAGE NO 6 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF CABONNE COUNCIL HELD ON 11 OCTOBER, 2016

MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON THURSDAY 13 OCTOBER, 2016 COMMENCING AT 9.00AM

Page 1

TABLE OF CONTENTS

ITEMS FOR DETERMINATION.....	1
ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE .....	1
ITEM - 2 DECLARATIONS OF INTEREST .....	1
ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS.....	1
ITEM - 4 RESCISSION MOTION - LAND & ENVIRONMENT COURT - JUDGEMENT .....	2

---

THIS IS PAGE NO 1 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF CABONNE COUNCIL HELD ON 13 OCTOBER, 2016

**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON THURSDAY 13 OCTOBER, 2016 COMMENCING AT 9.00AM**

Page 1

**PRESENT** Cllr I Gosper (in the Chair), Cllrs G Dean, M Nash, L MacSmith, M Hayes, S Wilcox, A Durkin, G Treavors, K Walker, I Davison and J Culverson.

Also present were the Acting General Manager, Acting Director of Finance & Corporate Services, Acting Director of Engineering & Technical Services, Director of Environmental Services, Acting Economic Development Manager and Administration Officer.

**ITEMS FOR DETERMINATION**

The Mayor advised that he had contacted all Councillors on 12 October 2016 to advise of the great urgency to call an Extraordinary meeting this morning due to the strict deadline of lodging a notice of intention to appeal to the Court by Friday 14 October 2016 as if no action is taken by this date the State Government can issue a proclamation.

**ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE**

Proceedings in Brief

It was noted that there were nil applications for leave of absence.

**MOTION** (Wilcox/Nash)

THAT it be noted that there were nil applications for leave of absence.

16/10/12 Carried

**ITEM - 2 DECLARATIONS OF INTEREST**

Proceedings in Brief

It was noted that there were nil declarations of interest.

**MOTION** (Wilcox/Davison)

THAT it be noted that there were nil declarations of interest.

16/10/13 Carried

**ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS**

Proceedings in Brief

It was noted that there were nil declarations of political donations.

**MOTION** (Wilcox/Davison)

THAT it be noted there were nil declarations of political donations.

**THIS IS PAGE NO 1 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF CABONNE COUNCIL HELD ON 13 OCTOBER, 2016**

**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON THURSDAY 13 OCTOBER, 2016 COMMENCING AT 9.00AM**

Page 2

16/10/14 Carried

**ITEM - 4 RESCISSION MOTION - LAND & ENVIRONMENT COURT - JUDGEMENT**

Proceedings in Brief

The Chair reminded the Council that Cllr Hayes had the right to speak first as he had moved the motion, then each Councillor would have one opportunity to speak with a strict time limit of 5 minutes per speaker, followed by a right of reply from Cllr Hayes.

He advised that a rescission motion had been received from Cllrs MacSmith, Hayes and Dean which was as follows:

*THAT the following motion resolved at the extraordinary Council meeting held 11 October 2016*

**"ADDITIONAL ITEM – 5 LAND & ENVIRONMENT COURT – JUDGEMENT**

**MOTION** (Durkin/Nash)

1. Council lodge a Notice of Intention to Appeal against the judgement brought down by the Land & Environment Court against Council on 7 October 2016 and seek agreement from the State Government not to take any further action prior to the Woollahra Council Supreme Court appeal determination and for seven days thereafter;
2. Council seek an injunction or interlocutory orders to stay any action should the State Government not agree to an undertaking as requested in 1. above;
3. Should the State Government not agree to give an undertaking as requested in 1. above, Council consider lodging a formal appeal subject to further advice from counsel and consideration by Council at the earliest opportunity."

*Be rescinded.*

Cllr Hayes waved the right to address the Council as the first speaker.

Cllr MacSmith stated that following on from the motion on Tuesday 11 October 2016 he tried to move an amendment, however that he felt that he could not verbalise the correct words for the amendment so withdrew it on the day. He also noted the absence of Councillor Davison from the Tuesday meeting and felt that by calling a rescission motion he was giving the whole Council the opportunity to vote on such an important issue.

He further stated that he had received advice from a solicitor from Sydney that Cabonne Council cannot win any further court case and stated that he feels that it is time to stop fighting. He noted that whilst he understands the vast culture divide between Orange and Cabonne, he also recognised the immense pressure that was currently being put on Council staff with many staff members now being placed in acting roles.

Cllr MacSmith also noted the pressures that were being put on the Council and in particular, the pressure that the Mayor has been under was extreme.

**THIS IS PAGE NO 2 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF CABONNE COUNCIL HELD ON 13 OCTOBER, 2016**

**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON THURSDAY 13 OCTOBER, 2016 COMMENCING AT 9.00AM**

Page 3

He stated that he feels that it is time to move forward and merge with Orange City Council and Blayney Shire Council.

Clr Treavors stated that he agreed with Clr MacSmith, and whilst he personally does not like the decision to merge, he felt emotions need to be put aside and that Council needed to look at the ruling from the Court. He stated that unless new evidence was brought forward to warrant an appeal, Council should not continue to fight the ruling.

Clr Culverson stated that Council needed to step up and take true leadership of the Cabonne communities, which meant to make tough decisions – not to grandstand or let personal feelings come into play in decision making processes.

She stated that this decision needed to be made taking into account Cabonne communities and council staff members and that the Council had the responsibility to make good decisions, even if the decisions may be deemed unpopular.

Clr Culverson went on to say that the court cases were costing rate payers, and that council staff were working hard to cover vacant positions that had come about and that the staff needed stability and security.

She stated that the court case had been lost and that Council now needs to move forward and fight the next fight, which was to represent communities who rely on Council at the negotiation table when the three Councils of Orange, Blayney and Cabonne merged and ensure that the communities and staff had every opportunity available which would come from Council putting measures and support in place.

Clr Dean stated that he felt that Council had reached the end of their options in regards to fighting the court case.

Clr Durkin stated that he was against the motion and that Cabonne Council was a local council not a regional Council and that they needed to ensure that the rate payers were represented. He noted that Council should not let political influence take part in the decision making process.

Clr Davison stated that Council was there to represent people the people and that a poll taken by 68 percent of residents showed that 93 percent were against an amalgamation of Councils and felt it was important to continue to agree to further appeal

The Mayor stated that he was against the motion and that he had received disturbing reports that one of the Councillors had been offering deals and benefits to other Councillors. He noted his concern that politics was now playing a part in the Council where, in the past, it never had before.

He further went on to say that a great deal of time and effort had been put towards fighting a forced amalgamation and that now was not the time to give up. He stated that many council staff members had contacted him and he felt confident that the staff were supporting Council to continue to fight in court.

The Mayor also noted that this fight was for the rights of Cabonne residents and not about personal self-gain and that Council had a responsibility to represent the communities of Cabonne not the State Government.

---

**THIS IS PAGE NO 3 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF CABONNE COUNCIL HELD ON 13 OCTOBER, 2016**

**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON THURSDAY 13 OCTOBER, 2016 COMMENCING AT 9.00AM**

Page 4

Clr Hayes stated that he felt he had addressed all the points for why Council should not further proceed with any court case at the Tuesday 11 October Extraordinary meeting.

**MOTION** (Hayes/Dean)

THAT the following motion resolved at the extraordinary Council meeting held 11 October 2016

**ADDITIONAL ITEM – 5 LAND & ENVIRONMENT COURT – JUDGEMENT MOTION** (Durkin/Nash)

1. Council lodge a Notice of Intention to Appeal against the judgement brought down by the Land & Environment Court against Council on 7 October 2016 and seek agreement from the State Government not to take any further action prior to the Woollahra Council Supreme Court appeal determination and for seven days thereafter;
2. Council seek an injunction or interlocutory orders to stay any action should the State Government not agree to an undertaking as requested in 1. above;
3. Should the State Government not agree to give an undertaking as requested in 1. above, Council consider lodging a formal appeal subject to further advice from counsel and consideration by Council at the earliest opportunity.

Be rescinded.

Lost

The Chair called for a division which resulted in a vote against the motion as follows:

For: Clrs Dean, MacSmith, Hayes, Treavors and Culverson.

Against: Clrs Gosper, Nash, Wilcox, Durkin, Walker and Davison.

There being no further business, the meeting closed at 9:22am.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 25 October, 2016 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

---

**THIS IS PAGE NO 4 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF CABONNE COUNCIL HELD ON 13 OCTOBER, 2016**





# Quarterly Operational Plan Report

Quarter 1






2016/2017

- 
- Traffic Lights
- Progress Indicator Key:
- - Not progressing
  - - Progressing
  - - Complete
  - - Not due to start

Quarterly Review | 2016/17






## Connect Cabonne to each other and the world

*A safe, efficient, quality and well maintained urban and rural transport system for vehicles and pedestrians on Cabonne's local, regional and state road networks.*







Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.1.1.a	Implement the Council's Road Maintenance and Renewal Program	Complete the annual rural and urban roads maintenance program	Director of Engineering & Technical Services	Annual rural and urban road maintenance tasks completed	25%	Currently working through rural and urban roads maintenance program	
1.1.2.a	Initiate and implement road safety programs	Implement Roads & Maritime Services road safety program	Director of Engineering & Technical Services	Road Safety Program implemented	25%	Road Safety meeting held in Orange 12/10/16 and attended by Trevor Sultana	
1.1.2.b	Initiate and implement road safety programs	Identify and apply for BlackSpot funding	Director of Engineering & Technical Services	BlackSpot eligible locations identified and funding applied for	100%	No Blackspot locations identified and no funding sought.	
1.1.2.c	Initiate and implement road safety programs	Implement street lighting program	Director of Engineering & Technical Services	Street Lighting program implemented	25%	Street lighting program initiate in Edward Street Molong this year.	
1.1.3.a	Remain a core service provider to the RMS on state	Apply for Road Maintenance Contracts for Council (RMCC)	Director of Engineering & Technical	Roads & Maritime Services tender specification	25%	RMCC routine maintenance	

2

Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
	main roads		Services	requirements met			
1.1.4.a	Provide and maintain bridge structures on Cabonne's local and regional roads network	Local road bridge maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out	40%	Hanover Bridge is the bridge being constructed at the moment.	
1.1.4.b	Provide and maintain bridge structures on Cabonne's local and regional roads network	Regional road bridge maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out	40%	Hanover Bridge is the only Regional bridge that has ongoing maintenance, until the new bridge is completed.	
1.1.4.c	Provide and maintain bridge structures on Cabonne's local and regional roads network	Local road bridge construction undertaken	Director of Engineering & Technical Services	Annual bridge construction works completed	0%	No Local road bridge construction being currently undertaken	
1.1.4.d	Provide and maintain bridge structures on Cabonne's local and regional roads network	Regional bridge construction undertaken	Director of Engineering & Technical Services	Bridge widening works completed	25%	Hanover bridge construction currently being undertaken	
1.1.5.a	Ensure accessibility for all members of the community	Construct new footpaths and pathways to meet disability design standards	Director of Engineering & Technical Services	All footpath and pathway program projects completed meet disability design standards	5%	Only survey and design work done at the moment.	

## Quarterly Review | 2016/17


Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.1.6.a	Implement the cycle and footpath maintenance renewal program	Footpath maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out as required	25%	Footpath maintenance at the following locations, Cumnock - Railway Parade & Canowindra - Gaskill St	
1.1.6.b	Implement the cycle and footpath maintenance renewal program	Pathways maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out as required	25%	Kerb & Gutter maintenance work done at the following locations, Canowindra - Gaskill St, Cargo - Hamilton St & Cumnock - Railway Parade.	
1.1.6.c	Implement the cycle and footpath maintenance renewal program	Kerb and Gutter maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out as required	30%	Kerb and Gutter maintenance undertaken	
1.1.6.d	Implement the cycle and footpath maintenance renewal program	Undertake Pathway Program	Director of Engineering & Technical Services	Paths replaced in accordance with approved program	5%	Only survey and design work done	
1.1.6.e	Implement the cycle and footpath maintenance renewal program	Undertake Footpath Program	Director of Engineering & Technical Services	Constructed new footpaths	5%	Only survey and design work done.	
1.1.6.f	Implement the cycle and footpath maintenance renewal program	Undertake Kerb and Gutter Program	Director of Engineering & Technical Services	Constructed new Kerb and Gutter	5%	Only survey and design work done.	

Quarterly Review | 2016/17


*Everywhere in Cabonne has access to contemporary information and communication technology.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.2.1.a	Lobby Government and Telecommunication service providers for improved infrastructure and services	To lobby for appropriate telecommunication infrastructure for Cabonne localities	General Manager	Evidence of lobbying activities	25%	Lobbying conducted through CENTROC	


*A range of transport options in to, out of and around Cabonne are affordable and available.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.3.1.a	Provide affordable medical, HACC and community transport services to Cabonne residents	Implement the Community Transport Program	Director of Finance & Corporate Services	Program implemented Program implemented Program implemented	25%	Community Transport has made a big difference to the lives of many Cabonne residents. Target set by funding body is 1215 trips per quarter.	


*Transport infrastructure meets agricultural needs to get goods to and from market.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.4.1.a	Design and maintain roads to provide safe and efficient transport of goods and	Construction of local roads	Director of Engineering & Technical Services	Construction program including renewals completed	25%	Construction program undertaken	

Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.4.1.b	Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes	Construction of Regional Roads	Director of Engineering & Technical Services	Construction program including repair and black spots completed	25%	Regional roads construction undertaken	
1.4.1.c	Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes	State Road ordered works undertaken	Director of Engineering & Technical Services	Road Maintenance Contracts for Councils (RMCC) ordered works completed	30%	RMS heavy patching started 12/10/16 on MR310 (reseal and flood damage area's).	
1.4.1.d	Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes	State Road Ordered Works specific projects undertaken	Director of Engineering & Technical Services	Road Maintenance Contracts for Councils (RMCC) ordered works completed	30%	Heavy patching - MR310 (reseal areas and flood damage) Contractor to do the work, as from 12th October 2016.	
1.4.1.e	Design and maintain roads to provide safe and efficient transport	Roads to Recovery Federal Local Roads program undertaken	Director of Engineering & Technical Services	Roads to Recovery Program completed	25%	Packham Drive to be completed October 2016	

Quarterly Review | 2016/17



Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.4.2.a	of goods and services locally and also State and regional routes Lobby for the retention and renewal of the rail infrastructure system	Undertake lobbying activities	Director of Engineering & Technical Services	Maintain membership of relevant committees and alliances	25%	LRTC meetings attended by Clr Durkin	

*Transport infrastructure meets agricultural needs to get goods to and from market.*


Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.5.1.a	Support Centroc in lobbying for the improvement of tourism access	Support the Bells Line Expressway Action Group	Director of Engineering & Technical Services	Level of support	25%	Bells Line Expressway a standing item on Centroc meeting agendas.	

## Build Business and Generate Employment

*A strong and vibrant local business sector.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
2.1.1.a	Implement Council's Economic Development Plan	Develop a current Economic Development Plan for Cabonne	General Manager	Engage consultant Implement strategies	0%	Action placed on hold until outcome of merger proposal	
2.1.1.b	Implement Council's Economic Development Plan	Implement CBD promotional activities and works in consultation with businesses and progress associations	General Manager	Meet with businesses and groups to develop strategy  Implement projects identified in Strategy on priority basis	25%		

*Coordinated tourism product and a thriving visitor industry in Cabonne.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
2.2.1.a	Promote Council's Tourism Plan	Promote strategies listed in the Tourism Plan	General Manager	Number of and type of strategies promoted  Number of Cabonne Country website visits  Work with regional & State tourism groups  Align Cabonne Tourism	25%	Number of hits up by 41.5% in first quarter	




Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
				Plan with Central West Destination Management Plan where relevant.  Implement Tourism Plan marketing strategy in conjunction with CTAC			

*Increased viable, sustainable and value adding businesses in Cabonne.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
2.3.1.a	Implement Council's Economic Development Plan	Review the Business Development Assistance.	General Manager	New guidelines developed  New guidelines adopted by Council	0%		






*Jobs for Cabonne people in Cabonne.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
2.4.1.a	Support the development of and programs that increase jobs in Cabonne	Support local employment initiatives	General Manager	Promote available job creation initiatives	25%		

Quarterly Review | 2016/17

## Provide and Develop Community Facilities


*Pre school, play group, child care and youth facilities are available across Cabonne.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.1.1.a	Facilitate the provision of children's services	Recruit, train and monitor educators for Family Day Care	Director of Finance & Corporate Services	Recruitment of Educators Retention of educators	25%	Currently 27 educators, increasing competition from other services, turnover of educators less than 20%	
3.1.1.b	Facilitate the provision of children's services	Implement the Family Day Care Program	Director of Finance & Corporate Services	Program implemented and reported to Council 2nd and 4th quarters	25%	Due 2nd Quarter	
3.1.1.c	Facilitate the provision of children's services	Review alternatives for After School (AS) Hours care	Director of Finance & Corporate Services	Review opportunities	0%		
3.1.1.d	Facilitate the provision of children's services	Review financial sustainability of FDC, IH and AS Care services	Director of Finance & Corporate Services	Review complete	100%	Reported to October Council meeting	
3.1.2.a	Provide and facilitate opportunities, facilities and events for young people	Operate Youth of the Month (YOM) awards	Director of Finance & Corporate Services	Number of YOM nominations and award presentations	25%	YOTM nominations put to Council as received	



Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.1.2.b	Provide and facilitate opportunities, facilities and events for young people	Organise for young people to address Council annually	Director of Finance & Corporate Services	Young people address Council	25%	Students from St Edwards School to address October meeting. Students from high Schools to address Council in 4th Quarter	
3.1.2.c	Provide and facilitate opportunities, facilities and events for young people	Feedback provided on matters raised by young people with Council	Director of Finance & Corporate Services	Provide feedback	0%	To take place following meeting with students	
3.1.2.d	Provide and facilitate opportunities, facilities and events for young people	Hold Youth Week activities	Director of Finance & Corporate Services	Activities held and level of participation	25%	Youth Week to be held in April 2017	
3.1.2.e	Provide and facilitate opportunities, facilities and events for young people	Operate a Youth Ambassador of the Year award	Director of Finance & Corporate Services	Award presented	25%	Due in Qtr 3	
3.1.2.f	Provide and facilitate opportunities, facilities and events for young people	Youth services are promoted across Cabonne	Director of Finance & Corporate Services	Number of newsletters developed	25%	Youth newsletter prepared and distributed	

## Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.1.2.g	Provide and facilitate opportunities, facilities and events for young people	Provide transport to events for young people	Director of Finance & Corporate Services	Number of events transport provided for	25%	2 Trips planned to take young people to driver training	




*Health and aged care facilities meet local community needs.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.2.1.a	Facilitate the provision of aged care facilities	Identify challenges and opportunities for aged care facilities /services	Director of Finance & Corporate Services	Reported to Council	100%	Reported to August Council Meeting	
3.2.1.b	Facilitate the provision of aged care facilities	Facilitate retirement and aged care projects and services	Director of Finance & Corporate Services	The level at which need in the community is met	25%	Council is working with the Canowindra Retirement Village and the Acacia Lodge Committees to facilitate retirement projects.	
3.2.2.a	Facilitate the provision of aged care services	Promote HACC services within Cabonne	Director of Finance & Corporate Services	Number of services provided Number of services provided	25%	Meals include frozen meals, delivered hot meals at Canowindra and Eugowra, Community restaurants and meals for the Mandagery men's group.	
3.2.3.a	Facilitate and advocate for the provision of Health	Undertake review of Health services	Director of Finance & Corporate	Review completed and reported to Council	25%	research in progress	





## Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
	& Medical services		Services				
3.2.3.b	Facilitate and advocate for the provision of Health & Medical services	Advocate on behalf of health services in Cabonne as identified	Director of Finance & Corporate Services	Level of response to advocacy as identified	25%	Support for redevelopment of Molong Hospital	
3.2.3.c	Facilitate and advocate for the provision of Health & Medical services	Participate in Cabonne Health Council (CHC)	Director of Finance & Corporate Services	Attendance at meetings by the delegate	25%	Delegate appointed at September Council meeting.	
3.2.3.d	Facilitate and advocate for the provision of Health & Medical services	Participate in CENTROC Health Workforce Committee	Director of Finance & Corporate Services	Attendance at meetings by delegates	25%	no meeting so far this financial year	

*Sporting, recreational, council and community facilities and services are maintained and developed.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.3.1.a	Maintain and manage public cemeteries	Maintain cemeteries in accordance with community requirements	Director of Environmental Services	Cemeteries regularly maintained to satisfaction of community	25%	Cemeteries maintained on rotational schedule and in accordance with community requirements.	
3.3.1.b	Maintain and manage public cemeteries	Develop a cemeteries Asset Management Plan	Director of Environmental Services	Asset Management Plan implemented	75%	AMPS implemented. Water and Sewer AMP to be completed this financial year	
3.3.1.c	Maintain and manage public cemeteries	Complete annual cemeteries capital works program	Director of Environmental Services	Program completed	25%	Maps redesigned for the Molong cemetery, signage yet to be completed.	

Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.3.2.a	Facilitate the provision of library services to Cabonne residents through participation in Central West Libraries	Review level of usage of libraries	Director of Finance & Corporate Services	Report to Council	25%	Due Qtr 3	
3.3.2.b	Facilitate the provision of library services to Cabonne residents through participation in Central West Libraries	Participate in decision making processes and initiatives of Central West Libraries (CWL)	Director of Finance & Corporate Services	CWL meetings attended	25%	Delegates attended February meeting. Next meeting due in October 2016.	
3.3.2.c	Facilitate the provision of library services to Cabonne residents through participation in Central West Libraries	Undertake Annual Libraries tour	Director of Finance & Corporate Services	Library Tour conducted	25%	Due in Qtr 3	
3.3.3.a	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in	Maintain pools to an operational and safe standard	Director of Engineering & Technical Services	Operate Pools in accordance with the Operation and Maintenance Manual	25%	Pools maintained ready for pool season. Canowindra pool opened and Molong Pool to open first week in November 2016	

Quarterly Review | 2016/17



Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.3.3.b	the Recreation Asset Management Plan Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Maintain sporting facilities to safe operational standards	Director of Engineering & Technical Services	Maintain Sporting facilities in accordance with the Asset Management Plan	25%	Sporting facilities maintained to safe operational standards	
3.3.3.c	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Maintain parks and gardens to safe operational standards	Director of Engineering & Technical Services	Maintain parks and gardens in accordance with the Asset Management Plan	25%	Parks and gardens maintained to safe operational standard	
3.3.3.d	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Maintain playgrounds to safe operational standards	Director of Engineering & Technical Services	Maintain playgrounds in accordance with the Asset Management Plan	25%	Playgrounds maintained to safe operational standard	

Quarterly Review | 2016/17


Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
	Management Plan						
3.3.3.e	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Maintain the council's properties to safe operational standards	Director of Engineering & Technical Services	Carry out inspections and maintenance in accordance with the Asset Management Plan and Risk Management Plan	25%	Council's properties maintained to safe operational standard	
3.3.4.a	Maintain existing building facilities to the levels defined in the Building Asset Management Plan	Maintain Council administration buildings	Director of Engineering & Technical Services	Annual Building Maintenance Program completed	25%	Council's administration buildings maintained	
3.3.4.b	Maintain existing building facilities to the levels defined in the Building Asset Management Plan	Maintain Council depots and workshops	Director of Engineering & Technical Services	Annual Building Maintenance Program completed	25%	Council depots and workshops maintained	
3.3.5.a	Meet the changing need of the community for new and upgraded sporting, recreational, council and community	Review community need for new and upgraded facilities	Director of Engineering & Technical Services	Review undertaken and reported to Council	50%	Multipurpose sporting facility nearing completion at Molong	



Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
		facilities					
3.3.6.a	Meet the changing need of the community for new and upgrades to building facilities	Maintain sporting, recreational, council and community facilities	Director of Engineering & Technical Services	Complete budgeted maintenance works	25%	Sporting, recreational, council and community facilities maintained	
3.3.6.b	Meet the changing need of the community for new and upgrades to building facilities	Construct budgeted improvements	Director of Engineering & Technical Services	Budgeted improvements constructed	25%	Started backlog budgeted items	


*Cabonne has the education services and facilities to be a contemporary learning community.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.4.1.a	Advocate for education and learning facilities in Cabonne	Monitor challenges and opportunities for education services provided in Cabonne	Director of Finance & Corporate Services	Reported to Community Services Committee	25%	Information has been gathered for report	



Quarterly Review | 2016/17

## Grow Cabonne's Culture and Community


*A successful balance of village and rural living.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.1.1.a	Develop and implement the Land Use Plan, Development Control Plan and other relevant plans	Review and revise Development Control Plan (DCP)	Director of Environmental Services	DCP adopted by Council	0%	No further action taken due to merger proposal	





*A network of viable, relevant and cultural facilities exists in Cabonne.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.2.1.a	Provide financial support and buildings for cultural facilities and activities in Cabonne	Maintain current level of support to museums in Cabonne	Director of Environmental Services	Financial contribution is provided	25%	Ongoing liaison with regional museum coordinator	
4.2.1.b	Provide financial support and buildings for cultural facilities and activities in Cabonne	Promote visitation and tourism activity within Cabonne through accessing and showcasing local museums	Director of Environmental Services	Promote through Council's Tourism publications	25%		




## Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.2.1.c	Provide financial support and buildings for cultural facilities and activities in Cabonne	Participate in Regional Museum program and sustainable collections program	Director of Environmental Services	Meeting and events attended	25%	Respond to local museum groups as required	


*Beautiful towns and villages with historic assets cared for and preserved.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.3.1.a	Manage Council's urban maintenance and improvement programs	Operate Community Assistance Program (CAP)	General Manager	CAP budget allocated	100%	Council received 17 applications for funding totalling \$113,000. Council resolved at September 2016 meeting to fund 15 projects totalling \$63,000 - fully expending allocation for 2016-17	
4.3.1.b	Manage Council's urban maintenance and improvement programs	Undertake street & gutter cleaning and town entrance mowing	Director of Engineering & Technical Services	Continual process, as required	25%	Street and gutter cleaning and mowing undertaken	
4.3.1.c	Manage Council's urban maintenance and improvement programs	Complete annual tree maintenance and hazard removal program	Director of Engineering & Technical Services	Annual tree maintenance and hazard removal program completed	25%	Some tree removal across the shire.	
4.3.1.d	Manage Council's urban maintenance and improvement	Ensure Council owned development complies with Heritage	Director of Engineering & Technical	Level of development compliance with Heritage Conservation	25%	Council staff advised to liaise with Environmental Services regarding conservation	





Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.3.2.a	Continue to implement the Heritage Program	conservation Ensure the council's LEP reflects items of local heritage significance together with maintenance of appropriate property records.	Services Director of Environmental Services	Guidelines Relevant heritage items included in LEP	25%	guidelines Review LEP items as required	
4.3.2.b	Continue to implement the Heritage Program	Heritage advisory service provided	Director of Environmental Services	Heritage Advisor attends the council Funding secured to facilitate heritage advisory service	25%	Heritage advisor attends Council monthly	
4.3.2.c	Continue to implement the Heritage Program	Heritage Grants Program facilitated	Director of Environmental Services	Funding secured to facilitate annual heritage grants program	25%	Heritage program 2016/17 commenced	

*Community events build visitation, generate investment and strengthen community well being.*





Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.4.1.a	Facilitate the responsible management of events and provide funding support where appropriate	Update the procedure manual for Planning a Public Event in Cabonne Country to include accessibility requirements	General Manager	Update manual to include accessibility requirements	25%		

Quarterly Review | 2016/17






Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.4.1.b	Facilitate the responsible management of events and provide funding support where appropriate	Implement funding opportunities through the Events Assistance Program	General Manager	Number of enquiries responded to	70%	Eight events funded so far in 2016-17 for amounts totalling \$36,000. This represents 72% expenditure of council's \$50,900 Budget allocation.	
4.4.1.c	Facilitate the responsible management of events and provide funding support where appropriate	Provide assistance to community groups	General Manager	Available programs promoted Number of enquiries responded to	25%	All enquiries responded to and programs implemented to date, along with meetings such as Small Towns Development Committee and Regional Development Forums	
4.4.1.e	Facilitate the responsible management of events and provide funding support where appropriate	Facilitate Australia Day events annually	Director of Finance & Corporate Services	1. Australia Day Ambassador arranged; 2. Australia Day awards process managed; and 3. Program for all Shire events compiled.	25%	Due in Qtr 2	
4.4.1.f	Facilitate the responsible management of events and provide funding support where appropriate	Facilitate the council's administrative aspects of ANZAC Day events and citizenship ceremonies	Director of Finance & Corporate Services	Molong ANZAC Day program and wreaths for councillors prepared by due date Citizenship ceremonies are arranged as necessary	25%	Citizenship ceremonies held as required ANZAC Day activities not due until Qtr 3	

Quarterly Review | 2016/17






*A Council that is effective and efficient.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.5.1.a	Provide ethical, open, accountable and transparent decision making processes	Provide quality administrative support and governance to councillors and residents	Director of Finance & Corporate Services	Level of actioning of Council resolutions	25%	No red indicators this quarter	
4.5.1.b	Provide ethical, open, accountable and transparent decision making processes	Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils	Director of Finance & Corporate Services	Appropriate communications and representations are made on relevant issues  Number of invitations to State and Federal members to address Council meetings	0%		
4.5.1.c	Provide ethical, open, accountable and transparent decision making processes	Provide appropriate mechanisms for democracy and participation for Cabonne residents	Director of Finance & Corporate Services	Level of attendance at Council meetings and Community Consultation meetings and other forums	25%	July, August and September meeting held.	
4.5.1.d	Provide ethical, open, accountable and transparent decision making processes	Maintain effective membership of Centroc, WBC Strategic Alliance, Hawkesbury City Council, Weddin Shire Council and Cabonne Council Country-City Alliance, LGNSW and other forums	General Manager	Attendance at meetings  Level of matters brought forward by Cabonne at these forums  Level of participation in programs	25%	LGNSW Conference scheduled to commence 16 October	

Quarterly Review | 2016/17




Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.5.1.e	Provide ethical, open, accountable and transparent decision making processes	Provide adequate training & professional development opportunities for councillors	General Manager	Level of training made available and level of take up	25%	Training and professional development opportunities promoted to councillors.	
4.5.1.f	Provide ethical, open, accountable and transparent decision making processes	Code of Conduct adhered to	General Manager	Code of Conduct complaints received dealt with in accordance with policy	25%	Policy in place, no breaches reported this quarter.	
4.5.1.g	Provide ethical, open, accountable and transparent decision making processes	Code of Meeting Practice adhered to	General Manager	Code of Meeting Practice adopted and implemented	25%	Policy in place.	
4.5.1.h	Provide ethical, open, accountable and transparent decision making processes	Submit Public Interest Disclosure reports	Director of Finance & Corporate Services	Annual report submitted by October to Minister, NSW Ombudsman and Information Commissioner  Six monthly reports submitted in July and February to NSW Ombudsman	25%	First report completed in July	
4.5.1.i	Provide ethical, open, accountable and transparent decision making processes	Policy on payments of expenses and provision of facilities for Mayors and Councillors to be adopted by 29 November	Director of Finance & Corporate Services	Policy advertised, adopted and Office Local Government (OLG) advised	0%	Under legislation changes this policy is now only adopted within 12 months of the term of a new council	

Quarterly Review | 2016/17




Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.5.1.j	Provide ethical, open, accountable and transparent decision making processes	Annual Report prepared	Director of Finance & Corporate Services	Report posted on Council's website and OLG advised	20%	due next Qtr	
4.5.2.a	Make it easy to do business with Council and deliver good customer service	Ensure effective use of customer service software	Director of Finance & Corporate Services	Level of compliance with Customer Service policy response periods	25%	Compliance Officer conducting regular monitoring.	
4.5.2.b	Make it easy to do business with Council and deliver good customer service	Operate Customer request program system	Director of Finance & Corporate Services	Number of customer requests effectively resolved	25%	Service requests reported to CMT, and monitored.	
4.5.2.c	Make it easy to do business with Council and deliver good customer service	Engage with community to determine future needs & objectives	General Manager	Councillors as delegates assess community feedback relating to the Cabonne Community Plan 2025 through attendance at Progress Association meetings	25%	Councillors continue regular attendance at progress association meetings.	
4.5.2.d	Make it easy to do business with Council and deliver good customer service	Provide effective communications and information systems for residents	General Manager	Implementation of Communication Strategy  Hold community information meetings on relevant matters	25%	114 media releases issued for the quarter	



Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
				Distribute Council media releases as required			
				Prepare and distribute Council quarterly Community Newsletters			
4.5.2.e	Make it easy to do business with Council and deliver good customer service	Undertake Council rebranding exercise to reflect Cabonne's image - logo, website, stationery, social media, signage, uniforms, vehicle badging	General Manager	Engage consultants Implement rebranding	0%		
4.5.3.a	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels	Director of Environmental Services	Critical stage inspections carried out as required  Development Applications, Construction Certificate applications and OSMS applications determined within agreed service levels	25%	Level of service maintained	
4.5.3.b	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal	Ensure environment monitoring in accordance with the Protection of Environment Operations Act 1997	Director of Environmental Services	Promptness of response to complaints of non-compliance with the Act	25%	All complaints in relation to POEO Act investigated and resolved within customer service timeframes.	

Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
	Control						
4.5.3.c	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Administer statutory requirements (Companion Animals Act & Impounding Act) in accordance with community needs	Director of Environmental Services	<p>Programs monitored and compliance in regards to companion animals regulations enforced</p> <p>Animals registered in accordance with the Act</p> <p>Public complaints of domestic animal problems attended to</p> <p>Stock impounded</p>	25%	Companion Animals Act enforced in accordance with statutory requirements and community needs.	
4.5.3.d	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Manage contaminated lands at Gasworks site Molong	Director of Environmental Services	Groundwater management plan amended	25%	Ground water monitoring undertaken	
4.5.3.e	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Provide public information regarding companion animal requirements	Director of Environmental Services	Public provided with information regarding companion animal requirements	25%	Council provided education to the public including advertisement of changes to the NSW Petregistry, and national desexing month - July 2016.	

Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.5.3.f	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Participate in relevant reference groups and meetings	Director of Environmental Services	Level of participation and attendance at meetings	25%	Reference group and agency meetings attended	
4.5.3.g	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Promptly investigate inappropriate and unapproved building works	Director of Environmental Services	Reported breaches investigated within agreed service levels	25%	Investigations carried out as required	
4.5.3.h	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Ensure implementation of government regulations relating to swimming pools	Director of Environmental Services	Compliance achieved	25%	Swimming pool inspections and certification undertaken as required	
4.5.3.i	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal	Ensure annual inspection and licensing of registered food outlets	Director of Environmental Services	Inspections finalised	0%	Program to be implemented later in the year	





Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
	Control						
4.5.4.a	Manage the present and long term financial sustainability of Cabonne Council	Maintain a high level of rate collection	Director of Finance & Corporate Services	Level of rate of collection at end Qtr 4	25%	Rate collection to end September is 47.9%, this is higher than previous years.	
4.5.4.b	Manage the present and long term financial sustainability of Cabonne Council	Maximise secure income through investments	Director of Finance & Corporate Services	Level of interest income generated	25%	Reported monthly to Council.	
4.5.4.c	Manage the present and long term financial sustainability of Cabonne Council	Ensure long term viability of Wellington/Blayney/Cabonne (WBC) Strategic Alliance	General Manager	The level of attendance at meetings Communication of activities to Council	25%	WBC EM reports monthly to Council.	
4.5.4.d	Manage the present and long term financial sustainability of Cabonne Council	Level of reserves and provisions monitored	Director of Finance & Corporate Services	Report to Council	25%	Included in September QBR.	
4.5.5.a	Ensure the continuity of Council's operations and minimise risk	Maintain a Enterprise Risk Management Program covering all relevant Council activities	Director of Finance & Corporate Services	Council activity related risk assessments completed and entered into the Official Records Library	35%	RA's saved to ORL in 3 monthly batches as one document.	
4.5.5.b	Ensure the continuity of Council's	Monitor a Business Continuity Plan to ensure the council is able to be fully	Director of Finance & Corporate	Disaster Recovery and Business Continuity Plan tested each 3rd	35%	Review of BCP commenced this quarter.	

Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
	operations and minimise risk	operational within a designated timeframe	Services	quarter Disaster recovery and business continuity plan reviewed by 2nd quarter			
4.5.5.c	Ensure the continuity of Council's operations and minimise risk	Comply with internal audit requirements	Director of Finance & Corporate Services	Review and monitor the Internal Audit Process	25%	Last meeting held in July. Next meeting scheduled in November.	
4.5.5.d	Ensure the continuity of Council's operations and minimise risk	Improve Work Health and Safety	Director of Finance & Corporate Services	Number of reported incidents Number of Workers Compensation claims	35%	WC claims have been reduced over the previous three financial years. The 1st Quarter figures fall under the expected number.	
4.5.5.e	Ensure the continuity of Council's operations and minimise risk	Conduct StateCover WHS audit	Director of Finance & Corporate Services	Audit result is > 75% Number of reviewed safe work method statements (SWMS)	35%	WHS Audit result of 83% is an improvement from 79% in 2015.	
4.5.5.f	Ensure the continuity of Council's operations and minimise risk	Integrate risk management into all areas of Council's activities	Director of Finance & Corporate Services	Develop Council's Risk Management procedures Number of Public Liability claims and cost Number of Motor Vehicle claims and cost Number of Property claims and cost	35%	2 Draft Pool Procedures being prepared in 1st Quarter. 3 PL claims. Cost so far for the Quarter was \$370. 2 MV claims with a payout of 2 x \$750 excess. Nil Property claims in 1st Quarter.	


Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.5.5.g	Ensure the continuity of Council's operations and minimise risk	Develop annual Risk Management Action Plan (RMAP)	Director of Finance & Corporate Services	Number of other policy type claims and cost Complete the council's Risk Management Action Plan's (RMAP) annual objectives	35%	2016-17 is being developed.	
4.5.5.h	Ensure the continuity of Council's operations and minimise risk	Provide a records management system which meets statutory and organisational demands	Director of Finance & Corporate Services	Manage contract for archive disposal project	25%	Contract not yet progressed. (pending merger outcome)	
4.5.5.i	Ensure the continuity of Council's operations and minimise risk	Provide effective information systems for all of Council	Director of Finance & Corporate Services	Maintain IT systems	25%	IT system not down for greater than 4 working hours this quarter.	
4.5.5.j	Ensure the continuity of Council's operations and minimise risk	Provide, maintain and develop financial services and systems to accepted standards - satisfying regulatory and customer requirements	Director of Finance & Corporate Services	Statutory reporting completed on time Long Term Financial Plan completed by Qtr4 Degree of budget control and level of overexpenditure Business Activity Statement reported to Australian Taxation Office	25%	All actions are progressing and will be reported to the relevant statutory organisation by the due date.	

Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
				Fringe Benefits Tax reported to Australian Taxation Office			
				Quarterly budget review (QBR) reported to Council			
4.5.5.k	Ensure the continuity of Council's operations and minimise risk	Provide external advice regarding Council's financial situation	Director of Finance & Corporate Services	Annual address to Council by external auditors	25%	Auditor scheduled to address councillors at the November Council meeting.	
4.5.5.l	Ensure the continuity of Council's operations and minimise risk	Directorates implement risk management plans	Director of Finance & Corporate Services	Number of new and reviewed risk and WHS procedures	35%	5 WHS Procedures and Induction documents reviewed and altered for compliance.	
4.5.6.a	Develop, maintain and retain a balance and skilled workforce	Review structure and adequacy of staffing levels	General Manager	Review Workforce Plan	25%	Positions filled on the basis of S23A Guidelines.	
4.5.6.b	Develop, maintain and retain a balance and skilled workforce	Skill requirements of all Council staff reviewed annually and targeted training plan developed/actioned	Director of Finance & Corporate Services	***Training plan developed and implemented annually Staff Development Appraisals are conducted	75%	Training information collected from annual reviews, data has been sent to CMT meeting and is currently with the Directors to decide on which training requests will go into the budget	
4.5.6.c	Develop, maintain and retain a	Provide regular opportunities for management to meet and	General	Networking opportunities made	25%	Regular meetings maintained	

Quarterly Review | 2016/17






Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
	balance and skilled workforce	discuss contemporary issues	Manager	available		during the quarter.	
4.5.6.d	Develop, maintain and retain a balance and skilled workforce	Provide effective communication and information systems for staff	Director of Finance & Corporate Services	Networking opportunities made available Opportunities for communication with staff	25%	Staff meeting held July, August & September.	



Quarterly Review | 2016/17

## Manage our Natural Resources





*All villages have a secure and quality water supply.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.1.1.a	Manage secure water supply schemes	Implement and amend Best Practice for Water Supply within Cabonne water operations	Director of Engineering & Technical Services	Best Practice for Water Supply implemented and amended  Best Practice for Water Supply implemented and amended	25%	Water security managed and Best Practice applied	
5.1.1.b	Manage secure water supply schemes	Implement drinking water management system	Director of Engineering & Technical Services	Drinking water guidelines complied with.	25%	Drinking water guidelines complied with	
5.1.1.c	Manage secure water supply schemes	Maintain water infrastructure assets	Director of Engineering & Technical Services	In accordance with the AMP	25%	water infrastructure assets maintained. Water and Sewer AMP to be completed this year.	
5.1.2.a	Investigate provision of potable water to Molong, Cumnock and Yeoval	Construct new Cabonne Water projects	Director of Engineering & Technical Services	Approved annual projects completed by Qtr 4	25%	Quotes for new irrigation system in Canowindra being sought.	
5.1.3.a	Promote responsible water use across the community	Cabonne Water responsible use promoted	Director of Engineering & Technical Services	Participation in water resource management activities CENTROC water utility alliance and	25%	Water responsible use promoted.	


Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
				undertake water wise education program			




*Flood mitigation processes are in place.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.2.1.a	Provide systems for stormwater and pollution management & control	Environmental Protection Operations undertaken	Director of Engineering & Technical Services	Works required to comply with Protection of the Environment Operations Act 1997 (POEO Act) and supporting legislation undertaken	25%	Works comply with POEA Act	
5.2.1.b	Provide systems for stormwater and pollution management & control	Undertake creek and river operations	Director of Engineering & Technical Services	Creek and river environs clearing completed	25%	Creek and river operations undertaken	
5.2.2.a	Implement Flood Risk Management Plans	Implement Eugowra Floodplain Management Plan	Director of Engineering & Technical Services	Progressively implement plan and obtain state and/or Federal funding	0%	Still awaiting on OEH for design approval and funding for the Eugowra Levee missing link	
5.2.2.b	Implement Flood Risk Management Plans	Implement Molong Floodplain Management Plan	Director of Engineering & Technical Services	Progressively implement plan and obtain state and/or federal funding	0%	Still waiting on OEH for confirmation of variation of scope of works for Molong Floodplain proposal	




Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.2.2.c	Implement Flood Risk Management Plans	Action voluntary purchase applications	Director of Engineering & Technical Services	Voluntary purchase applications actioned	30%	Valuation obtained and submitted to OEH for funding agreement	

*Sustainable solid and liquid waste management practices are in place across Cabonne.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.3.1.a	Provide a solid waste management and recycling service to the communities	Manage the contract for the operation of a kerbside pickup service for residential properties	Director of Environmental Services	Services delivered with minimal complaints	25%	Council has resolved all complaints and requests for service arising from the new waste contract which commenced in April 2016.	
5.3.1.b	Provide a solid waste management and recycling service to the communities	Manage the operation of the Cabonne landfills to maximise environmental controls	Director of Environmental Services	Management in accordance with Best Practice standards and Council's Quadro reports  Management in accordance with Best Practice standards and Council's Quadro reports	25%	Called for quotations for Capping Cargo landfill. Maintaining landfills in accordance to Quadro, Bailey and Amaral reports.	
5.3.1.c	Provide a solid waste management and recycling service to the communities	Provide facilities to encourage maximum recycling and reuse of all waste streams	Director of Environmental Services	Services delivered with minimal complaints	25%	CRC constructed at the Manildra Waste Facility, with official opening to be completed by the minister as soon as sealing works are completed.  Bulky waste service collection completed in August, with	






Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.3.1.d	Provide a solid waste management and recycling service to the communities	Conduct an effective community engagement and education program to develop an understanding of the council's waste management strategy and the role of each stakeholder in achieving desired outcomes	Director of Environmental Services	Increased awareness of waste strategy expectations	25%	greenwaste and scrap metal separated and recycled to reduce waste to landfill and maximise recycling.  Participation in Netwaste meetings as required and when available.	
5.3.1.e	Provide a solid waste management and recycling service to the communities	Implement waste management strategy and revise as necessary	Director of Environmental Services	Report on implementation of strategy	25%	Quadro EMPs reviewed by consultant Robert Bailey to ensure they are still up to date. Robert Amaral was contracted by Council to complete landfilling plans for Cumnock, Manildra and Canowindra Landfills. Report to Council in April 2016 provided update on Councils waste management services.	
5.3.1.f	Provide a solid waste management and recycling service to the communities	Investigate illegal dumping activity	Director of Environmental Services	Investigation and enforcement as appropriate	25%	All illegal dumping complaints investigated and rubbish disposed of as soon as possible.	


Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.3.1.g	Provide a solid waste management and recycling service to the communities	Liaise with schools, businesses and community groups with regard to effective waste management practices	Director of Environmental Services	Liaison undertaken	25%	Council participates in Netwaste education campaigns which target schools, businesses and community groups. Council assists groups on Clean up Australia Day with the removal and disposal of waste collected.	
5.3.1.h	Provide a solid waste management and recycling service to the communities	Identify and participate in appropriate waste reduction campaigns	Director of Environmental Services	Participation in appropriate campaigns	25%	Council currently participating in government campaign to reduce household problem wastes such as batteries, paint, gas bottles etc. Council has constructed a Community Recycle Centre at the Manildra Waste Management Facility with funding provided by the Environmental Trust to collect these problem wastes.	
5.3.1.i	Provide a solid waste management and recycling service to the communities	Undertake regular inspections of Onsite Sewerage Management Systems in accordance with licence requirements	Director of Environmental Services	Inspections finalised within agreed service levels	25%	Inspections of OSMS undertaken as regular part of program	
5.3.2.a	Develop long term strategic plan for the development, operation and closure of sites	Undertake liquid trade waste operations	Director of Engineering & Technical Services	Operate in accordance with best practice and Liquid Trade Waste guidelines	0%	Liquid trade waste operations done through Orange contractor ie: Septic pump outs	





Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.3.3.a	To provide and maintain environmentally sustainable, high quality sewerage facilities	Undertake Cabonne Sewer Operations	Director of Engineering & Technical Services	Operated in accordance with relevant standards and best practices  Maintained in accordance to AMP  Operated in accordance with relevant standards and best practices	25%	Cabonne sewer operations undertaken in accordance to standard and best practices	
5.3.3.b	To provide and maintain environmentally sustainable, high quality sewerage facilities	Maintain Cabonne sewer infrastructure assets	Director of Engineering & Technical Services	Maintain in accordance to AMP	25%	Sewer infrastructure assets maintained	
5.3.3.c	To provide and maintain environmentally sustainable, high quality sewerage facilities	Undertake Cabonne sewer projects	Director of Engineering & Technical Services	Complete sewer projects	0%	Nil sewer projects	
5.3.4.b	Ensure adequate sewage treatment and effluent management schemes in Cabonne	Undertake Cabonne Sewer Project purchases	Director of Engineering & Technical Services	Complete Cabonne Sewer projects	0%	Nil sewer project purchases	
5.3.4.c	Ensure adequate sewage treatment and effluent	Implement effluent reuse schemes	Director of Engineering & Technical	Implement new schemes	25%	Effluent reuse implemented	


Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.3.4.d	management schemes in Cabonne Ensure adequate sewage treatment and effluent management schemes in Cabonne	Operate effluent reuse schemes	Director of Engineering & Technical Services	Should operate in accordance with relevant standards and best practices	25%	Effluent reuse operated in accordance with relevant standards and best practices	

*Primary producers use best practice methods and systems that respect the environment.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.4.1.a	Maintain an effective campaign of noxious weed control	Undertake Weeds destruction operations	Director of Engineering & Technical Services	Implementation of Council's Noxious Weeds policy	25%	Weeds destruction operations undertaken	
5.4.1.b	Maintain an effective campaign of noxious weed control	Undertake Weeds asset purchases	Director of Engineering & Technical Services	New Weeds assets purchased	25%	Weeds asset purchases undertaken	
5.4.1.c	Maintain an effective campaign of noxious weed control	Maintain invasive species operations	Director of Engineering & Technical Services	Implementation of Council's Noxious Weeds policy	25%	Noxious weeds operations maintained	
5.4.1.d	Maintain an effective campaign of noxious weed control	Undertake Weeds Private Works	Director of Engineering & Technical Services	Private Works undertaken	25%	Private works undertaken when staff can	

Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.4.1.e	control Maintain an effective campaign of noxious weed control	Maintain Macquarie Valley Weeds Operations	Director of Engineering & Technical Services	Macquarie Valley Weeds Operations maintained	25%	Macquarie Valley weeds not based with Cabonne but still support	

*All natural resources are managed sustainably in a planned way.*



Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.5.1.a	Participate in Environmental sustainability programs	Support community education programs in environmental stewardship and management	Director of Environmental Services	Complete State of Environmental Report  Participate in Cadia Community Consultative Committee and East Guyong Community Consultative Committee	25%	Continue to participate in Netwaste initiatives	
5.5.1.b	Participate in Environmental sustainability programs	Participate In Local Land Services (LLS) Local Government reference group discussions and initiatives	Director of Environmental Services	Meetings attended	25%	Staff attendances at LLS meetings	
5.5.1.c	Participate in Environmental sustainability programs	Maintain a detailed knowledge and understanding of issues related to mining	Director of Environmental Services	Participate in Association of Mining Related Councils meetings  Participate in Cadia annual environmental	25%	Maintain network associations	




Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
				review			
5.5.1.d	Participate in Environmental sustainability programs	Provide input into the statutory process for proposed State significant development applications	Director of Environmental Services	Input provided	25%	Provide information as required to Director General	
5.5.1.e	Participate in Environmental sustainability programs	Endeavour to influence the State Government framework for mining activity (e.g. Mining SEPP, CCCs, etc.)	Director of Environmental Services	Participate in Association of Mining Related Councils lobbying activities	25%	Attended August meeting of Association of Mining Related Councils	
5.5.2.a	Operate Council's Limestone Quarry in an environmental responsible and financially sustainable manner.	Maximise return on the council's Limestone Quarry asset	Director of Engineering & Technical Services	Financial return Maximised alternative products and production measures	25%	Maximised return from the quarry	
5.5.2.b	Operate Council's Limestone Quarry in an environmental responsible and financially sustainable manner.	Operate Limestone Quarry in accordance with Mine Safety regulations	Director of Engineering & Technical Services	Number of breaches	25%	Quarry operated in accordance with Mine Safety regulations	
5.5.3.a	Operate gravel pits in an environmental	Ensure guidelines and approval conditions complied with	Director of Engineering & Technical	Level of compliance	25%	Guidelines and approval conditions complied with	

Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
	responsible and financially sustainable manner		Services				
5.5.3.b	Operate gravel pits in an environmental responsible and financially sustainable manner	Renew gravel pit lease agreements	Director of Engineering & Technical Services	Lease agreements renewed	25%	renewed last year	
5.5.3.c	Operate gravel pits in an environmental responsible and financially sustainable manner	Operate gravel pits in accordance with Mine Safety regulations	Director of Engineering & Technical Services	Number of breaches	25%	Pits operated in accordance with Mine Safety regulations	



*Risk management processes are in place for natural disaster events.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.6.1.a	Support the appropriate emergency management lead agency in the planning and management of emergency events	Review of Emergency Plan (EMPLAN)	Director of Engineering & Technical Services	Review completed and Plan adopted	25%	EMPLAN reviewed and adopted February 2016	



Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.6.1.b	Support the appropriate emergency management lead agency in the planning and management of emergency events	Implement Emergency Risk Management (ERM) Plan	Director of Engineering & Technical Services	ERM Implemented	25%	ERM Plan under review by LEMC	
5.6.1.c	Support the appropriate emergency management lead agency in the planning and management of emergency events	Review Standard Operating Procedure (SOPs)	Director of Engineering & Technical Services	SOPs reviewed and updated as required	25%	SOPs under review by the LEMC	
5.6.1.d	Support the appropriate emergency management lead agency in the planning and management of emergency events	Support education of community by Emergency Services	Director of Engineering & Technical Services	Support provided for requests from emergency services for support for community education	25%	Strong support to our community services in planning and management of emergency events	
5.6.1.e	Support the appropriate emergency management lead agency in the planning and management of	Conduct Local Emergency Management Committee (LEMC) as required	Director of Engineering & Technical Services	Meetings convened	25%	Meeting attended by LEMO 6/9/16.	

Quarterly Review | 2016/17

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
	emergency events						
5.6.2.a	Support the management of the local emergency services	Actively maintain support of the Canobolas Rural Fire Zone management	Director of Engineering & Technical Services	Meetings attended as required	25%	Meetings attended by Mayor and DETS	
5.6.2.b	Support the management of the local emergency services	Actively maintain support of the State Emergency Services	Director of Engineering & Technical Services	Meetings attended as required	25%	Support to SES maintained	

*Alternative energy development is considered and utilised where appropriate.*

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.7.1.a	Encourage the development and use of alternative energy	Implement outcomes of CENTROC's Sustainability Group	General Manager	Energy Efficient and Sustainable Group outcomes implemented	25%	Implementation of CENTROC initiatives and meetings attended	
5.7.2.a	Review the energy efficiency of Council's operations	Report on sustainability initiatives	Director of Engineering & Technical Services	Report to Council by 4th Qtr	25%	Quarterly meetings undertaken and sustainability initiatives discussed	

---

Quarterly Review | 2016/17

---

45 |

CABONNE COUNCIL TRAFFIC COMMITTEE

Main Street  
CUDAL NSW 2864  
October 2016

## **ELECTRONIC TRAFFIC COMMITTEE**

Cabonne Council  
October 2016 E-Meeting  
Main Street, Cudal NSW 2864

# **MINUTES**

Council received 5 responses. These were from Ms Deanne Freeman, Clr Janelle Culverson, Clr Geoff Dean, Ms Andrea Hamilton-Vaughan and Sgt Colin Sheil.

### **E-LTC Item 1 – Orange Cycle and Triathlon Club**

Ms Freeman suggested the “Caution Cyclists Ahead” signs should be placed at 2D from intersections, where D is the speed expressed in metres. Ms Freeman noted that this suggestion comes from the NSW Guidelines for Bicycle Road Races, and this was recommended to Orange City Council for similar events.

Ms Freeman noted that the Traffic Control Plan from the previous year had recommended that traffic controllers required regular breaks, and wished to clarify whether there would be traffic controllers at the event. The applicant was contacted and it was confirmed that traffic controllers would not be used for the event, and that the statement was a general statement used for all traffic control plans. Ms Freeman requested that the statement be removed in order to avoid confusion on the use of traffic controllers.

Clr Culverson noted that she had no issue with the event, however it was suggested to change ‘*The event organiser notify Council of all incidents or near misses that occur during the event*’ to include informing Council of the outcome of the debrief at the conclusion of the event. This included any issues raised and how they should be addressed for future events.

Clr Dean noted that he had no issues, and supported the suggestion raised by Clr Culverson. Clr Dean also noted that this recommendation had been raised at the August 2016 committee meeting and should be included for all similar events.

Ms Hamilton-Vaughan noted that she had no issues, and supported the recommendation made by Clr Culverson.

Sgt Sheil noted that he had no issues provided formal written approval had been given by Police.

### **Recommendation – Unanimous:**

THAT Council approve the request subject to:

1. Implementation of the Risk Management Plan and Traffic Management Plan, in accordance with the “Guide to Traffic and Transport Management for Special Events” (RTA, v3.4 August 2006) for a Class 2 event
2. The “Caution Cyclists Ahead” signs be placed at a distance of 2D (D is the speed limit expressed in metres) from intersections.
3. The Traffic Control Plan be changed to eliminate the reference to traffic controllers.
4. NSW Road Rules being observed by participants at all times
5. Written approval being obtained from NSW Police
6. Written approval being obtained from all affected Local Government Authorities

CABONNE COUNCIL TRAFFIC COMMITTEE

Main Street  
CUDAL NSW 2864  
October 2016

7. Council being provided with an updated copy of the \$20M Public Liability Insurance Policy indicating Cabonne Council's interests, with the date and location of the event
8. The event organiser notifying all emergency services of the event
9. The event organiser debrief Council on the event. This includes notifying Council of all incidents or near misses that occur during the event.

**E-LTC Item 2 – Proposed Bus Route Extension along Gullengamble Road**

Ms Freeman, Clr Culverson, Clr Dean and Sgt Sheil noted that they had no issues with the recommendations.

**Recommendation – Unanimous:**

THAT Council support the change in route.



Mr Stephen Harding  
Acting General Manager  
Cabonne Council  
PO Box 17  
Molong NSW 2866

Cabonne Council  
**RECEIVED**  
16 SEP 2016

Referred to .....

15 September 2016

Dear Mr Harding,

The Cudal Community Children's Centre are hosting a fundraising event to be held at the Cudal Showground on Saturday 5 November 2016. The aim of the fundraising event is to help raise revenue to extend the Centre to accommodate more children from the local area.

Currently the Centre is full and we have a waitlist for 2017. We have plans drafted and our focus is now on raising the money to begin the project.

We are writing to the Cabonne Council asking for a donation to help us with some hire costs for our event- *CUDAL CARNIVAL* (see attached flyer).

**Proposed use of Cabonne Council donation:**

**Hire fee of Cudal Showground- \$350 (inc. Kitchen, Luncheon & Pavilion)**

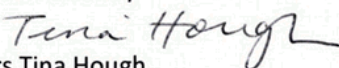
**Hire fee for band EmNGerry- \$700 (local duo from Manildra)**

**TOTAL: \$1050**

If you are in a position to help us that would be greatly appreciated. We are trying to source everything locally for our event and are inviting the wider community.

If you would like any further information please don't hesitate to contact the Centre. Thank you very much for your consideration.

Yours sincerely

  
Mrs Tina Hough  
Management Committee  
Cudal Community Children's Centre

Cc: Mr Lachie MacSmith, Mr Ian Gosper



Cabonne Council  
RECEIVED  
15 SEP 2016

Referred to .....

Cudal Milo Cricket  
6629 Canowindra Rd  
Cudal NSW 2864

Tuesday 13<sup>th</sup> September 2016  
Stephen Harding  
Acting General Manager  
Cabonne Council

Dear Stephen,

In 2016, the Cudal Cricket Club are for the first time running Milo in2cricket and Milo T20 Blast cricket for children aged 5-12 years. Cudal will be the only community in the Cabonne Shire to offer Milo cricket this summer and have children participating from surrounding communities.

Both programs will run on a Friday afternoon at Dean Park in Cudal.

For these programs to be a success we will need to purchase some equipment for the children to use. This will include such things as cricket bats and balls.

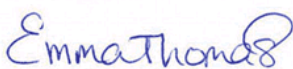
We are writing to ask if Cabonne Council might be able to assist with purchasing this equipment.

I have attached a list of equipment from cricket Australia with the total cost being \$909.70

Your support would be greatly appreciated and would be acknowledged in all advertising in the community and on social media.








I can be contacted on 0407267568 or [cudalcricket@gmail.com](mailto:cudalcricket@gmail.com) to discuss this further if necessary.

Kind regards



Emma Thomas

COORDINATOR  
CUDAL MILO CRICKET

Image	Product Name	Colour	Quantity	Unit Price	Total
	MILO in2CRICKET Plastic Bat - Size 3		10 <input type="text" value="10"/> <input type="button" value="X"/>	\$10.45	\$104.50
	MILO in2CRICKET Starter Kit		1 <input type="text" value="1"/> <input type="button" value="X"/>	\$404.80	\$404.80
	MILO in2CRICKET Red/White Ball - Pack of 3	Pack of 3	4 <input type="text" value="4"/> <input type="button" value="X"/>	\$10.45	\$41.80
	MILO in2CRICKET Marker Cone - Yellow	Pack of 6	4 <input type="text" value="4"/> <input type="button" value="X"/>	\$9.35	\$37.40
	MILO in2CRICKET Stump Set - Green	Green	4 <input type="text" value="4"/> <input type="button" value="X"/>	\$17.05	\$68.20
	MILO in2CRICKET Bag with Wheels		2 <input type="text" value="2"/> <input type="button" value="X"/>	\$71.50	\$143.00
	MILO in2CRICKET Medallion		20 <input type="text" value="20"/> <input type="button" value="X"/>	\$5.50	\$110.00
Freight	Freight		1 <input type="text" value="1"/>	\$0.00	\$0.00

### Shipping

A flat rate delivery fee is applicable on all orders, please enter the suburb for the delivery.

Enter the Delivery Suburb:

### Voucher

If you have a Voucher and would like to use it, please enter it in below.

Enter your voucher here:

Sub-Total: \$827.00

GST: \$82.70

Total: \$909.70



# CABONNE COUNCIL



*" Spring Rains in Cabonne Country"*

## *QUARTERLY BUDGET REVIEW*

*PERIOD FROM 01/07/2016 to 30/09/2016*



Cabonne Council

**Quarterly Budget Review Statement**

For the period 1/07/2016 30/09/2016

<b>Table of Contents</b>	<b>page</b>
1. Responsible Accounting Officer's Statement	1
2. Income & Expenses Budget Review Statements	
Statement by Type	2
Statement by Activity	3
Variation Detail	4
3. Capital Budget Review Statement	
Capital Budget	5
Variation Detail	6
4. Cash & Investments Budget Review Statement	
Cash & Investments	7
Reconciliation	8
6. Contracts & Other Expenses Budget Review Statements	9/10
7. Reserve Movement	11

Cabonne Council

**Quarterly Budget Review Statement**

For the period 1/07/2016 30/09/2016

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Cabonne Council for the quarter ended 30/09/2016 indicates that Council's projected financial position at 30/06/17 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



\_\_\_\_\_  
Evan Webb  
Responsible Accounting Officer

Date: 18/10/16



Quarterly Budget Review Statement

Cabonne Council

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30th September 2016

Income & Expenses - Council Consolidated

TYPE (\$000's)	Original Budget	Approved Changes			Revised Budget 2015/16	Variations Sept QBR	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Dec QBRs				
<b>Income</b>								
Rates and Annual Charges	13,231,697			13,231,697	30,000	13,261,697	11,137,992	
User Charges and Fees	9,792,555			9,792,555	76,550	9,869,105	902,984	
Interest and Investment Revenues	1,221,330			1,221,330		1,221,330	135,805	
Other Revenues	617,494			617,494	177,494	794,988	14,847	
Grants & Contributions - Operating	12,317,949			12,317,949	77,015	12,394,964	1,836,719	
Grants & Contributions - Capital	18,621,490	206,085	814,379	19,641,954	(11,425)	19,630,529	(236,354)	
Net gain from disposal of assets	300,000			300,000		300,000		
Profit on Sale of assets								
Share of interests in Joint Ventures								
<b>Total Income from Continuing Operations</b>	<b>56,102,515</b>	<b>206,085</b>	<b>814,379</b>	<b>57,122,979</b>	<b>349,634</b>	<b>57,472,613</b>	<b>13,791,993</b>	
<b>Expenses</b>								
Employee Costs	13,922,949		306,560	14,229,509	10,703	14,218,806	2,786,782	
Borrowing Costs	171,411			171,411		171,411	65,746	
Materials & Contracts	47,537,358	1,016,783	2,339,420	50,893,561	612,333	51,505,894	4,223,472	
Depreciation	9,792,826			9,792,826	42,164	9,834,990	546,866	
Legal Costs								
Consultants								
Other Expenses	5,105,253		24,077	5,129,330	102,646	5,231,976	1,702,580	
Interest & Investment Losses								
Impairment								
Net Loss from disposal of assets								
Less :Applicable to Capital Works	(43,404,968)	(914,063)	(3,241,093)	(47,560,125)	656,462	(48,219,587)	(4,284,965)	
Share of interests in Joint Ventures								
<b>Total Expenses from Continuing Operations</b>	<b>33,124,829</b>	<b>102,720</b>	<b>(571,036)</b>	<b>32,653,512</b>	<b>89,978</b>	<b>32,743,490</b>	<b>5,040,461</b>	
<b>Net Operating Result from Continuing Operations</b>	<b>22,977,686</b>	<b>103,365</b>	<b>1,385,415</b>	<b>24,469,467</b>	<b>259,656</b>	<b>24,729,123</b>	<b>8,751,532</b>	
Discontinued Operations - Surplus/(Deficit)								
<b>Net Operating Result from All Operations</b>	<b>22,977,686</b>	<b>103,365</b>	<b>1,385,415</b>	<b>24,469,467</b>	<b>259,656</b>	<b>24,729,123</b>	<b>8,751,532</b>	

Quarterly Budget Review Statement

Cabonne Council

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30th September 2016

Income & Expenses - Council Consolidated

ACTIVITY BY IE (\$000's)	Original budget	Approved Changes				Revised Budget 2015/16	Variations Sept	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs				
<b>Income</b>									
Administration	939,969				939,969	(3,575)	936,394	52,627	
Public Order & Safety	249,910	206,085			455,995	750	456,745	(43,137)	
Health	102,753				102,753		102,753	18,961	
Environment	2,948,871				2,948,871	(11,425)	2,937,446	1,437,634	
Community Services & Education	1,604,319				1,604,319	800	1,605,119	421,332	
Housing & Community Amenities	359,316				359,316	181,069	540,385	102,651	
Water Supplies	16,692,777				16,692,777		16,692,777	12,414	
Sewer Supplies	2,084,901				2,084,901	105,000	2,189,901	53,875	
Recreation & Culture	85,388				85,388		85,388	9,670	
Manufacturing & Construction	1,860,684				1,860,684		1,860,684	104,684	
Transport & Communication	13,443,965	814,379			14,258,344	100,000	14,358,344	620,079	
Economic Affairs	418,752				418,752		418,752	34,160	
General Purpose Revenues	15,310,910				15,310,910	(22,985)	15,287,925	10,967,043	
<b>Total Income from Continuing Operations</b>	<b>56,102,515</b>	<b>206,085</b>	<b>814,379</b>	-	<b>57,122,979</b>	<b>349,634</b>	<b>57,472,613</b>	<b>13,791,993</b>	
<b>Expenses Operating</b>									
Administration	958,912		(597,036)		361,876	(138,205)	223,671	588,732	
Public Order & Safety	983,699				983,699	1,491	985,190	151,620	
Health	577,083				577,083	11,500	588,583	126,746	
Environment	2,544,430	29,977			2,574,407	3,911	2,578,318	493,165	
Community Services & Education	3,170,454				3,170,454	91,240	3,261,694	383,991	
Housing & Community Amenities	631,167	32,493			663,660	180	663,840	173,823	
Water Supplies	1,281,541				1,281,541		1,281,541	180,792	
Sewer Supplies	2,203,450	40,250			2,243,700	102,863	2,346,563	353,522	
Recreation & Culture	3,927,224				3,950,224	155	3,950,379	506,643	
Manufacturing & Construction	1,988,119	23,000			1,988,119	10,519	1,998,638	667,715	
Transport & Communication	13,549,927				13,549,927		13,549,927	1,775,737	
Economic Affairs	1,188,875				1,188,875	6,325	1,195,200	171,462	
General Purpose Revenues	119,948				119,948		119,948	111,537	
<b>Total Expenses from Continuing Operations</b>	<b>33,124,829</b>	<b>102,720</b>	<b>(574,036)</b>	-	<b>32,653,513</b>	<b>89,979</b>	<b>32,743,492</b>	<b>5,685,485</b>	
<b>Net Operating Result from Continuing Operation</b>	<b>22,977,686</b>	<b>103,365</b>	<b>1,388,415</b>	-	<b>24,469,466</b>	<b>(259,655)</b>	<b>24,729,121</b>	<b>8,106,508</b>	
Discontinued Operations - Surplus/(Deficit)									
<b>Net Operating Result from All Operations</b>	<b>22,977,686</b>	<b>103,365</b>	<b>1,388,415</b>	-	<b>24,469,466</b>	<b>(259,655)</b>	<b>24,729,121</b>	<b>8,106,508</b>	

Quarterly Budget Review Statement

Cabonne Council

**Income & Expenses Budget Review Statement  
Recommended changes to revised budget**

Budget review for the quarter ended 30th September 2016  
Major budget variations being recommended include the following items:

Program	Amount	Comments
11406050 - Workers Compensation Insurance	-31,298	Adjustment on premium for Workers Comp
11902950 - Income Domestic Waste Management	-30,000	Number of services has risen since the creation of the budget transfer to reserve \$46080
11903970 - Capital Income - Other Waste Management	41,425	Adjustment. Grant funds were received in 15/16 and now is a transfer from reserve \$46080 and an adjustment of \$5120 for further grant funds for 16/17
12006030 - HACC Administration & Support	15,984	Depreciation costs for the 16/17 year
12007010 - HACC Transport Operations	26,000	Depreciation expenses increased
12201960 - Asset Sales - Housing	-181,069	Sale of 6 Gaffley Street Molong
13400700 - Operating Income - Local Roads	-100,000	Contribution for the Orange to Mudgee Road job 400161
13902010 - Financial Assistance Grants	-14,754	Slight increase in General Purpose Component of the FAG Grant
13902010 - Financial Assistance Grants	37,739	Decrease in the Roads Component of the FAG Grant
42700010 - Sewer Administration Expenses	75,000	Increase in cost due to treatment leakage
42700710 - Molong Sewer Income	-75,000	Additional income from assess 434400007
42700950 - Capital Income - Cabonne Sewer	-30,000	Increase in Capital Income new headworks charges



Quarterly Budget Review Statement

Cabonne Council

Capital Budget Review Statement

Budget review for the quarter ended 30th September 2016

Capital Budget - Council Consolidated

(\$000's)	Original Budget	Approved Changes			Revised Budget 2015/16	Actual To date
		Carry Forwards	Other than Adjustments by QBRs	Change in category		
				Dec QBRs		
				Sep QBRs		
<b>Capital Expenditure</b>						
New Assets						
- Works in Progress	3,562,630	130,000			130,000	1,348
- Plant & Equipment	815,770	23,410	3,000	13,201	3,622,241	1,415,884
Office Equipment	69,000	23,003			815,770	135,920
Furniture & Fittings					92,003	166,806
Renewal Assets (Replacement)						128,373
- Land	382,996				382,996	
- Operating	1,221,625	170,736			1,392,361	
- Land Improvements - Depreciable	4,023,152	225,799	170,000	27	4,418,978	16,453
- Buildings	593,612	25,431			619,043	2,042
- Other Structures	130,065			28,118	158,183	29,630
- Swimming Pools	28,750				28,750	5,903
- Stormwater Drainage	839,209	63,663			902,872	20,268
- Water Supply Network	706,699	100,933			807,632	
- Sewer Supply Network						
- New Projects	15,524,027				15,524,027	70,057
- Pipeline Project						
- PROJ - Projects	15,487,433		3,222,182	615,116	19,324,731	2,326,055
- Roads, Bridges, Footpaths						
Loan Repayments (Principal)						
Other Expenditure...enter description here						
Other Expenditure...enter description here						
<b>Total Capital Expenditure</b>	<b>43,404,968</b>	<b>762,975</b>	<b>3,395,182</b>	<b>656,462</b>	<b>48,219,587</b>	<b>4,318,739</b>
<b>Capital Funding</b>						
Rates & Other United Funding	12,777,646				12,777,646	
Capital Grants & Contributions	18,621,450	206,085	814,379	100,000	19,741,954	236,354
Reserves:						
- External Restrictions/Reserves	1,997,795	164,596	153,107	210,123	2,525,621	
- Internal Restrictions/Reserves	9,608,037	392,294	2,427,696	346,339	12,774,366	
New Loans						
Receipts from Sale of Assets	400,000				400,000	
- All Assets						
<b>Total Capital Funding</b>	<b>43,404,968</b>	<b>762,975</b>	<b>3,395,182</b>	<b>656,462</b>	<b>48,219,587</b>	<b>236,354</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>						<b>(4,082,385)</b>

Quarterly Budget Review Statement

Cabonne Council

Capital Budget Review Statement  
 Recommended changes to revised budget

Budget review for the quarter ended 30th September 2016

Major budget variations being recommended include the following items:

Program	Amount	Comments
400028 - Cadia Road - Heavy Patching and Vegetation Work	346,339	Additional work on Cadia Road funded by contributions
400055 - Nannina Lane and Davies Plain Road - Intersection	168,777	Carry over program for RTR from 15/16
400058 - To fund Roads Infrastructure - to be determined in 15/16 after Valuation report	-63,000	Shift to Local Bridges area for Eurimbla Side track
400161 - Orange to Mudgee Link Road	100,000	\$ 100 k initial budget funded by RMS Contribution
430010 - Eurimbla Bridge Side Track	63,000	From Backlog for 15/16
32-40098	8,091	Molong Water Air Compressors
11906980	28,118	Stormwater Cudal Drainage

Quarterly Budget Review Statement

Cabonne Council

Cash & Investments Budget Review Statement

Budget review for the quarter ended 30th September 2016

Cash & Investments - Council Consolidated

	Balance 30th June 16	Budget 16/17	Other Change	Approved Changes Sep QBRs	Dec QBRs	March	Revised Budget	Variations Sept QBR	Actual 30/09/2016 Result
<b>(\$000's)</b>									
<b>Externally Restricted <sup>(1)</sup></b>									
Developer Contributions	768,338	7,613					775,951		775,951
RMS Contributions	1,813,496	-	(153,107)				1,660,389		1,660,389
Specific Purpose - Unexpended Grants	553,530	(200,000)	(11,714)				341,816	(241,295)	100,521
Specific Purpose - Water Supplies	1,553,361	(466,850)	(63,663)				1,022,848	(8,546)	1,014,302
Specific Purpose - Water Supplies - Pipeline Project	1,296,489	(375,301)		(230,933)			1,296,489		1,296,489
Specific Purpose - Sewer Supplies	1,909,881	(27,154)					1,303,647	2,137	1,305,784
Domestic Waste Management	3,179,854	204,623					3,152,700	30,000	3,182,700
Canowindra Town Improvements	561,796	-					766,419		766,419
Canowindra Sports Trust	18,944	-	123,093				123,093	(28,118)	94,975
Stormwater Levy									
External Reserve Description here...									
External Reserve Description here...									
<b>Total Externally Restricted</b>	<b>11,655,689</b>	<b>(857,069)</b>	<b>(336,324)</b>				<b>10,462,296</b>	<b>(245,822)</b>	<b>10,216,474</b>
<b>Internally Restricted <sup>(2)</sup></b>									
Plant & Vehicle Replacement	8,164,403	(4,654,163)					3,510,240	47,882	3,558,122
Infrastructure Replacement	1,685,432						1,685,432		1,685,432
Employees Leave Entitlement	2,062,004						2,062,004		2,062,004
Capital Works	7,100,477	(1,982,084)	(123,093)				4,995,300		4,995,300
Community Services	4,675	27,708					32,383		32,383
Noxious Weeds	126,200	(13,500)					112,700		112,700
Housing	157,070						157,070		157,070
Land Development	1,529,935	(219,123)					1,310,812	(23,000)	1,491,871
Limestone Quarry	2,130,645	(203,000)					1,757,645	181,059	1,757,645
Office Equipment	1,359,734	(542,225)	(170,000)				817,509		817,509
Recreation & Culture	345,278						345,278		345,278
Roadworks	2,175,515						2,175,515		2,175,515
Sewerage	16,791						16,791		16,791
Cadia Contributions	989,497						989,497	(346,339)	643,158
Other	3,662						3,662		3,662
Budget Equalization	173,065	26,264	432,746				432,746		432,746
Gravel Pit Restoration							199,329		199,329
Environmental Sustainability							137,629		137,629
Revoted Expenditure	2,102,888	(1,797,016)	(305,852)				137,629		137,629
<b>Total Internally Restricted</b>	<b>30,127,251</b>	<b>(9,357,139)</b>	<b>(28,570)</b>				<b>20,741,542</b>	<b>(140,398)</b>	<b>20,601,144</b>
<b>Unrestricted (ie. available after the above Restrictions)</b>	<b>(3,104,060)</b>							<b>(14,922,609)</b>	
<b>Total Cash &amp; Investments</b>	<b>44,887,000</b>	<b>(10,214,208)</b>	<b>(364,894)</b>					<b>45,740,227</b>	<b>30,817,618</b>

(1) Funds that must be spent for a specific purpose

(2)

Quarterly Budget Review Statement

Cabonne Council

**Cash & Investments Budget Review Statement**

Budget review for the quarter ended 30th September 2016

**Comment on Cash & Investments Position**

Is Satisfactory

**Investments**

Investments have been invested in accordance with Council's Investment Policy.

**Cash**

The Cash at Bank figure included in the Cash & Investment Statement totals

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of this reconciliation is the 30th September 2016

**Reconciliation Status**

The YTD Cash & investment figure reconciles to the actual balances held as follows:

Cash at Bank (as per bank statements)	\$ 523,648
Investments on Hand	\$ 45,216,579
less: Unpresented Cheques	(Timing Difference)
add: Undeposited Funds	(Timing Difference)

**Reconciled Cash at Bank & Investments**

**Balance as per Review Statement:**

Difference:

\$ 45,740,227
\$ 45,740,227
-



Quarterly Budget Review Statement

Cabonne Council

Contracts Budget Review Statement

Budget review for the quarter ended 30th September 2016  
 Part A - Contracts Listing - contracts entered into during the quarter

Contracts

Contractor	Contract detail & purpose	Value	Start Date	Period	Included in budget
ADTC Civil Earthmoving	Design and construction of multi purpose synthetic surface sports facility, Molong	\$572,536.10 (inc GST)	26/07/2016	1 year	Y
CBC Innovation (Pty) Ltd	Demolition, Design & Construction of Limestone Quarry Shed, Molong	\$287,995.00 (inc GST)	26/07/2016	1 year	Y
Paul and Lorraine O'Brien	Management of Molong Caravan Park for Three (3) Year period	\$180,180 (incl GST)			
Various	Plant Hire 1 August 2016 to 31 July 2018	Various	23/08/2016	3 years	Y
Kerway Patching Pty Ltd	Heavy Patching 2016-2017	\$676,500 (exc GST)	27/09/2016	2 years	Y
Cathryn Jefferies	Management of Molong Swimming Pool for 3 year period	\$135,000 (incl GST)	27/09/2016	1 year	Y
Jarrold Strange	Management of Canowindra Swimming Pool for 3 year period	\$157,515.33 (incl GST)	27/09/2016	3 years	Y

**Quarterly Budget Review Statement**

Cabonne Council

**Consultancy & Legal Expenses Budget Review Statement**

Budget review for the quarter ended 30th September 2016

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	3,540	Y
Legal Fees	13,675	Y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Note 6 C Restricted Cash, Cash & Cash Equivalents**  
**ESTIMATE OF BALANCE AS AT 30/09/2016**

	Balance 30/06/2016	Transfer to	Transfer From	Est Balance 30/06/2017
<b>External Restrictions -Other</b>				
Developer Contributions	198,139	7,613		205,752
Roads	570,200			570,200
Bushfire	766,338	7,613		775,951
<b>RMS Contributions</b>				
Council Roads	1,813,496		153,107	1,660,389
Regional Roads	<b>1,813,496</b>	-	<b>153,107</b>	<b>1,660,389</b>
<b>Specific Purpose Unexpended Grants</b>				
Water Supplies	553,530	501,311	453,009	100,521
Water - Pipeline Project	1,553,361		1,040,370	1,014,302
Sewerage Supplies	1,296,489			1,296,489
Small Town Sewerage Supplies	967,057	276,618	837,548	406,127
Domestic Waste	942,824	247,975	291,142	899,657
Canowindra Town Improvements	3,179,854	111,117	108,271	3,182,700
Canowindra Sports Trust	561,796	204,623		766,419
Storm Water Levy from Internal Restrictions	18,944	210,908	115,933	18,944
	<b>9,073,855</b>	<b>1,552,552</b>	<b>2,846,273</b>	<b>7,780,134</b>

<b>Total External Restrictions</b>	<b>11,655,689</b>	<b>1,560,165</b>	<b>2,999,380</b>	<b>10,216,474</b>
<b>Internal Restrictions</b>				
Plant & Vehicle Replacement	8,164,403	47,882	4,654,163	3,558,122
Infrastructure Replacement	1,685,432	0		1,685,432
Employees Leave Entitlement	2,062,004	0		2,062,004
Capital Works	7,100,477	27,708	2,105,177	4,995,300
Community Services	4,675			32,383
Noxious Weeds	126,200	0	13,500	112,700
Housing	157,070	0	23,000	134,070
Land Development	1,529,935	181,059	219,123	1,491,871
Limestone Quarry	2,130,645	0	373,000	1,757,645
Office Equipment	1,359,734		542,225	817,509
Recreation & Culture	345,278	0		345,278
RoadWorks	2,175,515			2,175,515
Sewerage	16,791	0		16,791
Other	3,662			3,662
Budget Equalization		432,746		432,746
Revoled Expenditure	2,102,868	0	2,102,868	(0)
Gravel Pit Restoration	173,065	26,264		199,329
Environmental Sustainability	137,629	137,629		137,629
Internal Reserves	29,137,754	853,288	10,033,056	19,957,985
Cadia Contributions	989,497	0	346,339,00	643,158
<b>Total Internal Restrictions</b>	<b>30,127,251</b>	<b>853,288</b>	<b>10,379,395</b>	<b>20,601,144</b>
<b>TOTAL RESTRICTIONS</b>	<b>41,782,940</b>	<b>2,413,453</b>	<b>13,378,775</b>	<b>30,817,618</b>

## DRAFT CONDITIONS OF CONSENT

### 1. DEVELOPMENT IN ACCORDANCE WITH PLANS

#### Objective

To ensure the development proceeds in the manner assessed by Council.

#### Performance

Development is to take place in accordance with the attached stamped plans (Geolyse project number 214447, sheets C001 to C012, dated 18/7/2016) and documentation submitted with the application and subject to the conditions below, to ensure the development is consistent with Council's consent. NOTE: Any alterations to the approved development application plans must be clearly identified **WITH THE APPLICATION FOR A CONSTRUCTION CERTIFICATE**. The Principal Certifying Authority for the project may request an application for modification of this consent or a new application in the event that changes to the approved plans are subsequently made will be subject to an application to modify the development consent under S 96 of the Environmental Planning and Assessment Act, 1979, as amended and will be subject to a separate fee.

### 2. BUILDING CODE OF AUSTRALIA 2016 – AUSTRALIAN STANDARDS

#### Objective

To satisfy the Building Code of Australia 2016 and relevant Australian Standards.

#### Performance

The approved greenhouses and packing shed must meet the relevant Australian Standards and the performance requirements of the Building Code of Australia 2016. Compliance with the Performance Requirements can only be achieved by:-

- a) complying with the Deemed to Satisfy Provisions; or
- b) formulating an Alternative Solution which:-
  - i) complies with the Performance Requirements; or
  - ii) is shown to be at least equivalent to the Deemed to Satisfy Provisions; or
  - iii) a combination of both a) and b)



### **3. APPLICATION FOR CERTIFICATION**

#### **Objective**

To satisfy the post-consent requirements of this Development Consent, and to comply with S.109 of the Environmental Planning and Assessment Act 1979, as amended.

#### **Performance**

The person having the benefit of this consent is required to apply for the following:-

CONSTRUCTION CERTIFICATE,  
ACCESS CONSTRUCTION CERTIFICATE,  
ACCESS COMPLIANCE CERTIFICATE and  
FINAL OCCUPATION CERTIFICATE.

### **4. INTEGRATED DEVELOPMENT**

#### **Objective**

To comply with the Department of Primary Industries (Water) General Terms of Approval (GTA).

#### **Performance**

The proponent is to prepare the following documentation in consultation with DPI Water and submit to Council prior to issue of a Construction Certificate.

- Sediment and Erosion Control Plan
- Stormwater Management Plan, and
- Additional assessment in support of the proposed effluent management system.

Please note the above General Terms of Approval are not the controlled activity approval. The applicant must apply (to DPI Water) for a controlled activity approval after consent has been issued by Council and before the commencement of any work or activity on waterfront land. A Construction Certificate will not be issued over any part of the site requiring a controlled activity approval until a copy of the approval has been provided to Council.

### **5. SCALE (GENERAL)**

#### **Objective**

To ensure the scale of the activity does not increase beyond the scope of this approval without the further assessment of possible impact.

### **Performance**

This approval enables the applicant to operate at a scale as submitted in the proposal. Any increase in the scale of the activity as submitted, will require the further approval of Council.

## **6. HOURS OF OPERATION**

### **Objective**

To protect the amenity of the surrounding area.

### **Performance**

The hours of operation of the business shall be as follows:-

- Picking/greenhouse activities 7am to 4pm Monday to Sunday during winter and 6am to 3pm Monday to Sunday during summer,
- Packing activities 8am to 5pm Monday to Sunday (daily),
- Administration activities 8am to 5pm Monday to Friday.

## **7. IDENTIFICATION OF SITE**

### **Objective**

To clearly identify the site.

### **Performance**

Provide a clearly visible sign to the site stating:

- a) Unauthorised entry is prohibited;
- b) Builders name and licence number; or owner builders permit number;
- c) Street number or lot number;
- d) Contact telephone number/after hours number;

- e) Identification of Principal Certifying Authority.

## **8. FIRE SAFETY**

### **Objective**

Statutory requirement of the Environmental Planning & Assessment Act 1979 and because it is in the public interest that the building provides an adequate level of fire protection.

### **Performance**

The building is to comply:

- a) with the fire safety schedule (which is to be attached to the Construction Certificate); or
- b) submit a report from a suitably qualified Fire Engineer.

## **9. FIRE SAFETY CERTIFICATION**

### **Objective**

So that the development complies with the requirements imposed under clause 153 of the Environmental Planning and Assessment Regulation 2000, as amended.

### **Performance**

The owner shall submit to Council a final fire safety certificate stating that each essential fire safety measure specified in the current fire safety schedule for the building to which the certificate relates:

- a) has been assessed by a properly qualified person; and
- b) was found, when it was assessed, to be capable of performing to a standard not less than that required by the current fire safety schedule for the building.

Further, the assessment is to be carried out within a period of three (3) months of the date on which the final safety certificate was issued. The owner of the building shall forward a copy of the certificate to the New South Wales Fire Brigades and shall prominently display a copy in the building.

NOTE: A final fire safety certificate must be provided before a final occupation certificate can be issued for the building and must be provided if a fire safety order is made in relation to the building premises.

## **10. FIRE SAFETY ANNUAL STATEMENT**

### **Objective**

It is in the public interest that an Annual Fire Safety Statement be provided.

### **Performance**

The owner shall submit to Council an Annual Fire Safety Statement, each 12 months after the final safety certificate was issued.

## **11. DISABLED ACCESS**

### **Objective**

To comply with Disabled Access provisions under the Local Government Act, 1993

### **Performance**

The applicant shall make provision for access requirements for disabled people in accordance with AS 1428.1.

## **12. PLUMBING AND DRAINAGE WORKS**

### **Objective**

To ensure compliance with the requirements of the relevant legislation.

### **Performance**

All plumbing and drainage work shall be carried out by a licensed plumber and drainer to the requirements of the National Plumbing and Drainage Code AS3500.

### **13. INSTALLATION HOT WATER SERVICE**

#### **Objective**

To ensure the safety of the occupants.

#### **Performance**

All new hot water installations shall deliver hot water at the outlet of all sanitary fixtures used primarily for personal hygiene purposes at a temperature not exceeding 50oC.

### **14. DRAINAGE RECORDS**

#### **Objective**

To provide an accurate record of drainage works.

#### **Performance**

A works as executed plan drawn to the scale of 1 in 200 of drainage is to be submitted to Council prior to the release of the Final Plumbing and Drainage Certificate.

### **15. NOISE**

#### **Objective**

To limit the impact of noise on adjoining properties.

#### **Performance**

Building work may only be carried out on the site between the following hours:

7.00am and 6.00pm Monday to Friday

8.00am and 1.00pm Saturdays

No work is to be carried out on Sundays and Public Holidays, this includes site works and delivery of materials.

## **16. VEHICLE MANAGEMENT PLAN**

### **Objective**

To ensure that arrangements are made for vehicles movements associated with the development.

### **Performance**

The vehicle management plan is to detail all vehicle movements within the site including loading areas, truck parking/waiting areas, re-fueling zones and travel routes that are used during operation of the development.

The VMP shall be prepared by the applicant and then submitted for approval by Council. All persons involved in the development operations shall be issued with a copy of the VMP.

## **17. PROVISION OF RURAL ADDRESS NUMBER**

### **Objective**

To provide each eligible rural property with a rural address number in accordance with Standard AS/NZS 4819:2011:Geographic Information – Rural and Urban addressing.

### **Performance**

The location of each eligible access will be established and a number allocated based upon measurements taken by the Principal Certifying Authority which will be in accordance with Standard AS/NZS 4819:2011.

The applicant is to contact Council's Environmental Services Department on 63923247 to obtain an application form and instructions.

## **18. ERECTION OF RURAL ADDRESS NUMBER**

## Objective

To ensure each eligible rural property has a suitably erected and clearly visible rural address number in accordance with Standard AS/NZS 4819:2011: Geographic Information – Rural and Urban Addressing.

## Performance

The designated number plate shall be obtained and erected in accordance with the Specifications for Erection of Rural Address Numbers as supplied by Council. (Note: These plates are available from Council at the fee specified in Council's Fees and Charges)

Written notification is to be provided to Council indicating the rural addressing number has been erected. This letter is to be supplied to Council or Principal Certifying Authority PRIOR to the issue of any Occupation Certificate for the development.

## **19. ENGINEERING DESIGN**

### Objective

To ensure design works are undertaken by a suitably qualified person and fulfil the relevant authority's requirements.

### Performance

All engineering works to be designed by a competent person (eg. Professional Engineer) and carried out in accordance with Council's Codes and Development Control Plans, unless otherwise indicated, to ensure that these works are of a sustainable and safe standard.

The new access intersection with Canobolas Road will be designed in accordance with the Council's recommendations. A Basic Right (BAR) and a Basic Left (BAL) turning treatments as shown in Figure 7.5 and 8.2 of the *Austrroads Guide to Road Design: Part 4A* shall be provided on Canobolas Road at its intersection with the vehicular access servicing the subject land. The widened shoulder is to be sealed and built for an 80km/h speed environment to provide a reasonable level of safety for traffic (up to 19 metre articulated vehicles) turning right into the access.

Details to be provided to the satisfaction of the Certifying Authority **BEFORE THE ISSUE OF ANY CONSTRUCTION CERTIFICATE FOR THE DEVELOPMENT.**

Relevant work to be completed to the satisfaction of the Director of Environmental Services' nominee **BEFORE THE ISSUE OF ANY OCCUPATION CERTIFICATE.**

## **20. PROVISION OF PRIVATE ACCESS**

### **Objective**

To ensure that safe and practical access is provided to the subject land.

### **Performance**

Access must be provided to the proposed development in accordance with Councils' Provision of Private Access Specification that is current at the time of application.

The Access is to prevent queuing onto Canobolas Road and have the gate setback a minimum of 20 meters from the edge of Canobolas Road.

An Access Construction Certificate must be obtained prior to commencement of construction of any access or accesses to the property from the adjoining road.

A joint inspection with the Principal Certifying Authority is to be held prior to commencing construction of the access. Please telephone Council's Development Engineer on 6392 3271 to arrange a suitable date and time for the inspection.

An Access Compliance Certificate for the access must be submitted to Council before any Occupation Certificate can be issued for the development.

## **21. TRAFFIC AND PEDESTRIAN MANAGEMENT PLAN**

### **Objective**

To ensure that any traffic or pedestrian movement through or past the work site is safe.

### **Performance**

The applicant is to prepare and implement a Traffic Management Plan that provides necessary direction to traffic or pedestrian movement through or past the work site. The Traffic Management Plan is to be prepared by a suitably qualified person in accordance with the provisions of the relevant Australian Standards and is to be submitted to Council for approval PRIOR to its implementation.

## **22. PUBLIC LIABILITY INSURANCE**



### **Objective**

To ensure that the applicant and Council are both protected against any liability claim.

### **Performance**

Prior to the commencement of any works on Council controlled land including a public road, the applicant is to affect Public Liability Insurance in the minimum amount of \$20 million. This insurance is to note Council's as an interest party and is to remain current for at least the period from the issue of the Construction Certificate until the issue of a Compliance Certificate for the works. Documentary evidence of the currency of the cover is to be provided to Council prior to the issuing of any Construction Certificate.

## **23. ENTRANCE / EXIT POINTS**

### **Objective**

To ensure on-site traffic flows in the manner assessed by Council.

### **Performance**

Entrance / exit points are to be clearly signposted and visible from both the street and the site at all times.

## **24. OFF STREET PARKING**

### **Objective**

To ensure an adequate level of off street parking is provided.

### **Performance**

- (a) Provision shall be made within the site for a minimum of 24 clearly marked vehicular parking spaces, each to be of minimum dimensions 5.5 x 2.5 metres.
- (b) The proposed carparking and access areas are to be constructed of material that would avoid the potential raising of dust.
- (c) At no time shall any vehicle used in connection with the use of the premises be parked in the road reserve.

## **25. CAR PARKING SIGNAGE**

### **Objective**

To ensure available car parking is clearly defined.

### **Performance**

Off street car parking is to be encouraged by the placement of prominent signs indicating its availability.

## **26. INGRESS / EGRESS**

### **Objective**

To ensure reasonable driver / pedestrian safety.

### **Performance**

All vehicles entering or leaving the subject property shall be driven in a forward direction.

## **27. APPLICATION OF BITUMEN SEAL TO THE ACCESS AND INTERNAL ROADS**

### **Objective**

To ensure a suitable all weather access is provided and to prevent the rising of generated dust from the development.

### **Performance**

All internal roads associated with the development, including the vehicular access point, car parking shall be bitumen sealed and be maintained at all times to prevent the rising of dust generated from the development.

## **28. RETAINING WALLS**

### **Objective**

To ensure retaining walls are constructed in an approved manner.

### **Performance**

Any cut and fill sites must be retained and drained in order to prevent the movement of soil. Any retaining wall over 600mm is to have construction details provided to Cabonne Council for approval.

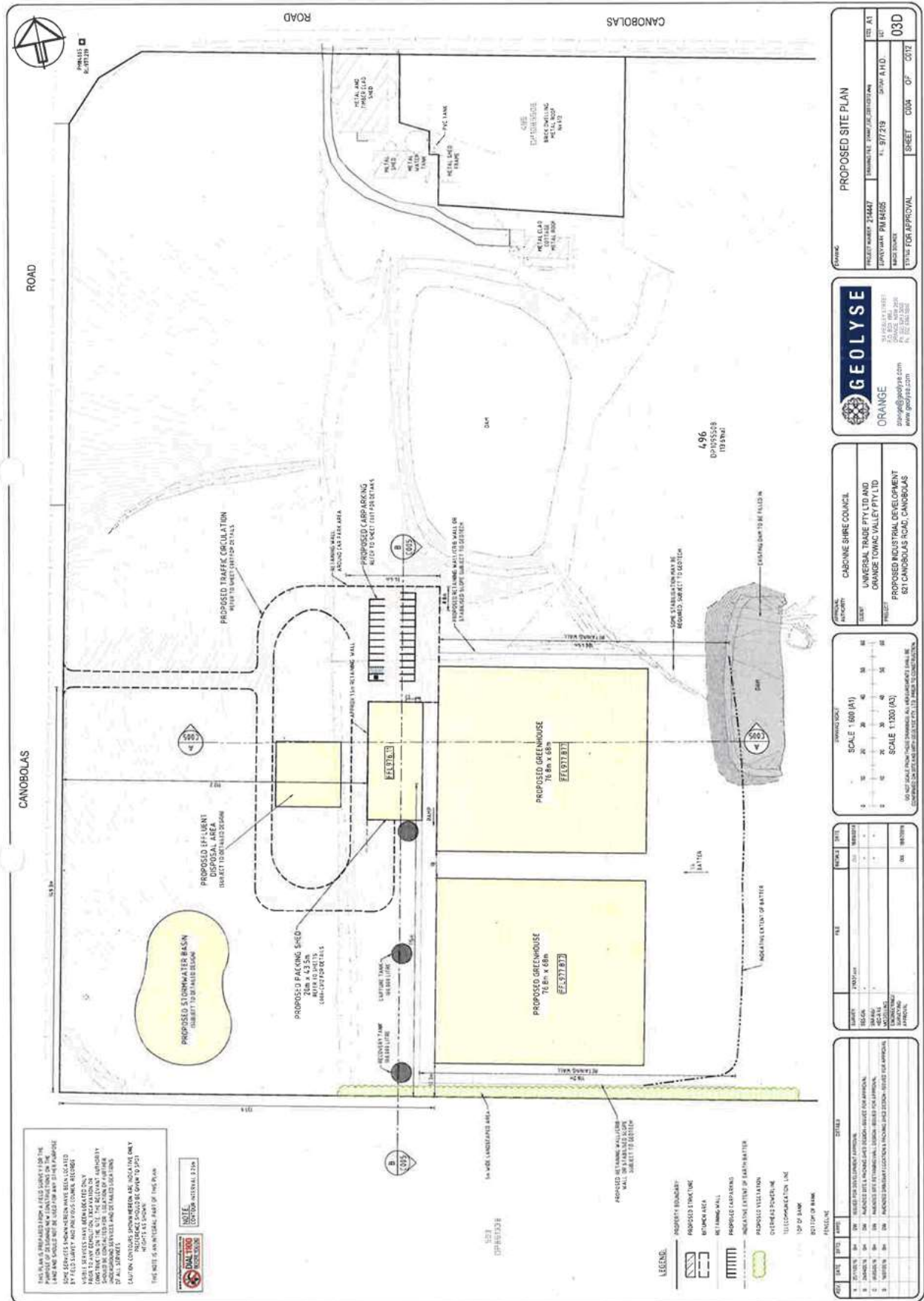
## **29. OCCUPATION CERTIFICATE**

### **Objective**

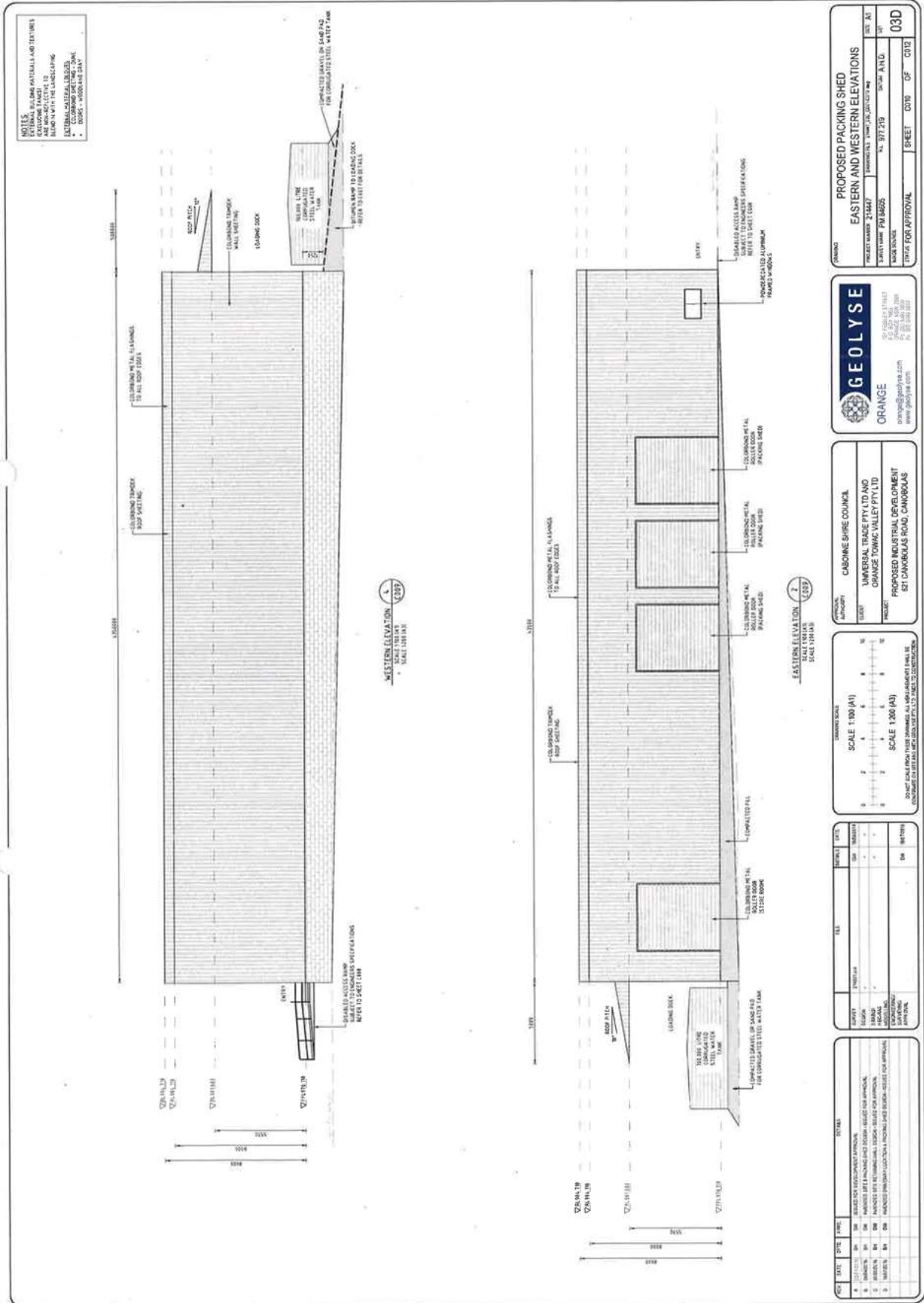
To ensure compliance with the Environmental Planning & Assessment Act 1979.

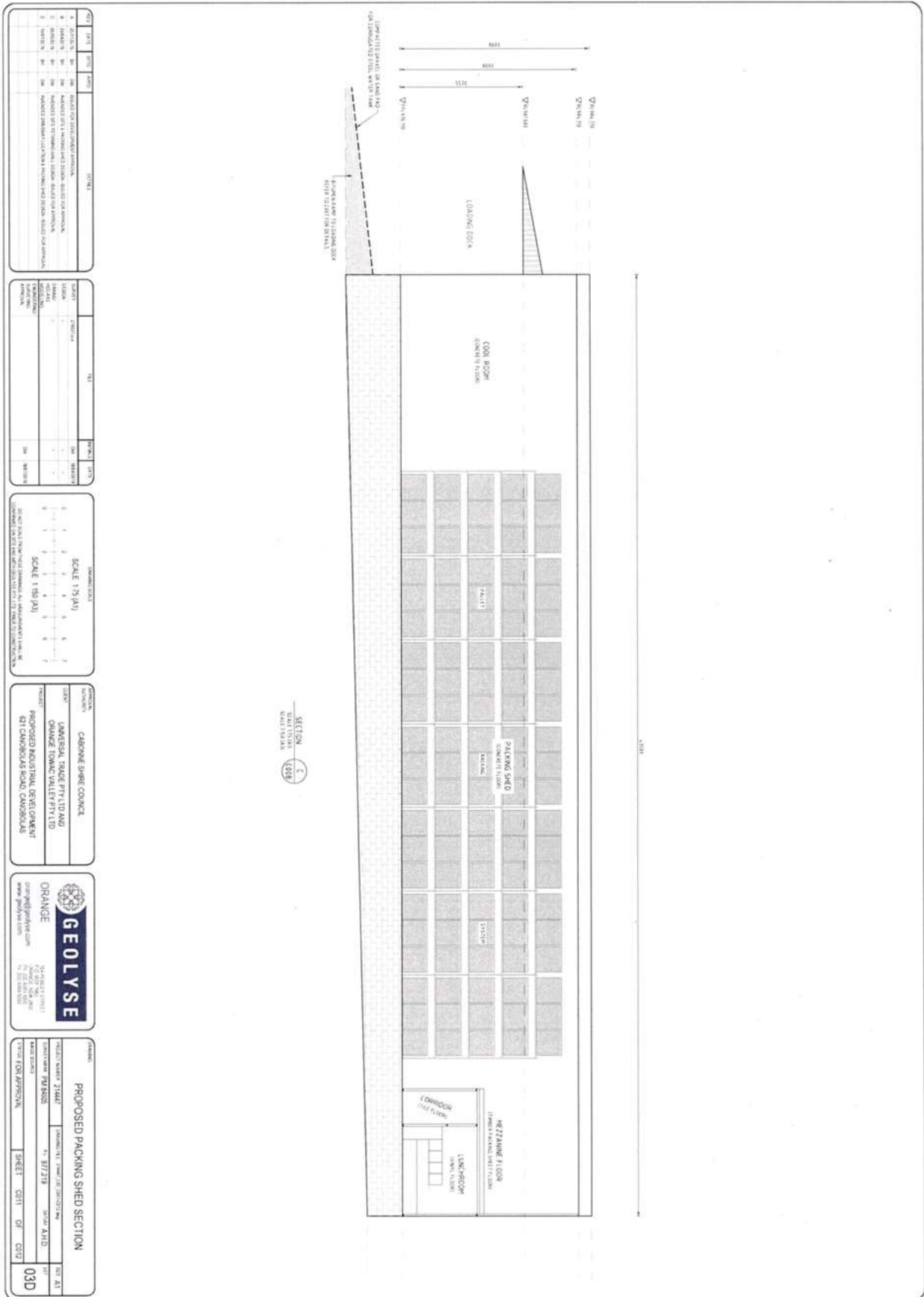
### **Performance**

All buildings will require an Occupation Certificate PRIOR to occupation/use of the building.

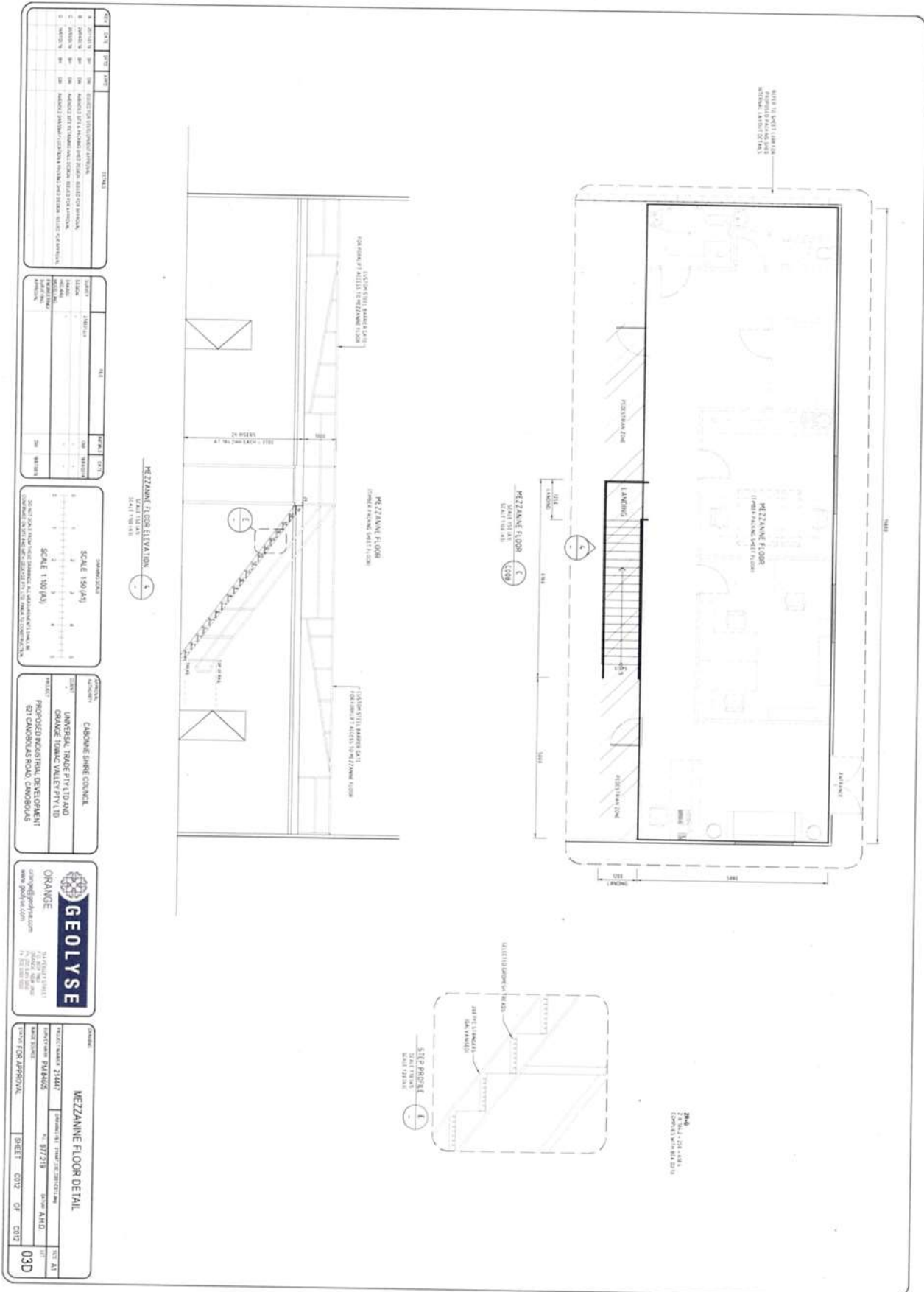














**TABLE OF CONTENTS**

<b>ITEM 1</b>	<b>RATES SUMMARY .....</b>	<b>1</b>
<b>ITEM 2</b>	<b>INVESTMENTS SUMMARY .....</b>	<b>1</b>
<b>ITEM 3</b>	<b>RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING.....</b>	<b>2</b>
<b>ITEM 4</b>	<b>COMMUNITY FACILITATION FUND .....</b>	<b>3</b>
<b>ITEM 5</b>	<b>AMENDMENTS TO LOCAL GOVERNMENT ACT .....</b>	<b>4</b>
<b>ITEM 6</b>	<b>FINANCIAL REVIEW OF CHILDCARE SERVICES.....</b>	<b>6</b>
<b>ITEM 7</b>	<b>ECONOMIC DEVELOPMENT ACTIVITIES REPORT.....</b>	<b>6</b>
<b>ITEM 8</b>	<b>ENGINEERING AND TECHNICAL SERVICES UPDATE REPORT .....</b>	<b>11</b>
<b>ITEM 9</b>	<b>APPLICATION TO WAIVE CEMETERY FEES.....</b>	<b>11</b>
<b>ITEM 10</b>	<b>DEVELOPMENT APPLICATIONS APPROVED DURING SEPTEMBER 2016.....</b>	<b>12</b>
<b>ITEM 11</b>	<b>DEVELOPMENT APPLICATIONS RECEIVED DURING SEPTEMBER 2016.....</b>	<b>14</b>
<b>ITEM 12</b>	<b>MEDIAN PROCESSING TIMES 2016 .....</b>	<b>15</b>
<b>ITEM 13</b>	<b>BURIAL STATISTICS.....</b>	<b>16</b>

**ANNEXURE ITEMS**

<b>ANNEXURE 1.1</b>	<b>RATES GRAPH SEPTEMBER 2016 .....</b>	<b>18</b>
<b>ANNEXURE 2.1</b>	<b>INVESTMENT SUMMARY SEPTEMBER 2016.....</b>	<b>19</b>
<b>ANNEXURE 3.1</b>	<b>COUNCIL .....</b>	<b>21</b>
<b>ANNEXURE 3.2</b>	<b>TRAFFIC LIGHT SUMMARY.....</b>	<b>70</b>
<b>ANNEXURE 7.1</b>	<b>DISCOVER THE RICHES FINAL REPORT.....</b>	<b>71</b>
<b>ANNEXURE 8.1</b>	<b>ENGINEERING REPORT OCTOBER 2016.....</b>	<b>81</b>

## **ITEM 1 - RATES SUMMARY**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Information provided in relation to Council's Rates collections.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.4.a - Level of rate of collection
<b>Annexures</b>	1. Rates graph September 2016 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 785548

### **SENIOR RATES OFFICER'S REPORT**

Rate Collection Summary to 30 September 2016 is attached for Council's information. The percentage collected is 47.9%, which is slightly higher to the figure for previous years.

The first instalment was due on 31 August 2016 and reminder notices have issued for those with arrears.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

## **ITEM 2 - INVESTMENTS SUMMARY**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Information provided in relation to Council's Investment Schedule.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.4.b. Maximise secure income through investments
<b>Annexures</b>	1. Investment Summary September 2016 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 785603

### **ACTING FINANCE MANAGER'S REPORT**

Council's investments as at 30 September 2016 stand at a total of \$45,216,579.

Council's average interest rate for the month was 2.62%. The effect of the low cash rate is having a negative impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate remained steady at 1.50% during the month of September. However, Council's average rate is higher than Council's benchmark rate of the 30 Day Bank Bill Swap Rate of 1.62%.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to Council's Investment Policy. The annexure to this report shows a break up of each individual institution that Council invests with and its "Standard and Poors" Credit Rating.

The Schedule of Investments for September 2016 is attached for Council's information.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

**ITEM 3 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a. Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	1. Council <a href="#">↓</a> 2. Traffic Light Summary <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 786564

**ACTING GENERAL MANAGER'S REPORT**

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the “traffic light” indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the directors as per the mayor’s request.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled “Council decision making during merger proposal periods”. Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

#### **ITEM 4 - COMMUNITY FACILITATION FUND**

##### **REPORT IN BRIEF**

<b>Reason For Report</b>	To report on approved expenditure under the Community Facilitation Fund (CFF).
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Within existing budget allocation
<b>IPR Linkage</b>	3.3.5.a. Review community need for new and upgraded facilities
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 783870

##### **ACTING GENERAL MANAGER'S REPORT**

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council’s budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available council meeting.
5. Limit of \$3,000 per allocation unless other approved by council.

The following allocation of funds were made in September 2016.

<b>Project</b>	<b>Amount</b>	<b>Payee</b>
Cudal Show Jumping Program	\$500	Cudal Show Society
Printing & binding of "Review of Environmental Factors" of Molong to Cumnock & Yeoval Pipeline and Orange to Molong Creek Dam Pipeline for the Orange & Regional Water Security Alliance	\$233.25	Cabonne Council

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

## **ITEM 5 - AMENDMENTS TO LOCAL GOVERNMENT ACT**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To advise of further phase 1 amendments to Local Government Act
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a - Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LEGISLATION\ACTS - BILLS - 786592

### **ADMINISTRATION MANAGER'S REPORT**

Councillors received a report to the September Council meeting relating to amendments to the Local Government Act with particular reference to the LGNSW clarification regarding the tenure of mayors elected by councillors.

The Office of Local Government have issued a Circular (No 16-35) advising of more phase 1 amendments to the Act commenced by proclamation.

#### **What's new or changing?**

1. As notified in Circular 16-30, the NSW Parliament passed amendments to the Local Government Act 1993 (the LGA) in the Local Government Amendment (Governance and Planning) Act 2016. These reforms are known as the Phase 1 amendments.
2. Some Phase 1 amendments commenced on 30 August 2016 and were notified to councils in Circular 16-30.

3. Further Phase 1 amendments have now been commenced by proclamation, which was published on 23 September 2016 under the Notification-Gazette tab of the NSW Legislation website.
4. The remaining Phase 1 amendments will be put in place over time.

What will this mean for our council?

The following Phase 1 amendments have been commenced by proclamation and are now in force:

5. new purposes and principles for local government;
6. new roles and responsibilities for mayors, councillors and governing bodies;
7. new functions of general managers;
8. a clarification of the role of administrators and temporary administrators;
9. an extension to the delegation power of a council to include the acceptance of tenders by the general manager for services, where those services are not currently provided by council staff; and
10. a clarification that a mayor elected by councillors does not continue to hold mayoral office if they cease to hold office as a councillor.

The Phase 1 reforms that appoint the Auditor-General as the auditor of all councils come into force on 1 October 2016. Transition arrangements, including for new councils, for the 2015-16 and 2016-17 financial periods are set out in Schedule 8 of the LGA and in the Local Government (General) Regulation.

Key points

11. Mayors, councillors and council staff will need to become familiar with the new roles and responsibilities that are set out in the LGA.
12. The NSW Audit Office will be in direct contact with all councils in connection with the Auditor-General's new role and the proposed transitional arrangements.
13. Councils will need to notify the Auditor-General in writing of all council entities (including partnerships, trusts, corporations, joint ventures, syndicates or other bodies the council has formed or has a controlling interest in) in existence on 1 July 2016, by 31 December 2016.
14. Councils may now delegate to the general manager the function of accepting tenders for services, where those services are not currently provided by council staff.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "*Council decision making during merger proposal periods*". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

**ITEM 6 - FINANCIAL REVIEW OF CHILDCARE SERVICES**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To meet the requirements of Council's Integrated Planning and Reporting.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	3.1.1.d - Review financial sustainability of FDC, IH and AS Care services
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\COMMUNITY SERVICES\GRANTS AND FUNDING\FAMILY DAY CARE - 786980

**COMMUNITY SERVICES MANAGER'S REPORT**

Family Day Care and After School Care services are performing well in terms of financial sustainability for the first quarter of the financial year.

Family Day Care currently has 27 educators and one in progress to be approved. Efforts are being made to recruit more educators in some areas where there is a need.

The Cabonne / Blayney Family Day Care Service had an operating surplus of \$32,431.00 last financial year and has continued to perform well during the first quarter of this financial year.

After School Care has greatly improved its financial performance since the increase in fees in October last year and finished the financial year with a small deficit of \$1,286.15. Increased enrolments have improved this position during the first quarter of this financial year and the service is on track to have an operating surplus this year.

These services contribute greatly to local communities enabling many families to participate in the workforce knowing that their children are well cared for.

In general terms both these services are performing above expectations in terms of services provided and financial viability and changes to their operation are paying off.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is for noting only.

**ITEM 7 - ECONOMIC DEVELOPMENT ACTIVITIES REPORT**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Updating councillors on economic development activities undertaken by Council's Economic Development and Tourism team
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	2.1.1.a. Develop a current economic development plan for Cabonne
<b>Annexures</b>	1. Discover the Riches Final Report <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 786385

**ACTING ECONOMIC DEVELOPMENT MANAGER'S REPORT**

Activities undertaken by the Acting Economic Development Manager and Tourism and Community Development Coordinator are listed below.

**Projects and Programs**

**Cabonne Country Tourism Advisory Committee (CCTAC)**

*TP Action 1.2.2*

Next CCTAC meeting is scheduled to be held on Tuesday 25 October 2016

**What's On In Cabonne Newsletter**

*TP Action 2.1.1, 3.1.2*

The Cabonne 'What's On' Newsletter promoted 24 events and activities in October 2016. The main events included Canowindra Motors Classic Car Auction, the Airing of the Quilts, other activities over the long weekend in Canowindra, the Australian National Field Days and numerous events held in Cabonne during the Orange Wine Festival.

The newsletter is distributed via email to regional Visitors Centres, Cabonne tourism operators, accommodation providers, schools, progress associations, community groups and regional and local media. It is also posted on the Cabonne Council and Cabonne Country websites and Facebook pages, with 350 hard copies distributed throughout the shire.

**Cabonne Country Website**

*TP Action 3.1.2, 3.4.2, 3.5.2*

Statistics collected from the Cabonne Country website indicate the following tourism trends:

<b>Month</b>	<b>Activity</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
January	Visits		6,121	8,971	10,457



**GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 25 OCTOBER, 2016**

	Hits	Statistic now not available	Statistic now not available	83,274	123,475
February	Visits	Statistic now not available	5,146	7,813	7846
	Hits		59826	88,736	73,042
March	Visits	Statistic now not available	6,269	7,937	6,259
	Hits		95,799	80,202	113,645
April	Visits	Statistic now not available	7,482	8,313	7,132
	Hits		94,981	88,480	100,572
May	Visits	5,297	7,547	7,293	6,567
	Hits	60,107	97,692	91,554	105,668
June	Visits	5,101	9,809	6,757	7,966
	Hits	45,229	110,648	96,266	133,625
July	Visits	6,768	19,889	7,489	8,007
	Hits	52,442	73,814	109,530	190,403
August	Visits	2,804	17,534	7,889	7,687
	Hits	79,532	104,150	129,623	229,557
September	Visits	5,987	14,010	7,024	7,816
	Hits	74,746	90,361	84,260	178,115
October	Visits	6,241	10,900	7,933	
	Hits	81,869	69,518	139,823	
November	Visits	5,764	9,812	7887	
	Hits	70,612	103,591	124,306	
December	Visits	5,950	10,015	7,211	
	Hits	69,626	96,778	109,865	
	Total Visits	43,912	124,534	92,517	62,050
	Total Hits	534,163	997,158	1,137,183	1,143,196

Page views jumped from 79,211 in May to 108,326 in June, 168,435 in July and 205,084 in August and with 155,457 page views in September.

**Advertising / Magazines**

*TP Action 3.1.2*

Editorial and or advertisements were placed in the following printed media:

- a. Discover Central NSW Magazine
- b. IMAG on the webpage
- c. The Wanderer Magazine
- d. Orange Wine Festival program

### **Central NSW Tourism**

#### *TP Action 5.2.2*

Central NSW Tourism Executive Officer Lisa Ditchfield is keeping Tourism Managers informed of ongoing developments and tourism and promotional initiatives.

### **Upcoming Events**

Upcoming events in the Cabonne LGA include:

- a. Canowindra Artful 8 Art Show 9-22 October 2016
- b. Sydney-Dubbo Zoo to Zoo Bike Ride 14-16 October 2016
- c. Baroquefest Musical Festival at Canowindra 14-16 October 2016
- d. Orange Wine Festival 14-30 October 2016
- e. Australian National Field Days 20–22 October 2016
- f. Interclub Mountain Bike Series, Mt Canobolas Track 22-23 October 2016
- g. Taste Orange@Wahroonga 30 October 2016
- h. Daroo Business Awards at Cumnock 4 November 2016
- i. Canowindra Light the Night for the Leukaemia Foundation 5 November 2016
- j. Taste@Barangaroo 20 November 2016
- k. White Ribbon Day March Against Domestic Violence 25 November 2016

### **Community Group Development**

#### *EDS Objective 9.4*

The ED&T Team has administered the following enquires and/or met with:

- a. Age of Fishes Museum – ongoing support.
- b. Cycling NSW - NSW Masters Championships Road race April 2017, Events Assistance Application
- c. Bicycle Network – March 2017
- d. Central NSW Tourism
- e. Brand Orange
- f. Campervan & Motorhome Club of Australia –RV Friendly Towns
- g. Canowindra Arts Group
- h. Cudal Show Ground ongoing support

### **Business Inquiries & Development**

#### *EDS Objective 10.7, 9.2*

Council has administered the following enquires and/or met with:

- a. Brand Orange
- b. CENTROC
- c. Orange City Council
- d. Blayney Council
- e. Adloyalty
- f. Orange Wine Region
- g. BEC Orange
- h. Business Chamber - Canowindra
- i. Caravanning & Motorhome Association
- j. Age of Fishes Museum
- k. Central NSW Tourism
- l. AMSAG Motor Vehicle Rally event in Cabonne & Forbes
- m. Molong Advancement Group (MAG)
- n. Canowindra@home
- o. Leukaemia Foundation
- p. Cycling NSW
- q. Bicycle Network
- r. Orange Tri-Athlete Association

### **Discover the Riches Villages Marketing Campaign**

The Discover the Riches marketing campaign was designed to highlight and showcase Cabonne's villages through various communication vehicles and methods. The primary vehicle was local television supported by a web page, printed material and social media that included the platforms of Facebook, Instagram, YouTube and Google.

The campaign successfully met Council's objectives as outlined in detail throughout the report attached as an annexure. It attracted local and national media attention which draw attention to Cabonne and the village assets and attractions.

As stated in the report, the Villages Marketing campaign generated an accumulated reach of more than 4 million views in less than six weeks, helped to foster collaboration and village participation.

The TV advertisement images attracted strong interest and acknowledgments as it captured the essence of our beautiful rich and diverse landscapes that invited people to visit the area with the key message of "*Take a day, a week ... or a lifetime to Discover the Riches:*"

The Marketing Campaign has been designed to be expanded and built upon to promote and raise awareness of the region.

### **Daroo Business Awards**

Tickets are now on sale for this year's Daroo Business will be presented at a gala dinner at Cumnock Showground on Friday 4 November 2016.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines

## **ITEM 8 - ENGINEERING AND TECHNICAL SERVICES UPDATE REPORT**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To update council on works progress in the Engineering and Technical Services Department.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a. Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	1. Engineering Report October 2016 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\REPORTING\ENGINEERING AND TECHNICAL SERVICES REPORTING - 786585

## **ACTING DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT**

Please find attached to this report an update of the 2016/17 works in the Engineering and Technical Services department.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period. This matter is for noting only.

## **ITEM 9 - APPLICATION TO WAIVE CEMETERY FEES**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	For the information of Council
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	3.3.1.a - Maintain cemeteries in accordance with community requirements
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\PUBLIC HEALTH\CEMETERIES\ENQUIRES - 786009

## **SENIOR ENVIRONMENTAL SERVICES OFFICER'S REPORT**

On 27 October 2016 Council received a request to waive the Perpetual Maintenance Fee of \$123.00 for a burial plot at the Baldry Cemetery.

The applicant has asked that the fee be waived as she and her husband have assisted with maintenance of the Baldry Cemetery for the past 45 years.

The Perpetual Maintenance Fee is a standard fee set annually as per Council's fees and charges and as such applies. The fee is charged with every reservation/burial application in Council's cemeteries, and contributes towards the ongoing maintenance of Council's cemeteries.

Council's appreciation of community support for maintaining family graves and surrounds will be conveyed to the applicant.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is for noting only.

**ITEM 10 - DEVELOPMENT APPLICATIONS APPROVED DURING SEPTEMBER 2016**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Details of development applications approved during the preceding month.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a. Provide efficient and effective development assessment
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 785964

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

The following Development Applications have been approved during the period 1/9/2016 to 30/9/2016 as detailed below.

**SUMMARY OF APPROVED DEVELOPMENT APPLICATIONS**

<b><u>TYPE</u></b>	<b><u>ESTIMATED VALUE</u></b>
S68 Only x 9	\$ -----
Subdivision – 2 Lot	\$ -----
Subdivision – 8 Lot	\$ -----

Modification x 3	\$ ----
Detached Domestic Storage Shed	\$28,300
Dwelling & Detached Storage Shed	\$420,000
Dwelling	\$200,000
Detached Garage	\$10,000
Change of Use/Building Alterations/Short Stay Accommodation	\$9,500
In-ground Swimming Pool	\$45,994
Accommodation Building (Dormitory)	\$39,264
Extensions to Existing Dwelling	\$30,000
Alterations & Additions to Existing Dwelling	\$130,000
Extension to Existing Detached Domestic Storage Shed/Garage	\$9,000
Detached Storage Shed	\$16,000
Alterations & Extension to Existing Dwelling	\$70,000
Detached Residential Dwelling (Dual Occupancy)	\$550,000
Detached Shed & Amenities	\$55,000
Detached Dwelling & Sheds	\$230,000
Dual Occupancy	\$250,000
3 Lot Subdivision & Dwelling	\$250,000
Alterations to Existing Dwelling	\$30,000
Detached Dwelling (Dual Occupancy)	\$605,000
Attached Skillion to Existing Shed	\$2,340
Alterations & Additions to Dwelling	\$300,000
Storage Shed	\$14,000
Dwelling – Dual Occupancy	\$360,000
<b>TOTAL: 37</b>	<b>\$3,654,398</b>

**SUMMARY OF APPROVED COMPLYING DEVELOPMENT APPLICATIONS**

<b><u>TYPE</u></b>	<b><u>ESTIMATED VALUE</u></b>
Detached Domestic Storage Shed	\$23,000
In-Ground Swimming Pool	\$45,994
In-Ground Swimming Pool	\$71,645
Dwelling with Attached Garage	\$270,000
<b>TOTAL: 4</b>	<b>\$410,639</b>

<b>GRAND TOTAL: 41</b>	<b>\$4,065,037</b>
<b><i>Previous Month: 26</i></b>	<b>\$3,647,096</b>

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they

make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

**ITEM 11 - DEVELOPMENT APPLICATIONS RECEIVED DURING SEPTEMBER 2016**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Details of development applications received during the preceding month.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a. Provide efficient and effective development assessment
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 785995

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

The following Development Applications have been received during the period 1/9/2016 to 30/9/2016 as detailed below.

**SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED**

<b><u>TYPE</u></b>	<b><u>ESTIMATED VALUE</u></b>
Section 68 Only x 10	\$-----
Modification to Animal Boarding & Training Establishment (Greyhounds)	\$-----
Modification to Men's Shed	\$-----
Modification to Alter Garage Location	\$-----
Modification to Alterations & Additions to Existing Dwelling	\$-----
Event - Markets	\$-----
Garage Conversion to Guest Room	\$-----
Attached Skillion to Existing Shed	\$2,340
Detached Dwelling	\$400,000
Detached Storage Shed	\$28,000
Alterations & Additions to Existing Dwelling	\$72,000
Dwelling with Detached Shed & Water Tank	\$385,000
Dwelling	\$261,000
Storage Shed	\$14,000
Two Attached Units and One Detached Unit	\$679,637
Dual Occupancy	\$624,086
Detached Storage Shed	\$16,780

Restaurant & Cafe	\$70,000
Detached Garage & Carport	\$18,902
Storage Shed	\$35,000
Dwelling	\$309,000
Dwelling	\$240,000
<b>TOTAL: 31</b>	<b>\$3,155,745</b>

**SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED**

<b><u>TYPE</u></b>	<b><u>ESTIMATED VALUE</u></b>
Modification to Renovations to Existing Dwelling	\$----
Storage Shed	\$23,000
In-ground Swimming Pool	\$45,994
Dwelling with Attached Garage	\$270000
In-ground Swimming Pool	\$71,645
In-ground Fibreglass Swimming Pool	\$50,000
<b>TOTAL: 6</b>	<b>\$460,639</b>
<b>GRAND TOTAL: 38</b>	<b>\$3,616,384</b>

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

**ITEM 12 - MEDIAN PROCESSING TIMES 2016**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To provide information on median processing times.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a. Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 786439

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

**Summary of median Application Processing Times over the last five years for the month of August:**



<b><u>YEAR</u></b>	<b><u>MEDIAN ACTUAL DAYS</u></b>
2011	16
2012	21
2013	32.5
2014	37
2015	22

**Summary of median Application Processing Times for 2016:**

<b><u>MONTH</u></b>	<b><u>MEDIAN ACTUAL DAYS</u></b>
January	22
February	45
March	30
April	14.5
May	41
June	28
July	36
August	43
September	44
October	
November	
December	

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

**ITEM 13 - BURIAL STATISTICS**

**REPORT IN BRIEF**

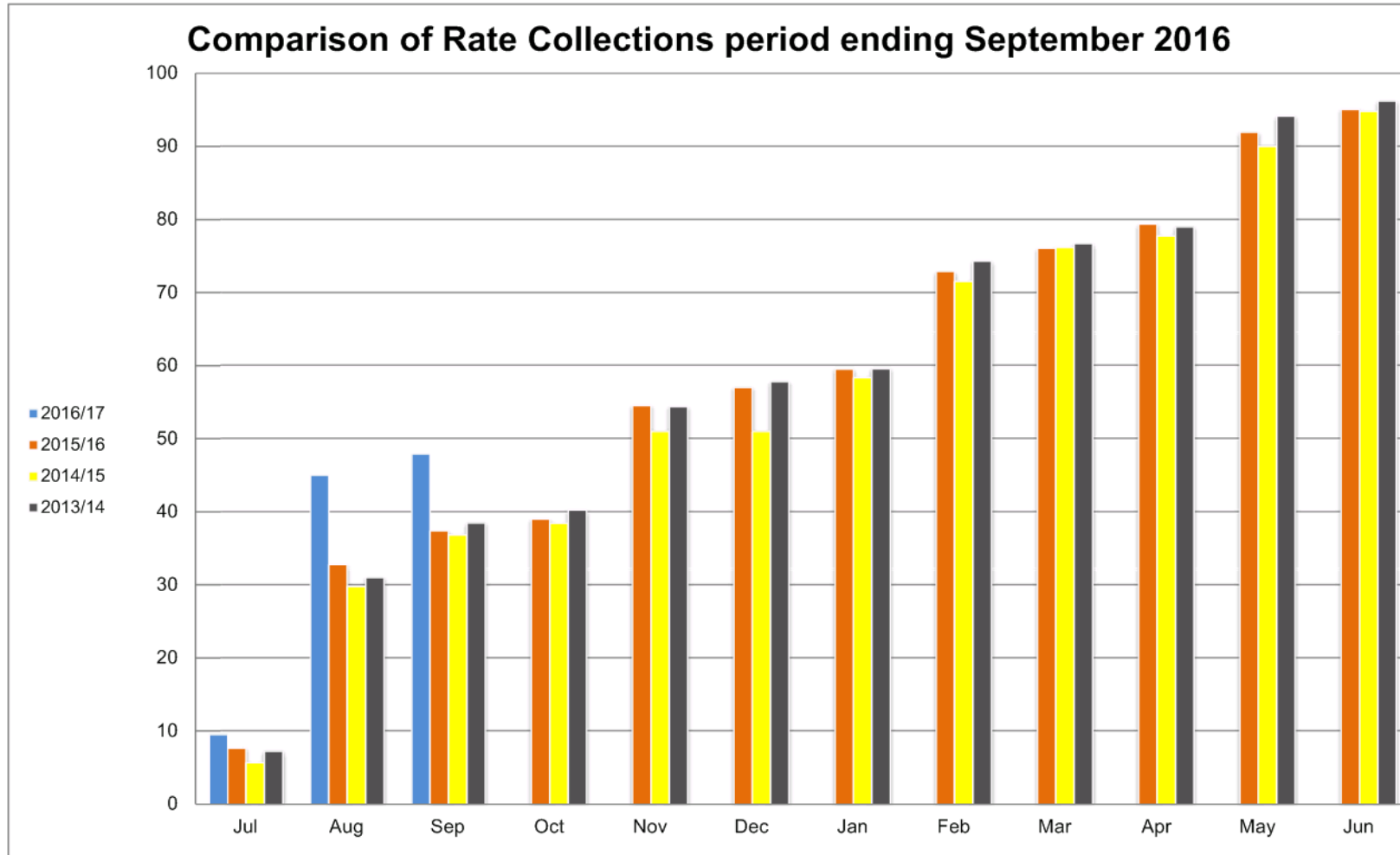
<b>Reason For Report</b>	To provide information on burial statistics.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	3.3.1.a - Maintain cemeteries in accordance with community requirements
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\PUBLIC HEALTH\CEMETERIES\REPORTING - BURIAL STATISTICS - 786433

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

<b><u>YEAR</u></b>	<b><u>NO OF BURIALS</u></b>
2006/07	59

<b>2007/08</b>	62
<b>2008/09</b>	57
<b>2009/10</b>	65
<b>2010/11</b>	40
<b>2011/12</b>	54
<b>2012/13</b>	54
<b>2013/14</b>	80
<b>2014/15</b>	66
<b>2015/16</b>	64
July	1
August	4
September	6
October	
November	
December	
January	
February	
March	
April	
May	
June	
<b>Total</b>	<b>11</b>

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.



**Cabonne Council**  
**Schedule of Investments as at 30/09/16**

## Annexure - Item 2

**GENERAL FUND**

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)	Maturity Date
ANZ Bank	A1+	2,500,000	2.60%	149	9/02/2017
ANZ Bank	A1+	3,000,000	2.60%	126	2/02/2017
ANZ Bank	A1+	1,000,000	2.60%	90	7/10/2016
ANZ Bank	A1+	1,000,000	2.70%	180	12/01/2017
ANZ Bank	A1+	2,000,000	2.70%	180	18/01/2017
Bank of Qld	A2	500,000	2.95%	185	16/01/2017
Commonwealth Bank	A1+	3,508,579	1.45%	Cash Mgt A/c	30/09/2016
Commonwealth Bank	A1+	2,000,000	2.55%	91	1/12/2016
Commonwealth Bank	A1+	3,000,000	2.60%	178	23/03/2017
Commonwealth Bank	A1+	2,000,000	2.60%	177	16/03/2017
Illawarra Mutual Build Society	A2	250,000	2.60%	182	6/02/2017
Illawarra Mutual Build Society	A2	500,000	2.55%	149	9/02/2017
Me Bank	A2	1,500,000	2.95%	120	25/10/2016
National Australia Bank	A1+	1,500,000	2.62%	92	1/12/2016
National Australia Bank	A1+	1,000,000	2.61%	150	2/02/2017
National Australia Bank	A1+	3,000,000	3.02%	150	6/10/2016
National Australia Bank	A1+	2,000,000	2.99%	147	6/10/2016
National Australia Bank	A1+	1,000,000	2.96%	150	23/11/2016
National Australia Bank	A1+	2,000,000	2.94%	185	16/01/2017
Reliance Credit Union	Unrated	250,000	2.70%	180	2/12/2016
Suncorp-Metway	A1	2,000,000	2.65%	181	23/02/2017
Westpac Bank	A1+	2,000,000	2.70%	130	19/01/2017
Westpac Bank	A1+	1,000,000	2.35%	90	24/11/2016
Westpac Bank	A1+	3,000,000	2.35%	93	1/12/2016
Westpac Bank	A1+	2,000,000	2.90%	120	6/12/2016
Westpac Bank	A1+	1,500,000	2.90%	120	15/12/2016

**GENERAL FUND INVESTMENTS****\$ 45,008,579****TRUST FUND**

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	208,000	1.70%	24 Hour at call account

**TRUST FUND INVESTMENTS****\$ 208,000****TOTAL INVESTMENTS****\$ 45,216,579****S. J. Harding****Responsible Accounting Officer**

I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.

## INVESTMENT POLICY

Council's Investment policy states the aggregate of investments should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Maximum Percentage Total Investments
A1+	100.00%
A1 & A1-	50.00%
A2	10.00%
Unrated	2.00%

### Council's Current Exposure of Total Investments

A1+	88.94%	\$	40,216,579
A1 & A1-	4.42%	\$	2,000,000
A2	6.08%	\$	2,750,000
Unrated	0.55%	\$	250,000
<b>Total Investments</b>		<b>\$</b>	<b>45,216,579</b>

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Percentage per Institution
A1+	30.00%
A1 & A1-	20.00%
A2	10.00%
Unrated	2.00%

### Council's Current Exposure per Institution

Commonwealth Bank	23.70%	\$	10,716,579	A1+
National Australia Bank	23.22%	\$	10,500,000	A1+
Westpac Bank	21.01%	\$	9,500,000	A1+
ANZ	21.01%	\$	9,500,000	A1+
Suncorp-Metway	4.42%	\$	2,000,000	A1
Bank of Qld	1.11%	\$	500,000	A2
Illawarra Mutual Building Society	1.66%	\$	750,000	A2
Me Bank	3.32%	\$	1,500,000	A2
Reliance Credit Union	0.55%	\$	250,000	Unrated
<b>Total Investments</b>		<b>\$</b>	<b>45,216,579</b>	

## INVESTMENT MOVEMENTS

Council's Overall Total Investments has decreased by \$592,000 for the month.

	This Month	Last Month	June 2016
Total Investments	\$ 45,216,579	\$ 45,808,579	\$ 44,436,579
% Change	-1.31%		1.73%

## INTEREST RATE PERFORMANCE

Council's Average Interest rate for the month was 2.62%. The average rate has decreased due to the drop in the record low cash rate and the effect to term deposit rates offered in the market. The Reserve Bank's remained at 1.50% in September. However, Council's average is still higher than Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 1.62%.

Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate This Month	Av Interest Rate Last Month	Av Interest Rate July 2015
1.62%	2.62%	2.66%	2.90%

<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> <b>Officer:</b></p> <p>Ordinary Meeting</p>	<p><b>Date From:</b> <b>Date To:</b></p> <p>30/09/2016</p>	<p><b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b></p>
---------------------------------------------------------------	-------------------------------------------------------------------------------------------	----------------------------------------------------------------	------------------------------------------------------------

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 September 2013	Sharlea Kenney Michael Ryan	For Determination	PURCHASE OF STATE RAIL OWNED LAND FOR NASHDALE RAIL OVERBRIDGE
<p><b>MOTION</b> (MacSmith/Wilcox)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Compensate the owners of Lot 2 DP 109486 the sum of \$2,000 for the acquisition of the subject land;</li> <li>2. Pay all legal, survey, production and plan lodgement costs associated with the purchase of the land;</li> <li>3. Affix the common seal to the documents associated with the purchase of the land; and</li> <li>4. Classify the land as operational.</li> </ol> <p><i>15 Sep 2016 - 11:41 AM - Sharlea Kenney</i> Have ontract of sale for Nashdale overpass Bridge. Council has signed it and handed to solicitors. Deposit not yet paid, awaiting advise from solicitors before paying that.</p> <p><i>09 May 2016 - 1:48 PM - Sharlea Kenney</i> Still with JHR they said they needed to confirm the area (which has been done on multiple occasions) and also said they needed a subdivision. I gave them the area again they said they need a subdivision certificate (ended up getting Council's surveyor to email them telling them they don't need a subdivision for an acquisition done in that manner). Now they have said they will continue processing.</p> <p><i>11 Mar 2016 - 9:45 AM - Sharlea Kenney</i> still no further update</p> <p><i>15 Jan 2016 - 12:57 PM - Sharlea Kenney</i> Last correspondence was on 11/11/15, JHR wanted confirmation of how much land was being acquired as their solicitor was unsure and could not proceed with organising sale. I advised on the 11/11 of the land required by Council and sent through another copy of plans. Have sent JHR correspondence asking for update.</p> <p><i>11 Nov 2015 - 10:35 AM - Sharlea Kenney</i> still waiting on JHR - design staff liaising with JHR</p> <p><i>08 Sep 2015 - 4:25 PM - Sharlea Kenney</i> reply from Jacob Evans - Have responded to Rail advising that we had accepted their pricing offer and we are awaiting on them to draw up contracts of sale.</p> <p><i>23 Jul 2015 - 12:17 PM - Sharlea Kenney</i> Still with JH awaiting contracts to be signed</p> <p><i>04 Jun 2015 - 3:04 PM - Sharlea Kenney</i> Jacob Evans comment - Have responded to Rail advising that we had accepted their pricing offer and we are awaiting on them to draw up contracts of sale.</p> <p><i>02 Apr 2015 - 3:49 PM - Sharlea Kenney</i> 1. Have replied to JHR rail and accepted offer. Awaiting them to draw up sale contracts and I need to try to double check that the subdivision has been finalised and ready for the sale</p> <p><i>06 Feb 2015 - 9:49 AM - Sharlea Kenney</i> paperwork has been recieved. Currently in the process of getting this finalised and sent to solicitors</p>			

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

06 Jan 2015 - 3:57 PM - Sharlea Kenney  
 Property Officer for JHR has contacted me and is chasing these documents up.  
 01 Dec 2014 - 3:02 PM - Sharlea Kenney  
 have asked for an update from John Holland....no response  
 09 Oct 2014 - 11:19 AM - Sharlea Kenney  
 Action reassigned to Sharlea Kenney by: Sharlea Kenney  
 02 Jul 2014 - 10:36 AM - Kristi Whiteman  
 Response to email sent 2/07/2014 - Documents with Transport NSW, John Holland following up on the progress.  
 02 Apr 2014 - 12:58 PM - Jason Theakstone  
 another email sent today requesting update  
 07 Mar 2014 - 3:36 PM - Jason Theakstone  
 emial sent 7/3/14 requesting update on progress of application  
 07 Mar 2014 - 10:37 AM - Jason Theakstone  
 AWAITING JOHN HOLLOND RAIL  
 05 Nov 2013 - 3:54 PM - Jason Theakstone  
 in progress awaiting JHR  
 17 Oct 2013 - 3:29 PM - Jason Theakstone  
 Application submitted to JHR. awaiting advice from JHR

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 September 2013	Sharlea Kenney Michael Ryan	Confidential Items	PURCHASE OF UNIDENTIFIED RAILWAY LAND NORTH OF LOT 1 DP 745958 MOLONG

**RECOMMENDATION** (Wilcox/Culverson)

THAT Council:

1. Proceed with the subdivision and purchase of the unidentified railway land north of Lot 1 DP 745958, Molong.
2. Affix the seal of Council to the subdivision and acquisition documents.
3. Classify the land as operational.

15 Sep 2016 - 11:51 AM - Sharlea Kenney  
 Quote accepted waiting for correspondence from contractor - Matt Forsyth  
 09 May 2016 - 1:49 PM - Sharlea Kenney  
 They advised that they now need a subdivision to be completed. Subdivision will be needed to finalise this one so I have sent this job to 3 surveyors for quotes. Have only received one quote so far. Will await to receive the remaining quotes  
 11 Mar 2016 - 9:46 AM - Sharlea Kenney  
 investigations still happening  
 15 Jan 2016 - 12:55 PM - Sharlea Kenney

<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b></p>	<p><b>Date From:</b> <b>Date To:</b> 30/09/2016</p> <p><b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b></p>
---------------------------------------------------------------	------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------

John Holland asked for Council to supply 149 Certificate and provide sewer diagrams late last year. 149 Certificate asked to be supplied by Environmental Services. Environmental Services have advised that further investigations need to be done before supplied with 149.

11 Nov 2015 - 10:36 AM - Sharlea Kenney  
still waiting on JHR - design staff liaising with JHR

08 Sep 2015 - 4:24 PM - Sharlea Kenney  
Reply from Jacob Evans - Still haven't heard from John Holland Rail at all regarding this or the one below. I have literally just emailed them again this morning so awaiting a response but they haven't sent anything through at this stage.

23 Jul 2015 - 12:18 PM - Sharlea Kenney  
Still awaiting approval from NSW Government properties for Rail to sell land directly to Council

04 Jun 2015 - 2:54 PM - Sharlea Kenney  
Jacob Evan comment - Last correspondence from Rail was that they are still awaiting approval from Government Properties NSW to be able to sell land direct to Council.

02 Apr 2015 - 3:50 PM - Sharlea Kenney  
2. Have contacted JHR regarding this matter and its still with Transport NSW so waiting on them. I was advised that JHR will follow them up to try to get a result.

06 Feb 2015 - 9:39 AM - Sharlea Kenney  
have received confirmation from JHR to purchase. In the process now of doing all the paperwork and sending to solicitors.

06 Jan 2015 - 3:57 PM - Sharlea Kenney  
Property Officer from JHR has contacted me and is chasing the documentation up

01 Dec 2014 - 3:03 PM - Sharlea Kenney  
have asked for an update from John Holland....no response

09 Oct 2014 - 11:20 AM - Sharlea Kenney  
Action reassigned to Sharlea Kenney by: Sharlea Kenney

02 Jul 2014 - 10:40 AM - Kristi Whiteman  
Response to email sent 2/07/2014 - Documents with Transport NSW, John Holland following up on the progress.

02 Apr 2014 - 12:58 PM - Jason Theakstone  
email sent today requesting update

07 Mar 2014 - 10:37 AM - Jason Theakstone  
AWAITING JOHN HOLLAND RAIL

05 Nov 2013 - 3:55 PM - Jason Theakstone  
Awaiting JHR

17 Oct 2013 - 3:30 PM - Jason Theakstone  
Application sent to JHR. Awaiting advice

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 September 2013	Victoria Priest Steve Harding	Confidential Items	PURCHASE OF UNIDENTIFIED RAILWAY LAND NORTH OF LOT 1 DP 745958 MOLONG

**RECOMMENDATION** (Wilcox/Culverson)

THAT Council:

1. Proceed with the subdivision and purchase of the unidentified railway land north of Lot 1 DP 745958, Molong.



Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

2. Affix the seal of Council to the subdivision and acquisition documents.
3. Classify the land as operational.

*24 Aug 2016 - 4:27 PM - Victoria Priest*

Spoken with DETS PA - no further updates as yet - still awaiting documents to apply seal

*04 Jul 2016 - 12:20 PM - Victoria Priest*

noted comments from DETS PA from May 2016

Awaiting documents to apply seal

*28 Apr 2016 - 4:40 PM - Victoria Priest*

Noted comment from DETS PA from 11/3/16 - awaiting documents to apply seal.

*10 Mar 2016 - 9:43 AM - Victoria Priest*

Noted DETS PA comment from January 2016.

Awaiting Documents to apply seal.

*20 Jan 2016 - 2:32 PM - Victoria Priest*

Noted that Environmental Services have advised that further investigations need to be done before supplied with 149 to JHR. Awaiting documents.

*12 Nov 2015 - 9:16 AM - Anna Sutton*

DETS PA wrote in InfoCouncil; still waiting on JHR - design staff liaising with JHR.

*11 Nov 2015 - 2:23 PM - Victoria Priest*

Action reassigned to Victoria Priest by: Gerard Aguila

*08 Sep 2015 - 9:44 AM - Anna Sutton*

Awaiting documents

*04 Aug 2015 - 4:05 PM - Anna Sutton*

Awaiting documents

*15 Jul 2015 - 3:36 PM - Anna Sutton*

awaiting documents

*04 Jun 2015 - 3:54 PM - Anna Sutton*

GIS Officer comment ; last correspondence from Rail was that they are still awaiting approval from Government Properties NSW to be able to sell land direct to Council.

*12 May 2015 - 9:33 AM - Anna Sutton*

Awaiting documents

*09 Feb 2015 - 12:00 PM - Anna Sutton*

Ememo sent to the Director asking for an update.

*02 Feb 2015 - 1:47 PM - Anna Sutton*

Awaiting documents for the seal to be completed.

*06 Jan 2015 - 9:43 AM - Anna Sutton*

Awaiting documents

*12 Nov 2014 - 11:26 AM - Anna Sutton*

Awaiting documents.

*15 Sep 2014 - 4:06 PM - Anna Sutton*

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

DM advised this requires Ministerial approval and will go on for a few years.  
 09 Jul 2014 - 12:26 PM - Anna Sutton  
 DM advised - Response to email sent 2/07/2014 - Documents with Transport NSW, John Holland following up on the progress  
 14 May 2014 - 3:02 PM - Anna Sutton  
 14/5/14 - DM advised is in progress, the DM has chased this document up several times with John Holland Rail. Awaiting to hear a response.  
 03 Feb 2014 - 12:10 PM - Anna Sutton  
 Please see notes from above from Ashleigh re this process could take years.  
 22 Jan 2014 - 12:54 PM - Victoria Priest  
 Action reassigned to Anna Sutton by: Gerry Aguila  
 25 Nov 2013 - 12:42 PM - Victoria Priest  
 Action reassigned to Gerry Aguila by: Gerry Aguila  
 11 Oct 2013 - 11:34 AM - Ashleigh Hobbs  
 Message from the DM 11/10/13 - The railway purchase of lands is going to take years.  
 23 Sep 2013 - 11:43 AM - Ashleigh Hobbs  
 Common seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 19 August 2014	Sharlea Kenney Michael Ryan	For Determination	ACQUISITION OF CROWN LAND FOR CANOWINDRA SEWERAGE TREATMENT PLANT

**MOTION** (Durkin/Wilcox)

THAT:

1. Council proceed with the compulsory acquisition of the land described as Lots 7300 (incorporating Travelling Stock Route 16094), 7301 & 7302 DP 1143594 and Lot 302 DP 750147 for the purpose of the Canowindra Sewerage Treatment Plant in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;
2. Council make application to the Minister and the Governor for approval to acquire Lots 7300 (incorporating Travelling Stock Route 16094), 7301 & 7302 DP 1143594 and Lot 302 DP 750147 by compulsory process under section 186(1) and 186(2)(b) of the Local Government Act 1993;
3. The land to be acquired is to be classified as operational;
4. Council requests the Minister for Local Government to approve a reduction in the notification period from 90 days to 28 days;
5. Funding of \$38,500 be authorised from the Sewer Fund Reserve; and
6. Council authorise the affixing of the Common Seal to the transfer documents.

17 Oct 2016 - 9:02 AM - Gerard Aguila

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

Action completed by: Gerard Aguila  
tst  
15 Sep 2016 - 11:40 AM - Sharlea Kenney  
Certificate of titles received  
04 Jul 2016 - 2:31 PM - Gerard Aguila  
Reopened as need to provide documents for Seal not yet actioned.  
10 Feb 2016 - 11:50 AM - Sharlea Kenney  
Action completed by: Richelle Mills  
Workshop 09-02-2016  
15 Jan 2016 - 12:54 PM - Sharlea Kenney  
December meeting approved funds to complete this. Recquisition created to pay for the land. Will advise Messengers when PO has been approved.  
SUPERSEDE THIS ONE  
COMPLETE  
11 Nov 2015 - 10:36 AM - Sharlea Kenney  
still waiting on Dept of lands - design staff liaising with Crown  
08 Sep 2015 - 4:23 PM - Sharlea Kenney  
Reply from Jacob Evans - Have been chasing this up, apparently the VG has a back log of jobs to value but last correspondence was that we can expect to receive the valuation by this week so hopefully its in any day  
23 Jul 2015 - 12:18 PM - Sharlea Kenney  
Gazetted on the 10th July, council advised solicitors on the 10th and asked if further action is required, still waiting on response  
04 Jun 2015 - 2:54 PM - Sharlea Kenney  
Jacob Evans has emailed solicitors last week asking if any further action is required from Council other then placing gazette notice which has to be published after 9th July. Have not received a response yet.  
15 Apr 2015 - 12:06 PM - Sharlea Kenney  
Canowindra Sewerage is with Messengers, has been followed up last week and they sent through a document requiring more information as per request from the LPI regarding the acquisition intent and requirements. I have responded to that last week for them to reply to LPI.  
09 Feb 2015 - 12:29 PM - Sharlea Kenney  
contact has been made with Messenger and Messenger stating that the letter is still with the minister.  
  
22 Sep 2014 - 3:43 PM - Sharlea Kenney  
Action completed by: Chloe Jones  
16/09/2014  
21 Aug 2014 - 2:10 PM - Jason Theakstone  
advice sent to the Minister - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 19 August 2014	Victoria Priest Steve Harding	For Determination	ACQUISITION OF CROWN LAND FOR CANOWINDRA SEWERAGE TREATMENT PLANT

**MOTION** (Durkin/Wilcox)

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

## THAT:

1. Council proceed with the compulsory acquisition of the land described as Lots 7300 (incorporating Travelling Stock Route 16094), 7301 & 7302 DP 1143594 and Lot 302 DP 750147 for the purpose of the Canowindra Sewerage Treatment Plant in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991;
2. Council make application to the Minister and the Governor for approval to acquire Lots 7300 (incorporating Travelling Stock Route 16094), 7301 & 7302 DP 1143594 and Lot 302 DP 750147 by compulsory process under section 186(1) and 186(2)(b) of the Local Government Act 1993;
3. The land to be acquired is to be classified as operational;
4. Council requests the Minister for Local Government to approve a reduction in the notification period from 90 days to 28 days;
5. Funding of \$38,500 be authorised from the Sewer Fund Reserve; and
6. Council authorise the affixing of the Common Seal to the transfer documents.

17 Oct 2016 - 9:02 AM - Gerard Aguila

Action completed by: Gerard Aguila

test

24 Aug 2016 - 4:28 PM - Victoria Priest

Noted that task was reopened for DETS - awaiting documents to apply seal

07 Jul 2016 - 4:27 PM - Victoria Priest

Awaiting documents for seal

10 Mar 2016 - 9:29 AM - Victoria Priest

Awaiting Documents to apply seal

21 Jan 2016 - 12:06 PM - Victoria Priest

Awaiting Documents to apply Seal

02 Dec 2015 - 12:28 PM - Gerard Aguila

Awaiting Documents to apply Seal

11 Nov 2015 - 2:24 PM - Victoria Priest

Action reassigned to Victoria Priest by: Gerard Aguila

12 Aug 2015 - 9:21 AM - Anna Sutton

Awaiting documents

15 Jul 2015 - 3:36 PM - Anna Sutton

Awaiting documents

04 Jun 2015 - 3:55 PM - Anna Sutton

GIS Officer advised further action is required from Council other then placing gazette notice which has to be published after 9th July. Have not received a response yet.

14 May 2015 - 9:40 AM - Anna Sutton

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

Awaiting documents  
 14 Apr 2015 - 4:04 PM - Anna Sutton  
 Email sent to Messenger and Messenger asking for an update. Awaiting response.  
 14 Apr 2015 - 4:04 PM - Anna Sutton  
 Still awaiting document  
 09 Feb 2015 - 12:29 PM - Anna Sutton  
 Spoke with Administration Officer at Messenger and Messenger and she advised that the document was with the Minister. Awaiting for the documents to be returned.  
 02 Feb 2015 - 1:50 PM - Anna Sutton  
 Awaiting documents for the seal to be completed.  
 06 Jan 2015 - 9:46 AM - Anna Sutton  
 Awaiting documents  
 12 Nov 2014 - 11:29 AM - Anna Sutton  
 Awaiting documents  
 15 Sep 2014 - 4:07 PM - Anna Sutton  
 DM advised Is in progress with M&M and the Crown, may take a while.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 April 2015	Michael Ryan Michael Ryan	For Determination	BALDRY ROAD UPGRADE PETITION

**MOTION** (Wilcox/Gosper)

THAT Council:

1. Note the petition; and
2. Support the submission of Baldry Road under the Heavy Vehicle Productivity Program and Fixing Country Roads Program in the 2015 submission process.

15 Sep 2016 - 12:52 PM - Sharlea Kenney  
 council was unsuccessful under the NHV project.  
 11 Jul 2016 - 10:10 AM - Sharlea Kenney  
 still no news from NHV funding  
 09 May 2016 - 2:32 PM - Sharlea Kenney  
 still waiting on NHVR to notify of funding application  
 11 Apr 2016 - 10:59 AM - Sharlea Kenney  
 still waiting on NHVR to notify of funding application  
 11 Mar 2016 - 9:49 AM - Sharlea Kenney  
 council was not successful in the fixing country roads shortlisting. Awaiting the Heavy vehicle funding notification.  
 07 Jan 2016 - 10:49 AM - Sharlea Kenney

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

submission for expression of interest - looking at end of january early february when full applications will be sought  
 04 Dec 2015 - 2:52 PM - Sharlea Kenney  
 submitted application  
 11 Nov 2015 - 10:37 AM - Sharlea Kenney  
 will submit to Fixing country roads funding round 2  
 08 Sep 2015 - 4:28 PM - Sharlea Kenney  
 still waiting on funding opportunities  
 12 Aug 2015 - 10:05 AM - Sharlea Kenney  
 still waiting on funding opportunities  
 30 Jun 2015 - 10:13 AM - Sharlea Kenney  
 Have sent letter back to author of petition. Funding sources not available till about Sept/Oct so will submit once funding sources available  
 13 May 2015 - 2:03 PM - Michael Ryan  
 Action reassigned to Michael Ryan by: Gerard Aguila

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 09 June 2015	Dale Jones Steve Harding	Confidential Items	REQUEST FOR DISCLOSURE OF SALE PRICE FOR COUNCIL OWNED LAND AT EUGOWRA

**RECOMMENDATION** (Gosper/MacSmith)

THAT Council:

1. Offer for sale land described as Lot 87 in DP1100661, Parish of Trajere, County of Ashburnham.
2. Set a minimum sale price consistent with the value recorded in the Proceedings in Brief.
3. Authorise affixing of the Council Seal to documents related to the sale and transfer of the property Lot 87 DP1100661.

18 Oct 2016 - 3:09 PM - Dale Jones  
 No further information received or contact made by parties who made original inquiry - COMPLETE  
 03 Aug 2016 - 11:12 AM - Dale Jones  
 No further inquiries received  
 13 Jul 2016 - 2:54 PM - Dale Jones  
 No further correspondence received  
 14 Apr 2016 - 9:19 AM - Dale Jones  
 No further correspondence received  
 04 Mar 2016 - 1:57 PM - Dale Jones  
 No further correspondence received  
 13 Jan 2016 - 10:15 AM - Dale Jones  
 No further correspondence received at this time.  
 07 Dec 2015 - 9:24 AM - Dale Jones  
 No further correspondence received



Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

11 Nov 2015 - 11:39 AM - Dale Jones  
 No further correspondence received at this point  
 07 Oct 2015 - 3:13 PM - Dale Jones  
 No further correspondence received  
 09 Sep 2015 - 11:44 AM - Dale Jones  
 No further correspondence received on this inquiry  
 27 Jul 2015 - 10:11 AM - Dale Jones  
 Action reassigned to Dale Jones by: Gerard Aguila  
 13 Jul 2015 - 5:11 PM - Sharon D'Elboux  
 EDM has not recieved any further correspondence from the interested parties as of 13.7.15.  
 02 Jul 2015 - 12:36 PM - Sharon D'Elboux  
 1. EDM noted.  
     2. EDM noted.  
     3. EDM noted.  
 EDM emailed interested parties on 2.7.15 confirming land is for sale and will consider offers.  
 10 Jun 2015 - 12:07 PM - Dale Jones  
 Action reassigned to Sharon D'Elboux by: Robyn Little

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2015	Gerard Aguila Steve Harding	For Determination	SALE OF PROPERTY - LOT 1 DP730639 - 6 GIDLEY ST MOLONG

**MOTION** (Gosper/Wilcox)

THAT Council authorise the affixing of the council's Seal to the transfer and sale contract documents.

18 Oct 2016 - 10:08 AM - Gerard Aguila  
 Matter settled. COMPLETE  
 06 Sep 2016 - 1:02 PM - Gerard Aguila  
 Contracts exchanged  
 23 Aug 2016 - 9:54 AM - Gerard Aguila  
 new purchaser found. doc 777195 refers.  
 04 Aug 2016 - 11:53 AM - Gerard Aguila  
 Sale is not proceeding, Pty to be advertised for sale.  
 28 Jun 2016 - 9:55 AM - Gerard Aguila  
 No news on finance yet.  
 09 May 2016 - 2:10 PM - Gerard Aguila  
 Still waiting on purchaser's finance to be finalised  
 11 Apr 2016 - 11:33 AM - Gerard Aguila  
 Some progress noted on purchaser's finance although not yet ready to finalise sale.

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

08 Mar 2016 - 11:57 AM - Gerard Aguila  
Still waiting on purchaser's finance to be finalised  
05 Jan 2016 - 10:02 AM - Gerard Aguila  
waiting on purchaser's finance to be finalised  
04 Nov 2015 - 8:25 AM - Gerard Aguila  
Coveyancer engaged to represent Council.  
01 Oct 2015 - 10:21 AM - Gerard Aguila  
no change  
12 Aug 2015 - 11:18 AM - Gerard Aguila  
considerable delay expected with sale due to purchasers' finance provider

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 August 2015	Dale Jones Steve Harding	Confidential Items	POSSIBLE DEED OF AGREEMENT WITH AUSTRALIAN MUSEUM

**RECOMMENDATION** (Davison/Wilcox)

THAT Council investigate options for the future storage and ownership of the Canowindra age of fishes fossils with a report to the next council meeting.

18 Oct 2016 - 3:09 PM - Dale Jones  
Deed of Gift and other documents being analysed by GM  
03 Aug 2016 - 11:11 AM - Dale Jones  
Latest correspondence from Australian Museum to be examined by DFCS and AEDM  
11 Jul 2016 - 1:52 PM - Dale Jones  
Final Deed of Gift documents received and under review. Application submitted for storage facility funding under Clubgrants Category 3 program  
11 May 2016 - 1:45 PM - Dale Jones  
Updated Deed of Gift documents received from Australian Museum. To be reviewed by GM< DFCS and Acting EDM.

EOI for grant funding to build storage facility successful. Full grant application to be completed by 10 June 2016  
14 Apr 2016 - 9:18 AM - Dale Jones  
Australian Museum informed of Council's resolution to provide dollar for dollar funding up to \$300,000 towards suitable grant for fossil storage building. Museum to provide final draft Deed of Gift documents.  
04 Mar 2016 - 1:54 PM - Dale Jones  
Only one clause remains to be agreed upon before draft Deed of Gift, Stakeholders Deed and Collections Management Policy and Procedures are finalised.  
Mayor, Cr Hayes, GM and Acting EDM scheduled to meet with Deputy Premier's staff and Member for Orange at Parliament House on Wednesday 9 March 2016 to discuss funding opportunities for fossil storage facility.  
13 Jan 2016 - 10:10 AM - Dale Jones



Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

Discussions progressing.  
 Acting EDM advised Council happy to proceed with amendments to deed of Gift clauses, excluding any financial commitment from council. Advice provided that under the Office of Local Government's guidelines for decision making during merger proposal period, council can not make financial commitments that are binding on any new council.  
 Australian Museum will need to determine whether it wishes to proceed with the current Deed of Gift arrangements, with no financial commitment from Cabonne Council, or begin a fresh process with the new merged council later in the year should the proposed merger proceed.  
 Further talks to be held with Dr Rebecca Johnson, Australian Museum Director Research Institute, Science and Learning, after she returns from leave on 18 January 2016.  
*07 Dec 2015 - 9:23 AM - Dale Jones*  
 Provided further feedback to museum after reviewing latest amendments. Will seek further meeting with museum following discussions with GM and Mayor  
*11 Nov 2015 - 11:40 AM - Dale Jones*  
 Revised information received from Australian Museum and being reviewed before being forwarded for further consideration  
*07 Oct 2015 - 3:09 PM - Dale Jones*  
 Suggested amendments and additional clauses in Deed of Agreement forwarded to Australian Museum.  
 Dr Rebecca Johnson, Director, Australian Museum Research Institute, Science and Learning, has forwarded Council's comments to colleagues for discussion and will get back to Council asap.  
 Council's Project Engineer has provided estimated cost of \$850 per m2 to construct fossil storage facility  
  
*03 Sep 2015 - 4:24 PM - Dale Jones*  
 Project team form to consider options and prepare report for Council's September meeting

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 November 2015	Denis O'Brien Michael Ryan	For Determination	CANOWINDRA MEN'S SHED

**MOTION** (Dean/Culverson)

THAT Council:

1. Requests Crown Lands to add the purposes "Community Purposes" and "Public Recreation" to Reserve 66072;
2. Authorises the preparation of a standard Crown Lands licence to replace the expired Men's Shed lease; and
3. Authorise the affixing of Council Seal to the licence agreement.

*18 Oct 2016 - 10:39 AM - Denis O'Brien*  
 Advised by Crown Lands that Rick Foster is now handling this matter  
*24 Aug 2016 - 3:39 PM - Denis O'Brien*  
 No response from Crown lands as yet.  
*05 Jul 2016 - 8:53 AM - Denis O'Brien*  
 Additional info provided to Crown lands at their request to expedite decision.  
*28 Jun 2016 - 2:23 PM - Denis O'Brien*

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

Crown Lands contacted with request for update on progress of adding new purpose to the reserve.  
 28 Jun 2016 - 12:20 PM - Denis O'Brien  
 No reply from Lands.  
 11 May 2016 - 2:43 PM - Denis O'Brien  
 No reply received from Lands  
 18 Feb 2016 - 3:55 PM - Denis O'Brien  
 No reply received from Crown Lands re council letter dated 22/1/2016  
 20 Jan 2016 - 9:11 AM - Denis O'Brien  
 Letter being prepared for submission to Crown Lands requesting additional purposes be added to the reserve as per Council resolution.

Meeting	Officer/Director	Section	Subject
---------	------------------	---------	---------

Ordinary Meeting 24 November 2015	Clive Cawthorne Michael Ryan	For Determination	GRIFFIN ROAD, CROWN ROAD TRANSFER
-----------------------------------	---------------------------------	-------------------	-----------------------------------

**MOTION** (Walker/Davison)

THAT Council transfers the Crown section of Griffin Road to Council's ownership subject to Crown waiving the transfer fee.

18 Oct 2016 - 3:43 PM - Sharlea Kenney  
 Griffin Road is a Council Road and has always been. (I know Michael requested this be transferred probably 1-2 years ago and he was advised this is Council owned)  
 09 Aug 2016 - 9:55 AM - Clive Cawthorne  
 Still awaiting reply from Crown Lands  
 11 May 2016 - 10:02 AM - Clive Cawthorne  
 Still with Crown Lands for approval  
 10 Mar 2016 - 12:39 PM - Clive Cawthorne  
 Still with Crown for action  
 03 Feb 2016 - 10:11 AM - Clive Cawthorne  
 still waiting to hear back from Crown Lands  
 20 Jan 2016 - 2:29 PM - Sharlea Kenney  
 transfer is currently with Crown lands. awaiting information

Meeting	Officer/Director	Section	Subject
---------	------------------	---------	---------

Ordinary Meeting 24 November 2015	Victoria Priest Steve Harding	For Determination	CANOWINDRA MEN'S SHED
-----------------------------------	----------------------------------	-------------------	-----------------------

**MOTION** (Dean/Culverson)

- THAT Council:
1. Requests Crown Lands to add the purposes "Community Purposes" and "Public Recreation" to Reserve 66072;
  2. Authorises the preparation of a standard Crown Lands license to replace the expired Men's Shed lease; and

<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> <b>Officer:</b></p> <p>Ordinary Meeting</p>	<p><b>Date From:</b> <b>Date To:</b></p> <p>30/09/2016</p>	<p><b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b></p>
---------------------------------------------------------------	-------------------------------------------------------------------------------------------	----------------------------------------------------------------	------------------------------------------------------------

3. Authorise the affixing of Council Seal to the licence agreement.

24 Aug 2016 - 4:30 PM - Victoria Priest  
Noted comments from Urban Assets Coordinator from August still awaiting documents to apply seal

04 Jul 2016 - 12:14 PM - Victoria Priest  
Noted comments from Urban Assets Coordinator 28/6/16  
Awaiting documents to apply seal

10 Mar 2016 - 9:37 AM - Victoria Priest  
Noted comment from Acting Urban Assets Coordinator.  
Awaiting Documents to apply seal

15 Jan 2016 - 3:15 PM - Victoria Priest  
AO - Awaiting Documents to apply seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 15 December 2015	Michael Ryan Michael Ryan	Confidential Items	MOLONG LIMESTONE QUARRY TENDERS

**RECOMMENDATION** (Dean/Wilcox)

THAT Council not accept any of the tenders for the lease or other management options of the Molong limestone quarry and invite fresh tenders from the three interested tenderers with the same details as the original specification.

15 Sep 2016 - 11:53 AM - Sharlea Kenney  
contract still with lawyers

11 Jul 2016 - 9:39 AM - Sharlea Kenney  
Lease contracts in process of being done

09 May 2016 - 2:32 PM - Sharlea Kenney  
negotiations still ongoing

11 Apr 2016 - 11:00 AM - Sharlea Kenney  
Meetings held and a final bid for lease to come from 2 companies

11 Mar 2016 - 9:54 AM - Sharlea Kenney  
Meetings to be held with 2 tenderers Friday 11th March 2016.

07 Jan 2016 - 11:01 AM - Sharlea Kenney  
letters sent

Tenders close 20/1/16

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 February 2016	Denis O'Brien Michael Ryan	For Determination	CUDAL MEMORIAL PARK

**MOTION** (Dean/Treavors)

THAT Council approve:

<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b></p>	<p><b>Date From:</b> <b>Date To:</b> 30/09/2016</p> <p><b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b></p>
---------------------------------------------------------------	------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------

1. Installation of an interpretive plaque outlining the old fountain and park history; and
2. Renaming of the park to "Landauer Memorial Park".

30 Aug 2016 - 10:49 AM - Denis O'Brien  
Delays due to wet weather and truck breakdowns.  
Anticipate sign installation this week pending weather conditions.

24 Aug 2016 - 3:35 PM - Denis O'Brien  
Sample of draft information plaque being sent to council for approval

02 Aug 2016 - 12:48 PM - Denis O'Brien  
Wet weather delaying installation of signage

05 Jul 2016 - 8:55 AM - Denis O'Brien  
Costing for new plaque being obtained.

04 Jul 2016 - 2:05 PM - Denis O'Brien  
New sign received for installation. Plaque text finalised and quote being obtained.

28 Jun 2016 - 12:19 PM - Denis O'Brien  
Seeking better photo for memorial plaque

02 Jun 2016 - 2:01 PM - Denis O'Brien  
Sign on order

27 Apr 2016 - 3:13 PM - Denis O'Brien  
Costing being obtained for signage

29 Feb 2016 - 2:18 PM - Denis O'Brien  
Letter being sent to Progress Association advising of Council resolution.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 February 2016	Michael Ryan Michael Ryan	Confidential Items	LEASE OF MOLONG LIMESTONE QUARRY

**RECOMMENDATION** (Hayes/MacSmith)

THAT:

1. Council resolve not to invite fresh tenders as the process of inviting expressions of interest and inviting selected tenders was exhaustive and calling fresh tenders is unlikely to attract additional tenderers in such a specialised field;
2. Council delegate the Mayor and General Manager to enter into negotiation with Lockinda and Earth Plant Hire with a view to entering into a contract for the lease of the Molong Limestone Quarry on the basis of the outcome outlined in the report;
3. Council note the purpose of resolving to enter into negotiations with the two selected tenderers is to demonstrate to the community Council's aim of achieving the best possible commercial outcome for the Molong limestone quarry operation;
4. If the negotiations are unsuccessful, that council advertise for the appointment of a quarry manager.

<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> <b>Officer:</b></p> <p>Ordinary Meeting</p>	<p><b>Date From:</b> <b>Date To:</b></p> <p>30/09/2016</p>	<p><b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b></p>
---------------------------------------------------------------	-------------------------------------------------------------------------------------------	----------------------------------------------------------------	------------------------------------------------------------

15 Sep 2016 - 11:53 AM - Sharlea Kenney  
Lease contracts still with lawyers  
11 Jul 2016 - 9:40 AM - Sharlea Kenney  
Lease contracts in process of being done  
16 Jun 2016 - 8:59 AM - Sharlea Kenney  
Lease going to Earth Plant Hire

09 May 2016 - 2:52 PM - Sharlea Kenney  
still negotiating  
11 Apr 2016 - 11:02 AM - Sharlea Kenney  
Meetings held and a final bid for lease to come from 2 companies  
08 Mar 2016 - 9:33 AM - Sharlea Kenney  
Meeting with both companies organised for Friday 11th March 2016

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 February 2016	Clive Cawthorne Michael Ryan	Confidential Items	PUZZLE FLAT CREEK LEVEE - LAND ACQUISITION

**RECOMMENDATION** (Walker/Nash)

THAT:

1. Council authorise the creation of an easement via compulsory acquisition burdening Lot 148, DP 750182 in accordance with the Land Acquisition (Just Terms Compensation Act) 1991 as shown on the attached plan.
2. Pursuant to Section 186 of the Local Government Act 1993, Council make an application to the Minister of Local Government and the Governor for the compulsory acquisition of an easement.
3. Council authorise the creation of an easement burdening Lot 71, DP 750182 to be created in accordance with the Land Acquisition (Just Terms Compensation Act) 1991 as shown on the attached plan.
4. Council authorise the creation of an easement burdening Lot A, DP 445761 to be created in accordance with the Land Acquisition (Just Terms Compensation Act) 1991 as shown on the attached plan.
5. Authority be granted to affix the Common Seal of Council to the compulsory acquisition documentation.

18 Oct 2016 - 3:43 PM - Sharlea Kenney  
This is with solicitors and will take some time yet. The crown road section is not required as part of acquisition now as I have transferred it to Council ownership  
09 Aug 2016 - 9:54 AM - Clive Cawthorne  
Concurrence by owner to create an easement - documentation with Council's solicitor  
11 May 2016 - 10:01 AM - Clive Cawthorne

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

With Solicitor to initiate compulsory resumption  
 10 Mar 2016 - 12:38 PM - Clive Cawthorne  
 Land Acquisition has been referred to Council's solicitor for action

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 February 2016	Victoria Priest Steve Harding	Confidential Items	PUZZLE FLAT CREEK LEVEE - LAND ACQUISITION

**RECOMMENDATION** (Walker/Nash)

THAT:

1. Council authorise the creation of an easement via compulsory acquisition burdening Lot 148, DP 750182 in accordance with the Land Acquisition (Just Terms Compensation Act) 1991 as shown on the attached plan.
2. Pursuant to Section 186 of the Local Government Act 1993, Council make an application to the Minister of Local Government and the Governor for the compulsory acquisition of an easement.
3. Council authorise the creation of an easement burdening Lot 71, DP 750182 to be created in accordance with the Land Acquisition (Just Terms Compensation Act) 1991 as shown on the attached plan.
4. Council authorise the creation of an easement burdening Lot A, DP 445761 to be created in accordance with the Land Acquisition (Just Terms Compensation Act) 1991 as shown on the attached plan.
5. Authority be granted to affix the Common Seal of Council to the compulsory acquisition documentation.

24 Aug 2016 - 3:33 PM - Victoria Priest

Noted comments from the Acting Technical Services Manager from August - awaiting documents to apply seal

12 Jul 2016 - 9:28 AM - Victoria Priest

Awaiting Documents to apply seal

28 Apr 2016 - 4:38 PM - Victoria Priest

Noted comment from Acting Technical Services Manager - awaiting documents to apply seal.

10 Mar 2016 - 9:40 AM - Victoria Priest

Awaiting documents to apply seal.

29 Feb 2016 - 11:38 AM - Gerard Aguila

AO for Seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 March 2016	Clive Cawthorne Michael Ryan	For Determination	OPHIR ROAD UPGRADE PETITION

**MOTION** (Culverson/Dean)

THAT Council:



<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> <b>Officer:</b></p> <p>Ordinary Meeting</p>	<p><b>Date From:</b> <b>Date To:</b></p> <p>30/09/2016</p>	<p><b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b></p>
---------------------------------------------------------------	-------------------------------------------------------------------------------------------	----------------------------------------------------------------	------------------------------------------------------------

1. Note the petition; and
2. Include an amount of \$465,000 for consideration with priority in the 2016/17 draft budget to be funded from the Roads to Recovery program.

18 Oct 2016 - 3:47 PM - Sharlea Kenney  
 Due to staff absence, estimation cost assessment still being prepared  
 09 Aug 2016 - 9:52 AM - Sharlea Kenney  
 Estimate of cost being prepared for assessment against available funding  
 11 May 2016 - 9:59 AM - Clive Cawthorne  
 Referred to Assets Team for closer inspection and report back

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 March 2016	Dale Jones Steve Harding	For Notation	GUIDELINES FOR EVENT ORGANISERS

**MOTION** (Wilcox/Nash)

THAT a policy be developed clarifying activities conducted under a development application consent and the need for approval of those relating to a specific event.

18 Oct 2016 - 3:07 PM - Dale Jones  
 Meeting scheduled with Council's Tourism and Community Development Coordinator  
 03 Aug 2016 - 11:10 AM - Dale Jones  
 Input to be sought from planning staff  
 11 Jul 2016 - 1:51 PM - Dale Jones  
 Meetings to be arranged with planning staff and PTO  
 11 May 2016 - 1:47 PM - Dale Jones  
 Arrangements to be made for meeting planning staff re policy development  
 14 Apr 2016 - 9:17 AM - Dale Jones  
 Policy to be developed in conjunction with Council's planning staff

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 March 2016	Clive Cawthorne Michael Ryan	For Determination	Mullion Creek - Pedestrian Crossing Facility across Long Point Road

**RECOMMENDATION** (Wilcox/Culverson)

THAT Council:

1. Allocate \$8,107.50 from revenue to fund 50% of the installation of a pedestrian crossing facility in Mullion Creek.
2. Resolve the expenditure is required and warranted for public safety purposes.

<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b></p>	<p><b>Date From:</b> <b>Date To:</b> 30/09/2016</p> <p><b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b></p>
---------------------------------------------------------------	------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------

3. Approach RMS through the Traffic Committee to look at speed restrictions through the refuge.

18 Oct 2016 - 3:48 PM - Sharlea Kenney  
 Still with RMS for approval  
 09 Aug 2016 - 9:53 AM - Clive Cawthorne  
 Still with RMS awaiting approval and funding  
 11 May 2016 - 10:00 AM - Clive Cawthorne  
 Design complete, now with RMS for approval

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 March 2016	Denis O'Brien Michael Ryan	For Determination	ORANA HOUSE

**RECOMMENDATION** (Nash/Wilcox)

THAT:

1. Council continue paying the rates and water charges for Orana House;
2. Council investigate appointing a management committee under s.355 to provide the care control and management of Orana House;
3. An inspection take place with a view to addressing any outstanding safety and maintenance issues;
4. Council pay the outstanding electricity account for Orana House from the S356 vote; and
5. The Committee be encouraged to establish a fee structure that is sufficient to cover basic costs including electricity.

24 Aug 2016 - 3:37 PM - Denis O'Brien  
 Advised verbally that committee is collecting fees to cover power charges. Committee is also in process of cleaning up the interior and carrying out minor repairs.  
 02 Aug 2016 - 12:43 PM - Denis O'Brien  
 No power account or receipt has been submitted to Council for reimbursement.  
 04 Jul 2016 - 2:07 PM - Denis O'Brien  
 Reimbursement to be done on receipt of proof of payment.  
 04 Jul 2016 - 2:06 PM - Denis O'Brien  
 Power reconnected  
 27 Jun 2016 - 10:17 AM - Denis O'Brien  
 Committee has now been formed.  
 Power board now has safety certificate.  
 08 Apr 2016 - 3:32 PM - Denis O'Brien



Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

Item 1	Note that Council will continue to pay rates and water.
Item 2	Committee in process of being formed
Item 3	Building inspection done for 16/17 budget submissions
Item 4	Outstanding power account to be paid when a/c received
Item 5	Potential committee members advised that a fees and charges schedule is required to cover costs.

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 12 April 2016	Denis O'Brien Michael Ryan	For Determination	CUDAL COMMUNITY CHILDREN'S CENTRE

**MOTION** (Walker/MacSmith)

THAT Council:

1. Commit the land currently occupied by the old Cudal RFS shed for expansion of the Cudal Community Children's Centre; and
2. Consider funding for the shed removal of \$12,000 in the 2016/17 budget.

24 Aug 2016 - 3:38 PM - Denis O'Brien  
New RFS shed is still under construction. Delays anticipated due to constant wet weather.

02 Aug 2016 - 12:45 PM - Denis O'Brien  
No progress until new RFS shed is finished and fire vehicles and equipment transferred from old shed.

28 Jun 2016 - 12:17 PM - Denis O'Brien  
New RFS shed under construction

10 May 2016 - 2:17 PM - Denis O'Brien  
No further action until new shed is built and the old shed can be demolished.

09 May 2016 - 1:27 PM - Denis O'Brien  
Letter sent as per Council resolution

04 May 2016 - 11:09 AM - Denis O'Brien  
letter being prepared advising of council's decision

Meeting	Officer/Director	Section	Subject
---------	------------------	---------	---------

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

Extraordinary Meeting 12 April 2016	Clive Cawthorne Michael Ryan	For Determination	HANOVER BRIDGE
<b>MOTION</b> (Culverson/Dean)			
THAT Council authorise the affixing of the Common Seal to the easement agreement with Essential Energy for a power pole relocation at Hanover Creek Bridge.			
18 Oct 2016 - 3:40 PM - Sharlea Kenney Document signed and sealed COMPLETED			
09 Aug 2016 - 9:52 AM - Clive Cawthorne Still in process of subdivision			
11 May 2016 - 9:59 AM - Clive Cawthorne In Progress of subdivision			

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2016	Clive Cawthorne Michael Ryan	For Determination	HANOVER BRIDGE - LAND ACQUISITION

<b>MOTION</b> (Culverson/Wilcox)			
THAT Council authorise:			
<ol style="list-style-type: none"> <li>1. The purchase of 5,500sqm of land from Lot 7300 DP 1144896 by way of compulsory acquisition in accordance with the Land Acquisition (Just Terms Compensation) Act 1991;</li> <li>2. An application to be made to the Minister and the Governor for approval to acquire part Lot 7300 DP 1144896 by compulsory acquisition process;</li> <li>3. The affixation of the Common Seal to the Crown licence documents;</li> <li>4. The affixation of the Common Seal and appropriate signatures on the associated land transfer documents.</li> </ol>			
18 Oct 2016 - 3:41 PM - Sharlea Kenney two private acquisitions are complete the crown acquisition is ongoing and currently with the solicitors.			
09 Aug 2016 - 9:52 AM - Clive Cawthorne Still in the process of subdivision			
11 May 2016 - 9:58 AM - Clive Cawthorne In Progress of subdivision			

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2016	Victoria Priest Steve Harding	For Determination	HANOVER BRIDGE - LAND ACQUISITION

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

**MOTION** (Culverson/Wilcox)

THAT Council authorise:

1. The purchase of 5,500sqm of land from Lot 7300 DP 1144896 by way of compulsory acquisition in accordance with the Land Acquisition (Just Terms Compensation) Act 1991;
2. An application to be made to the Minister and the Governor for approval to acquire part Lot 7300 DP 1144896 by compulsory acquisition process;
3. The affixation of the Common Seal to the Crown licence documents;
4. The affixation of the Common Seal and appropriate signatures on the associated land transfer documents.

24 Aug 2016 - 4:17 PM - Victoria Priest  
Noted comments from Acting technical Services Manager from August - awaiting documents to apply seal

04 Jul 2016 - 12:09 PM - Victoria Priest  
Noted comments from the Acting Technical Services Manager from May 2016.  
Awaiting documents to apply seal

28 Apr 2016 - 4:05 PM - Victoria Priest  
Awaiting Documents

27 Apr 2016 - 12:46 PM - Gerard Aguila  
AO re Seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 May 2016	Clive Cawthorne Michael Ryan	For Determination	PROPOSED ROAD NAMING - ROCKDALE ROAD, MANILDRA

**MOTION** (Treavors/Dean)

THAT:

1. Council proceed with public consultation proposing to name the road as "Rockdale Road"; and
2. Assuming no objections are received, Council proceeds with the naming of the road as "Rockdale Road" in accordance with Section 162 of the Roads Act, 1993.

18 Oct 2016 - 3:41 PM - Sharlea Kenney  
This is with the GNB, no objections at this time

09 Aug 2016 - 9:50 AM - Clive Cawthorne

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

Process being advertised			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 May 2016	Clive Cawthorne Michael Ryan	For Determination	PROPOSED ROAD NAMING - PIGGERY LANE, MANILDRA
<p><b><u>MOTION</u></b> (Nash/Wilcox)</p> <p>THAT:</p> <ol style="list-style-type: none"> <li>1. Council proceed with public consultation proposing to name the road as "Millers Lane"; and</li> <li>2. Assuming no objections are received, Council proceeds with the naming of "Millers Lane" in accordance with Section 162 of the Roads Act, 1993.</li> </ol> <p><i>18 Oct 2016 - 3:42 PM - Sharlea Kenney</i> Council changed the recommendation and asked to go with Millers Lane. This was rejected by the GNB due to duplication, I have reported back to Council for October meeting going back to the original proposal of Piggery Lane which should be considered acceptable by GNB.</p> <p><i>09 Aug 2016 - 9:51 AM - Clive Cawthorne</i></p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2016	Clive Cawthorne Michael Ryan	For Determination	PROPOSED MOLONG LIBRARY UPDATE
<p><b><u>MOTION</u></b> (Walker/MacSmith)</p> <p>THAT Council endorse the concept design and note that modifications can and may need to be made at the approval of the Molong Library Working Party.</p> <p><i>18 Oct 2016 - 3:36 PM - Sharlea Kenney</i></p>			

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

- Site Survey – Completed
  - Geotechnical Investigation – Completed
  - Hazardous Material Audit – Completed
  - Heritage Report – Completed ( Awaiting for final report)
  - Environmental Impact Statement – In progress (20% completed)
  - Proposed demolition works for Development Application. Full record of the existing buildings and demolition specification - Completed
  - Concept Design – Completed
  - Concept Structural Design and Calculations – Completed
  - Detailed Design suitable for Construction Certificate and Tender Documentation, Structural Design to Construction Certificate and Tender Documentation – In progress (52% completed)
  - Services Design and Documentation – Consultant to be engaged (Awaiting for fee proposal)
  - Design and Documentation for Relocated Kitchen - Consultant to be engaged (Awaiting for fee proposal)
  - Quantity Surveyor to be engaged to prepare bills of quantities after finalising all the drawings and documents
  - Capital Expenditure Review Report to be submitted to the Division of Local Government

09 Aug 2016 - 9:49 AM - Clive Cawthorne

Approval to proceed to final design plans, heritage report completed and working on DA application for demolition and site preparation

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2016	Gerard Aguila Steve Harding	For Determination	GOVERNMENT INFORMATION PUBLIC ACCESS ACT 2009 (GIPA) - AGENCY INFORMATION GUIDE AND PROACTIVE RELEASE PROGRAM - ANNUAL REVIEW

**MOTION** (Dean/Wilcox)

THAT Council:

1. Adopt the annexed draft Agency Information Guide and Proactive Release Program, for the ensuing 12 months and make same available through Council's website.
2. Submit their Agency Information Guide to the Information Commissioner.
3. Review its future Proactive Release Program features based on guidelines from the Information Commissioner once received.

18 Oct 2016 - 11:37 AM - Gerard Aguila

Still waiting on IPC guidelines.

04 Aug 2016 - 11:08 AM - Gerard Aguila

AIG placed on website and copy forwarded to IPC. doc 773660 refers.

1. and 2. - COMPLETE
3. Waiting on IPC guidelines

Meeting	Officer/Director	Section	Subject
---------	------------------	---------	---------

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

Ordinary Meeting 26 July 2016	Gerard Aguila Steve Harding	For Determination	AMENDMENTS TO THE LOCAL GOVERNMENT ACT - COUNCILLOR ELIGIBILITY AND DECLARATIONS OF INTEREST
<b>MOTION</b> (Dean/Wilcox)			
THAT:			
<ol style="list-style-type: none"> <li>1. Councillors note the changes to the Local Government Act; and</li> <li>2. Updated Code of Conduct and Code of Meeting policies be submitted to Council for adoption to reflect these amendments to the Local Government Act.</li> </ol>			
<p>18 Oct 2016 - 10:07 AM - Gerard Aguila review commenced</p> <p>10 Aug 2016 - 9:47 AM - Gerard Aguila Action reassigned to Gerard Aguila by: Gerard Aguila</p> <p>10 Aug 2016 - 9:46 AM - Gerard Aguila assigned to AM to review relevant policies</p>			
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>	<b>Subject</b>
Ordinary Meeting 26 July 2016	Steve Harding Steve Harding	For Determination	EUGOWRA HISTORICAL MUSEUM AND BUSHRANGER CENTRE
<b>MOTION</b> (Davison/Wilcox)			
THAT Council agree to enter into a Memorandum of Understanding with the Eugowra Promotion & Progress Association for Lot 283 DP 1192242 being 15 Pye Street, Eugowra known as the Eugowra Historical Museum & Bushranger Centre.			
<p>09 Sep 2016 - 3:51 PM - Steve Harding Awaiting return of MOU</p> <p>09 Aug 2016 - 12:16 PM - Steve Harding MOU sent to EPPA for signature</p>			
<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>	<b>Subject</b>
Ordinary Meeting 26 July 2016	Steve Harding Steve Harding	For Determination	CANOWINDRA RETIREMENT VILLAGE
<b>MOTION</b> (Walker/Durkin)			
THAT on the return of Clr Hayes, that he and Clrs MacSmith and Walker meet with the Retirement committee, Uniting Care and senior staff of Council to work out the steps forward.			
09 Sep 2016 - 3:52 PM - Steve Harding			

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

Clr Walker coordinating attendees  
 09 Aug 2016 - 12:02 PM - Steve Harding  
 Awaiting return of Clr Hayes

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2016	Michael Ryan Michael Ryan	For Determination	REGIONAL WATER SECURITY PROJECT

**MOTION** (Culverson/Wilcox)

THAT Council:

1. Note the information.
2. Endorse the application to Infrastructure NSW to transfer savings from stage 1 of the pipeline project to stage 2 Molong to Cumnock pipeline.
3. Invite tenders from the Orange Council select tender list for stage 1 design and construct Orange to Molong pipeline Project RNSW757.

15 Sep 2016 - 11:59 AM - Sharlea Kenney  
 Tender advertised  
 16 Aug 2016 - 10:23 AM - Sharlea Kenney  
 noted  
 Preparing tender documents

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2016	Denis O'Brien Michael Ryan	For Determination	CUDAL RECREATION GROUND

**MOTION** (Durkin/Nash)

THAT Council:

1. Provide \$5,000 financial assistance for the shade structure project as requested by the Ben Mitchell Tribute Committee; and
2. Resolve that the expenditure is required and warranted to supplement the fundraising efforts of the committee.

18 Oct 2016 - 11:41 AM - Denis O'Brien  
 Committee to be contacted regarding design plan for proposed shade shelter. DA may be required.  
 01 Aug 2016 - 3:26 PM - Denis O'Brien  
 Note Council resolution.  
 Committee to be advised of the resolution.



Outstanding Actions	<b>Division:</b> <b>Committee:</b> <b>Officer:</b>	Ordinary Meeting	<b>Date From:</b> <b>Date To:</b>	30/09/2016
<b>Action Sheets Report</b>				<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2016	Michael Ryan Michael Ryan	Confidential Items	TENDER FOR DEMOLITION, DESIGN AND CONSTRUCTION OF LIMESTONE QUARRY SHED - MOLONG
<b>RECOMMENDATION</b> (Walker/Durkin)			
THAT Council:			
<ol style="list-style-type: none"> <li>1. Engage CBC Innovation Pty Ltd to construct a shed at Molong Limestone Quarry at the tendered amount of \$305,665 (incl GST);</li> <li>2. Vote additional funds of \$170,000 from Council's Quarry Reserve;</li> <li>3. Resolve that the funds are required and warranted to enable Council to comply with Mine Safety Regulations; and</li> <li>4. Affix the Common Seal to the contract document.</li> </ol>			
<p>15 Sep 2016 - 12:00 PM - Sharlea Kenney successful company infomed Waiting on information for when construction can start</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2016	Evan Webb Steve Harding	For Determination	FUNDING OF AGED UNITS AT MOLONG
<b>MOTION</b> (Dean/Culverson)			
THAT:			
<ol style="list-style-type: none"> <li>1. Council provide interest free loan funds of up to \$450,000 to fund the construction of three additional aged units for the Acacia Lodge Committee;</li> <li>2. Council authorise the attachment of its Common Seal to the contract between Council and Hines Constructions for the construction of three self care aged units at Molong; and</li> <li>3. The project be recognised as being required and warranted as it follows on from Council's calling of tenders in December 2015 and is included in Council's Operational Plan 3.2.1.b Facilitate retirement and aged care projects and services.</li> </ol>			
<p>18 Oct 2016 - 11:34 AM - Jolene Pearson NAR - COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2016	Evan Webb Steve Harding	For Determination	CARGO RUGBY LEAGUE FOOTBALL CLUB - REQUEST FOR ASSISTANCE



Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

**RECOMMENDATION** (Durkin/Nash)

THAT Council fund the Cargo Rugby League Football Club to the value of \$8,280 (which includes the 15% council corporate charge allocation) funded from the Community Facilitation Fund.

18 Oct 2016 - 11:34 AM - Jolene Pearson  
Information Noted - NAR - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2016	Evan Webb Steve Harding	Confidential Items	TENDER FOR DESIGN AND CONSTRUCTION OF MULTI-PURPOSE SYNTHETIC SURFACE SPORTS FACILITY IN MOLONG

**RECOMMENDATION** (Wilcox/Nash)

THAT Council:

1. Award the tender to ADTC Civil Earthmoving Pty Ltd for the construction of a multi-purpose synthetic surface sports facility at Molong Hockey Ground, Lots 30 to 35 DP 1089785, for the sum of \$572,536.10 (incl GST); and
2. Affix the common seal to the contract document.

18 Oct 2016 - 11:34 AM - Jolene Pearson  
Information Noted - NAR - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2016	Victoria Priest Steve Harding	Confidential Items	TENDER FOR DEMOLITION, DESIGN AND CONSTRUCTION OF LIMESTONE QUARRY SHED - MOLONG

**RECOMMENDATION** (Walker/Durkin)

THAT Council:

1. Engage CBC Innovation Pty Ltd to construct a shed at Molong Limestone Quarry at the tendered amount of \$305,665 (incl GST);
2. Vote additional funds of \$170,000 from Council's Quarry Reserve;
3. Resolve that the funds are required and warranted to enable Council to comply with Mine Safety Regulations; and
4. Affix the Common Seal to the contract document.

24 Aug 2016 - 3:22 PM - Victoria Priest

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

Seal affixed 17/8/16 - Contract Documents missing Bank signatures on Bank Guarantee Requirement - contacted CBC innovation 24/8/16 to request they organise signing and return of documents.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2016	Clive Cawthorne Michael Ryan	For Determination	PURCHASE OF STATE RAIL OWNED LAND FOR CARGO ROAD DEVIATION

**MOTION** (Dean/Wilcox)

THAT Council affix the common seal to the documents associated with the purchase of the land known as Lot 1182 in an unregistered plan of acquisition DP 1179438, currently registered comprising Part Lot 2 DP 109486.

15 Sep 2016 - 11:46 AM - Sharlea Kenney

Have ontract of sale for Nashdale overpass Bridge. Council has signed it and handed to solicitors. Deposit not yet paid, awaiting advise from solicitors before paying that

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2016	Denis O'Brien Michael Ryan	For Determination	EUGOWRA VOLUNTARY PURCHASE

**MOTION** (Dean/Wilcox)

THAT:

1. Council apply for funding from the NSW Office of Environment and Heritage (OEH) for the voluntary purchase of 14 Cooper Street, Eugowra.
2. A second report be submitted to Council advising of the outcome of the proposed funding application prior to commencement of acquisition.

12 Oct 2016 - 2:53 PM - Denis O'Brien

Advised by OEH funding agreement being forwarded

29 Aug 2016 - 11:41 AM - Denis O'Brien

Funding application submitted to OEH

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2016	Michael Ryan Michael Ryan	For Determination	REGIONAL WATER PIPELINE PROJECT

**MOTION** (Walker/MacSmith)

THAT:

- Comdain Infrastructure Pty Ltd
- Diona Pty Ltd

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

- Ertech Pty Ltd
- Georgiou Group Pty Ltd
- Ledonne Constructions Pty Ltd
- Leed Engineering and Construction Pty Ltd
- Spiecapag Lucas Joint Venture

be selected as suitable tenderers for submission of proposals for the Orange to Molong portion of the Regional Water Security project.

15 Sep 2016 - 12:02 PM - Sharlea Kenney  
Tender advertised

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2016	Denis O'Brien Michael Ryan	For Determination	CANOWINDRA CARAVAN PARK

**MOTION** (Dean/Walker)

THAT Council cancel the current contract for Neil and Ros Haywood for the management of the Canowindra caravan park and that new tenders be advertised.

12 Oct 2016 - 2:53 PM - Denis O'Brien  
Report to October meeting 2016  
29 Aug 2016 - 11:44 AM - Denis O'Brien  
New tenders advertised

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2016	Heather Nicholls Heather Nicholls	For Determination	HERITAGE GRANTS PROGRAM 2016-17 APPLICATIONS FOR REPLACEMENT OF AWNING AT 82-86 GASKILL STREET, CANOWINDRA AND SITE WORKS FOR THE CONSERVATION OF A RURAL BUILDING AT 1078 BURRENDONG WAY, CLERGATE

**MOTION** (Davison/Walker)

THAT:

1. The application for replacement of awning cladding of the three combined shop façades being premises known as 82 – 86 Gaskill Street, Canowindra be supported and that a funding offer of \$1,500 be made to Mr N.D. Cullane on behalf of ND Cullane, IR & DJ Guihot, and K Kelly, and

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

2. The application for initial conservation work to ensure longevity of a century old rural outbuilding contain rare collection of items and materials at 1078 Burrendong Way, Clergate be supported and that a grant of \$800 be offered to Bonny Campbell acting for the land owner Mr RG Culverson.

05 Oct 2016 - 12:11 PM - Heather Nicholls  
Grant agreements issued COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2016	Heather Nicholls Heather Nicholls	For Notation	DRAFT MINUTES OF ASSOCIATION OF MINING RELATED COUNCILS' MEETING HELD IN SYDNEY ON 4 AUGUST 2016
<b>THE ITEM WAS NOT FOUND (BOOKMARK: PDF2_ReportName_9409) CHECK THE INTEGRITY OF THE ITEM IN THE MINUTES DOCUMENT</b>			
<b>DOCUMENT: 777128</b>			

05 Oct 2016 - 12:11 PM - Heather Nicholls  
Noted COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2016	Michael Ryan Michael Ryan	For Determination	ACCESS TO MOLONG TO YEOVAL WATER PIPELINE
<b>RECOMMENDATION (Dean/Gosper)</b>			
THAT a further report be provided to next Council meeting addressing future demand.			

15 Sep 2016 - 12:20 PM - Sharlea Kenney  
Waiting for tender to be completed then will do a report to October meeting

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2016	Denis O'Brien Michael Ryan	For Determination	ORANA HOUSE CANOWINDRA
<b>RECOMMENDATION (Dean/Walker)</b>			
THAT Council:			

1. Authorise the replacement of the air conditioner unit at Orana House, Canowindra, at a cost of \$2,870 to be funded from Capital Works Reserve; and
2. Resolve that the expenditure is required and warranted to enable the building to be occupied.

18 Oct 2016 - 10:16 AM - Denis O'Brien

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

Report to Council approved.  
COMPLETE  
30 Aug 2016 - 10:41 AM - Denis O'Brien  
Liaising with finance

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2016	Gerard Aguila Steve Harding	Confidential Items	MANILDRA LIBRARY LEASE

**RECOMMENDATION** (Walker/Wilcox)

THAT Council advise the lessor that Cabonne Council wishes to exercise the option to renew the lease for a further 5 years for Part Lot 6 / Section 35 / DP758643 being the premises known as the Manildra Library at 7 Derowie Street, Manildra.

04 Oct 2016 - 12:01 PM - Gerard Aguila  
Confirmation received that the option (to renew the lease) has been exercised. COMPLETE  
30 Aug 2016 - 4:50 PM - Gerard Aguila  
Solicitors instructed to arrange renewal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2016	Denis O'Brien Michael Ryan	Confidential Items	MOLONG CARAVAN PARK

**RECOMMENDATION** (Dean/Hayes)

THAT Council accept the tender from Lorraine and Paul O'Brien for the management of the Molong Caravan Park and that the Council seal be affixed to the contract.

31 Aug 2016 - 1:25 PM - Denis O'Brien  
Contracts being forwarded to Molong office for Council sealC  
30 Aug 2016 - 10:41 AM - Denis O'Brien  
Signatures for contract being obtained now

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Victoria Priest Steve Harding	For Determination	DELEGATES TO OTHER ORGANISATIONS - FOR THE TERM OF COUNCIL

**MOTION** (Davison/Dean)

THAT Council note its delegates to Central Tablelands Water, Central West Libraries and Central NSW Business Enterprise Centre committees for the term of Council.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Evan Webb	For Determination	REPLACEMENT AIR CONDITIONER IN COMMITTEE ROOM

<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> Ordinary Meeting</p> <p><b>Committee:</b></p> <p><b>Officer:</b></p>	<p><b>Date From:</b> 30/09/2016</p> <p><b>Date To:</b></p> <p><b>Printed:</b> Tuesday, 18 October 2016 4:59:53 PM</p>
---------------------------------------------------------------	------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------

<p style="text-align: right;">Steve Harding</p> <p><b>MOTION</b> (Durkin/Wilcox)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Approve the expenditure of \$7,975.36 in retrospect for the replacement of the air conditioner in the Council Committee room; and</li> <li>2. Resolve that the expenditure is required and warranted to enable meeting to continue to be held in acceptable conditions.</li> </ol> <p><i>18 Oct 2016 - 11:36 AM - Jolene Pearson</i> Air conditioners replaced in Committee Room - COMPLETE</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Meeting</th> <th style="text-align: left;">Officer/Director</th> <th style="text-align: left;">Section</th> <th style="text-align: left;">Subject</th> </tr> </thead> <tbody> <tr> <td>Ordinary Meeting 27 September 2016</td> <td>Gerard Aguila Steve Harding</td> <td>For Determination</td> <td>COUNCIL'S POLICY REGISTER - DELETION OF "SIGN OFF OF COUNCIL CORRESPONDENCE" POLICY</td> </tr> </tbody> </table> <p><b>RECOMMENDATION</b></p> <p>THAT the "Sign off of Council correspondence" policy be deleted from Council's policy register.</p> <p><i>18 Oct 2016 - 10:06 AM - Gerard Aguila</i> policy register updated. COMPLETE</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Meeting</th> <th style="text-align: left;">Officer/Director</th> <th style="text-align: left;">Section</th> <th style="text-align: left;">Subject</th> </tr> </thead> <tbody> <tr> <td>Ordinary Meeting 27 September 2016</td> <td>Clive Cawthorne Michael Ryan</td> <td>For Determination</td> <td>AUGUST 2016 LOCAL TRAFFIC COMMITTEE</td> </tr> </tbody> </table> <p><b>MOTION</b> (Durkin/Wilcox)</p> <p>THAT Council ratify the recommendations of the Local Traffic Committee.</p> <p><i>18 Oct 2016 - 3:42 PM - Sharlea Kenney</i> Ratified COMPLETED</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Meeting</th> <th style="text-align: left;">Officer/Director</th> <th style="text-align: left;">Section</th> <th style="text-align: left;">Subject</th> </tr> </thead> <tbody> <tr> <td>Ordinary Meeting 27 September 2016</td> <td>Steve Harding Steve Harding</td> <td>For Determination</td> <td>SAFE HAVEN ENTERPRISE VISA SCHEME</td> </tr> </tbody> </table> <p><b>MOTION</b> (Gosper/)</p> <p>THAT the information be noted until further advice is received regarding the Safe Haven Enterprise Visa Scheme.</p>				Meeting	Officer/Director	Section	Subject	Ordinary Meeting 27 September 2016	Gerard Aguila Steve Harding	For Determination	COUNCIL'S POLICY REGISTER - DELETION OF "SIGN OFF OF COUNCIL CORRESPONDENCE" POLICY	Meeting	Officer/Director	Section	Subject	Ordinary Meeting 27 September 2016	Clive Cawthorne Michael Ryan	For Determination	AUGUST 2016 LOCAL TRAFFIC COMMITTEE	Meeting	Officer/Director	Section	Subject	Ordinary Meeting 27 September 2016	Steve Harding Steve Harding	For Determination	SAFE HAVEN ENTERPRISE VISA SCHEME
Meeting	Officer/Director	Section	Subject																								
Ordinary Meeting 27 September 2016	Gerard Aguila Steve Harding	For Determination	COUNCIL'S POLICY REGISTER - DELETION OF "SIGN OFF OF COUNCIL CORRESPONDENCE" POLICY																								
Meeting	Officer/Director	Section	Subject																								
Ordinary Meeting 27 September 2016	Clive Cawthorne Michael Ryan	For Determination	AUGUST 2016 LOCAL TRAFFIC COMMITTEE																								
Meeting	Officer/Director	Section	Subject																								
Ordinary Meeting 27 September 2016	Steve Harding Steve Harding	For Determination	SAFE HAVEN ENTERPRISE VISA SCHEME																								

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

17 Oct 2016 - 2:54 PM - Robyn Little  
NFA required. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Steve Harding Steve Harding	For Determination	IPART REVIEW OF THE LOCAL GOVERNMENT RATING SYSTEM

**MOTION** (Dean/Davison)

THAT:

1. Note the information provided in the Draft Report for the Review of the Local Government Rating System and
2. Receive a further report from the Acting General Manager when the submission has been lodged to the Draft Report.

17 Oct 2016 - 3:00 PM - Robyn Little

A/DFCS attended workshop and provided submission on the day. COMPLETE

17 Oct 2016 - 2:51 PM - Robyn Little

Action reassigned to Steve Harding by: Robyn Little

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Gary Brown Steve Harding	For Determination	REQUESTS FOR DONATIONS

**MOTION** (Dean/Nash)

THAT Council donate \$500 to the Manildra and District Improvement Association to assist them in providing a Christmas Fireworks display.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	David Kidd Steve Harding	For Determination	STATECOVER AND STATEWIDE INCENTIVE PAYMENTS 2016/2017

**MOTION** (Wilcox/Nash)

THAT:

1. The StateWide Mutual Ltd and the StateCover Mutual Ltd incentive payments be utilised for the actions outlined in the Swimming Pool Audit; and
2. Council resolve that the changes are required and warranted to enable the risks identified in the Swimming Pool Audit to be addressed.



<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b></p>	<p><b>Date From:</b> <b>Date To:</b> 30/09/2016</p> <p><b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b></p>
---------------------------------------------------------------	------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Kristine Farrell Steve Harding	For Determination	REVOTED EXPENDITURE FROM THE 2015/2016 BUDGET YEAR TO 2016/2017 BUDGET
<p><b><u>MOTION</u></b> (Dean/Nash)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Revote funds as per the attached list of variations; and</li> <li>2. Resolve that the funds are required and warranted to enable the completion of the projects listed as revotes from the 2015/16 year to be completed in the 2016/17 budget.</li> </ol> <p><i>05 Oct 2016 - 12:45 PM - Kristine Farrell</i> Updated budget with changes. COMPLETE</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Dale Jones Steve Harding	For Determination	COMMUNITY ASSISTANCE PROGRAM APPLICATIONS
<p><b><u>MOTION</u></b> (Wilcox/Davison)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Approve Community Assistance Program funding for Applications 1-13;</li> <li>2. Approve Community Assistance Program funding for Application 14 subject to:                     <ol style="list-style-type: none"> <li>(a) Development Approval being granted for the proposed structure;</li> <li>(b) Owner's consent being obtained from Crown Lands; and</li> <li>(c) Consent being obtained from the Wellington Valley Wiradjuri People.</li> </ol> </li> <li>3. Approve Community Assistance Program funding for Application 15 subject to:                     <ol style="list-style-type: none"> <li>(a) Modification of an existing 2010 Development Approval being granted; and</li> <li>(b) That no work commence until a Plan of Management is prepared for the Molong Village Green.</li> </ol> </li> </ol> <p><i>06 Oct 2016 - 4:55 PM - Dale Jones</i> Letters forwarded to all applicants with acceptance forms</p>			



Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Dale Jones Steve Harding	For Determination	EVENTS ASSISTANCE PROGRAM 2016/2017
<p><b>MOTION</b> (Wilcox/Davison)</p> <p>THAT Council approve funding for the following applications under the 2016/2017 Events Assistance Program:</p> <ol style="list-style-type: none"> <li>1. Canowindra Baroquefest – level of funding \$2,000;</li> <li>2. Taste Orange @Barangaroo – level of funding \$500; and</li> <li>3. Mulga Bill Pioneers Camp Cooking Experience – level of funding \$500.</li> </ol> <p>06 Oct 2016 - 4:56 PM - Dale Jones Letters forwarded to applicants with acceptance forms. Acceptance forms and invoices received and process for payment - COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Michael Ryan Michael Ryan	For Determination	MONTANA PARK SIGN
<p><b>MOTION</b> (Wilcox/Walker)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Approve the installation of a Montana Park sign at an estimated cost of \$3,500 to be funded from Capital Reserves; and</li> <li>2. Resolve that the expenditure is required and warranted to fulfil a prior commitment by Council.</li> </ol>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Heather Nicholls Heather Nicholls	For Determination	DEVELOPMENT APPLICATION 2012/0159 FOR RETAIL OF FURNITURE AND MACHINERY AT LOT 2 DP 842863 BEING 39 TILGA STREET, CANOWINDRA
<p><b>MOTION</b> (Walker/Wilcox)</p> <p>THAT Development Application 2012/0159 for retail of furniture and machinery at Lot 2 DP 842863 being land known as 39 Tilga Street, Canowindra be refused as insufficient information has been provided to adequately assess the application and the current land owners consent has not been provided in support of the application.</p>			

<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b></p>	<p><b>Date From:</b> <b>Date To:</b> 30/09/2016</p> <p><b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b></p>
---------------------------------------------------------------	------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------

<p>05 Oct 2016 - 12:12 PM - Heather Nicholls Notice issued COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Kate Blackwood Heather Nicholls	For Determination	DEVELOPMENT APPLICATION 2017/6 FOR THREE (3) LOT SUBDIVISION AND DWELLING UPON LOT 10 SECTION C DP 32548 LAND ALSO KNOWN AS 32 WADDELL ST, CANOWINDRA
<p><b>MOTION</b> (Durkin/Wilcox)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Approve Development Application 2017/6 for three (3) Lot subdivision of Lot 10 Section C DP 32548 and erection of a new dwelling upon proposed Lot 3 subject to the attached draft conditions of consent; and</li> <li>2. Vary the building alignment policy for a new dwelling upon proposed lot 3 in subdivision of lot 10 Section C DP 32548 to permit a setback from the front building alignment of 5.6m.</li> </ol>			
<p>05 Oct 2016 - 4:22 PM - Kate Blackwood FORM 4 Conditions of Conesnt sent to applicant COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Kate Blackwood Heather Nicholls	For Determination	DEVELOPMENT APPLICATION 2016/153 GREENHOUSES AND PACKING SHED UPON LOT 496 DP 1095508 LAND ALSO KNOWN AS 621 CANOBOLAS RD, CANOBOLAS
<p><b>MOTION</b> (Wilcox/Durkin)</p> <p>THAT the decision for Development Application 2016/153 for horticulture, erection of two (2) greenhouses and packing shed upon Lot 496 DP 1095508, land also known as 621 Canobolas Rd, Canobolas be deferred until after a site inspection.</p>			
<p>05 Oct 2016 - 4:22 PM - Kate Blackwood Onsite meeting scheduled for Councilors</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Kate Blackwood Heather Nicholls	For Determination	DEVELOPMENT APPLICATION 2017/17 DUAL OCCUPANCY UPON LOT 7 SECTION B DP 11160, 11 MCLAUGHLAN ST, CUMNOCK
<p><b>MOTION</b> (Durkin/Nash)</p> <p>THAT Council:</p>			

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

1. Approve Development Application 2017/17 for a dual occupancy upon Lot 7 Section B DP 11160, land also known as 11 McLaughlin St, Cumnock, subject to the attached draft conditions of consent; and
2. Vary the building alignment policy for a new dwelling to permit a setback from the front lot boundary of 6m.

05 Oct 2016 - 4:23 PM - Kate Blackwood  
FORM 4 Conditions of Consent issued to applicant  
COMPLETE

Meeting	Officer/Director	Section	Subject
---------	------------------	---------	---------

Ordinary Meeting 27 September 2016	Heather Nicholls Heather Nicholls	For Determination	MODIFICATION OF DEVELOPMENT APPLICATION 2016/0024 - ANIMAL BOARDING AND TRAINING ESTABLISHMENT (GREYHOUNDS) - LOT 2 DP 773981, 1321 PEABODY ROAD, MOLONG
------------------------------------	--------------------------------------	-------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------

**MOTION** (Gosper/Wilcox)

THAT Council consent to Condition 7 being amended to enable the proponent to respond within two (2) months, i.e. 26 November 2016 and that condition 10 be granted an extension of three months (December 2016).

05 Oct 2016 - 12:12 PM - Heather Nicholls  
Modified notice issued COMPLETE

Meeting	Officer/Director	Section	Subject
---------	------------------	---------	---------

Ordinary Meeting 27 September 2016	Heather Nicholls Heather Nicholls	For Determination	MODIFICATION OF DEVELOPMENT APPLICATION 2008/177/1 - 89 BRUCE ROAD, ORANGE
------------------------------------	--------------------------------------	-------------------	----------------------------------------------------------------------------

**MOTION** (Durkin/Culverson)

THAT modification of Development Application 2008/177/1 for an eight (8) lot subdivision of land described as Lots 218 and 219 in DP47258, Lots 5, 6 & 7 in DP 702416, Lots 1 & 2 in DP 114761, Lots 9, 10, 11, 12, 19, 20, 24, 30, 31, 148, 189, 210, 211& 238 in DP 756869, Lot 1 in DP 181139, Lot 4 in DP 114638, Lot 18 in DP 10891443, Lot 1 in DP 1096555 and Lots 1 & 2 in DP 1096882, known as 'Adair', 89 Bruce Road, Orange, be granted consent subject to the modified conditions attached.

05 Oct 2016 - 12:12 PM - Heather Nicholls  
Modified notice issued COMPLETE

Meeting	Officer/Director	Section	Subject
---------	------------------	---------	---------

Ordinary Meeting 27 September 2016	Gerard Aguila Steve Harding	For Notation	LIBRARIES - WI-FI
------------------------------------	--------------------------------	--------------	-------------------

**MOTION** (Culverson/Nash)

THAT a letter of thanks be sent to the State Library of NSW.

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Kristin Zinga Heather Nicholls	Confidential Items	REQUEST FOR REFUND OF GARBAGE RATES
<b>RECOMMENDATION</b> (Wilcox/Dean)			
<p>THAT Council refuse the request for refund of domestic waste management charges on rate assessment A53479.</p> <p>10 Oct 2016 - 11:16 AM - Kristin Zinga Letter sent advising of Council decision. Doc ID 784894. COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Bob Cohen Michael Ryan	Confidential Items	PLANT HIRE TENDER 2016-2018
<b>RECOMMENDATION</b> (Walker/Hayes)			
<p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Adopt the attached list of contractors to supply plant hire for the period 1 August 2016 to 31 July 2018; and</li> <li>2. Note that this tender does not prohibit Council from accepting new tenders for specific projects.</li> </ol>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Dale Jones Steve Harding	Confidential Items	OFFERS TO PURCHASE LAND (LOTS1-5 DP1187720) AT MANILDRA
<b>RECOMMENDATION</b> (Hayes/Walker)			
<p>THAT Council accept the offer from Karma Yiwong Samten Ling (Tibetan Buddhist Centre Incorporated) to purchase Lots 1-5 DP1187720 Manildra at a price of \$220,000 with the condition that the purchaser be required to maintain the land in an appropriate condition for a residential area.</p> <p>06 Oct 2016 - 4:57 PM - Dale Jones Acceptance letter forwarded to purchasers, advising of council resolution and asking them to contact council's conveyancer to instigate sale process</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Michael Ryan Michael Ryan	Confidential Items	MOLONG SWIMMING POOL
<b>RECOMMENDATION</b> (Gosper/MacSmith)			

<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b></p>	<p><b>Date From:</b> <b>Date To:</b> 30/09/2016</p> <p><b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b></p>
---------------------------------------------------------------	------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------

THAT Council accept the tender from Cathryn Jeffries for the management of the Molong Swimming Pool and that the Council seal be affixed to the contract.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Michael Ryan Michael Ryan	Confidential Items	CANOWINDRA SWIMMING POOL

**RECOMMENDATION** (Walker/Nash)

THAT Council accept the tender from Jarrod Strange for the management of the Canowindra Swimming Pool and that Council seal be affixed to the contract.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Steve Harding Steve Harding	Additional Item	TABLED REPORT

\* **ITEM 7 MOLONG LIMESTONE QUARRY**

**RECOMMENDATION** (Hayes/MacSmith)

THAT Council:

1. Approve the amendments to the lease as outlined in the report;
2. Enter into the lease of Molong Limestone Quarry to Earth Plant Hire for a period of 5 years; and
3. Authorise the affixing of Council's Common Seal to the contract document.
4. Only proceed if council is able to comply with Section 23A Guidelines in relation to workforce management.

7. Carried

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Steve Harding Steve Harding	Additional Item	ADDITIONAL ITEM - ACTING GENERAL MANAGER'S UPDATE

**THE ITEM WAS NOT FOUND (BOOKMARK: PDF2\_NewItem\_N\_3)  
CHECK THE INTEGRITY OF THE ITEM IN THE MINUTES DOCUMENT**

**DOCUMENT: 783601**

17 Oct 2016 - 3:07 PM - Robyn Little

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

NFA required. COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Victoria Priest Steve Harding	For Determination	FIXING THE DATE AND TIME FOR COUNCIL AND OTHER MEETINGS
<b>MOTION</b> (Hayes/MacSmith)			
THAT Council set the date and time to 5:00pm on the fourth Tuesday of the month for the regular meetings of Council.			
Lost			
<b>MOTION</b> (Dean/Nash)			
THAT Council continue to keep the date and time to 2:00pm on the fourth Tuesday of the month for the regular meetings of Council.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Victoria Priest Steve Harding	For Determination	COUNCIL'S POLICY REGISTER - DELETION OF "SIGN OFF OF COUNCIL CORRESPONDENCE" POLICY
<b>RECOMMENDATION</b>			
THAT the "Sign off of Council correspondence" policy be deleted from Council's policy register.			
<i>17 Oct 2016 - 1:08 PM - Victoria Priest</i>			
Policy deleted from the council policy register - COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Steve Harding Steve Harding	For Determination	IPART REVIEW OF THE LOCAL GOVERNMENT RATING SYSTEM
<b>MOTION</b> (Dean/Davison)			
THAT:			
<ol style="list-style-type: none"> <li>1. Note the information provided in the Draft Report for the Review of the Local Government Rating System and</li> <li>2. Receive a further report from the Acting General Manager when the submission has been lodged to the Draft Report.</li> </ol>			
Meeting	Officer/Director	Section	Subject

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

Ordinary Meeting 27 September 2016	Kristine Farrell Steve Harding	For Determination	STATECOVER AND STATEWIDE INCENTIVE PAYMENTS 2016/2017
<b>MOTION</b> (Wilcox/Nash)			
THAT:			
<ol style="list-style-type: none"> <li>1. The StateWide Mutual Ltd and the StateCover Mutual Ltd incentive payments be utilised for the actions outlined in the Swimming Pool Audit; and</li> <li>2. Council resolve that the changes are required and warranted to enable the risks identified in the Swimming Pool Audit to be addressed.</li> </ol>			
05 Oct 2016 - 12:46 PM - Kristine Farrell			
Noted COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Veronica Windus Steve Harding	For Determination	STATECOVER AND STATEWIDE INCENTIVE PAYMENTS 2016/2017
<b>MOTION</b> (Wilcox/Nash)			
THAT:			
<ol style="list-style-type: none"> <li>1. The StateWide Mutual Ltd and the StateCover Mutual Ltd incentive payments be utilised for the actions outlined in the Swimming Pool Audit; and</li> <li>2. Council resolve that the changes are required and warranted to enable the risks identified in the Swimming Pool Audit to be addressed.</li> </ol>			
06 Oct 2016 - 8:44 AM - Veronica Windus			
COMPLETED			
06 Oct 2016 - 8:44 AM - Veronica Windus			
Noted for Budget			

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Veronica Windus Steve Harding	For Determination	REVOTED EXPENDITURE FROM THE 2015/2016 BUDGET YEAR TO 2016/2017 BUDGET
<b>MOTION</b> (Dean/Nash)			
THAT Council:			
<ol style="list-style-type: none"> <li>1. Revote funds as per the attached list of variations; and</li> </ol>			



Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

- Resolve that the funds are required and warranted to enable the completion of the projects listed as revotes from the 2015/16 year to be completed in the 2016/17 budget.

06 Oct 2016 - 8:44 AM - Veronica Windus

COMPLETED

06 Oct 2016 - 8:44 AM - Veronica Windus

Noted for Budget

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Heather Nicholls Heather Nicholls	For Determination	DEVELOPMENT APPLICATION 2016/153 GREENHOUSES AND PACKING SHED UPON LOT 496 DP 1095508 LAND ALSO KNOWN AS 621 CANOBOLAS RD, CANOBOLAS

**MOTION** (Wilcox/Durkin)

THAT the decision for Development Application 2016/153 for horticulture, erection of two (2) greenhouses and packing shed upon Lot 496 DP 1095508, land also known as 621 Canobolas Rd, Canobolas be deferred until after a site inspection.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Michael Ryan Michael Ryan	For Determination	QUESTIONS FOR NEXT MEETING

**MOTION** (Wilcox/Nash)

THAT

- Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary; and
- Invite years 5 and 6 of St Edwards School in Canowindra to attend the October Council meeting.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Gary Brown Steve Harding	For Determination	QUESTIONS FOR NEXT MEETING

**MOTION** (Wilcox/Nash)

THAT

- Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary; and



<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b></p>	<p><b>Date From:</b> <b>Date To:</b> 30/09/2016 <b>Printed:</b> Tuesday, 18 October 2016 4:59:53 PM</p>
---------------------------------------------------------------	------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------

2. Invite years 5 and 6 of St Edwards School in Canowindra to attend the October Council meeting.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Veronica Windus Steve Harding	Confidential Items	PLANT HIRE TENDER 2016-2018
<p><b>RECOMMENDATION</b> (Walker/Hayes)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Adopt the attached list of contractors to supply plant hire for the period 1 August 2016 to 31 July 2018; and</li> <li>2. Note that this tender does not prohibit Council from accepting new tenders for specific projects.</li> </ol> <p>06 Oct 2016 - 8:48 AM - Veronica Windus COMPLETED 06 Oct 2016 - 8:48 AM - Veronica Windus Noted</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Kristine Farrell Steve Harding	Confidential Items	PLANT HIRE TENDER 2016-2018
<p><b>RECOMMENDATION</b> (Walker/Hayes)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Adopt the attached list of contractors to supply plant hire for the period 1 August 2016 to 31 July 2018; and</li> <li>2. Note that this tender does not prohibit Council from accepting new tenders for specific projects.</li> </ol> <p>05 Oct 2016 - 12:46 PM - Kristine Farrell Noted and COMPLETE</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Veronica Windus Steve Harding	Confidential Items	OFFERS TO PURCHASE LAND (LOTS1-5 DP1187720) AT MANILDRA
<p><b>RECOMMENDATION</b> (Hayes/Walker)</p>			

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

THAT Council accept the offer from Karma Yiwong Samten Ling (Tibetan Buddhist Centre Incorporated) to purchase Lots 1-5 DP1187720 Manildra at a price of \$220,000 with the condition that the purchaser be required to maintain the land in an appropriate condition for a residential area.

06 Oct 2016 - 8:55 AM - Veronica Windus

COMPLETED

06 Oct 2016 - 8:55 AM - Veronica Windus

Noted

Meeting	Officer/Director	Section	Subject
---------	------------------	---------	---------

Ordinary Meeting 27 September 2016	Kristine Farrell Steve Harding	Confidential Items	OFFERS TO PURCHASE LAND (LOTS1-5 DP1187720) AT MANILDRA
------------------------------------	-----------------------------------	--------------------	---------------------------------------------------------

**RECOMMENDATION** (Hayes/Walker)

THAT Council accept the offer from Karma Yiwong Samten Ling (Tibetan Buddhist Centre Incorporated) to purchase Lots 1-5 DP1187720 Manildra at a price of \$220,000 with the condition that the purchaser be required to maintain the land in an appropriate condition for a residential area.

05 Oct 2016 - 12:47 PM - Kristine Farrell

Noted and COMPLETE

Meeting	Officer/Director	Section	Subject
---------	------------------	---------	---------

Ordinary Meeting 27 September 2016	Veronica Windus Steve Harding	Confidential Items	MOLONG SWIMMING POOL
------------------------------------	----------------------------------	--------------------	----------------------

**RECOMMENDATION** (Gosper/MacSmith)

THAT Council accept the tender from Cathryn Jeffries for the management of the Molong Swimming Pool and that the Council seal be affixed to the contract.

06 Oct 2016 - 11:09 AM - Veronica Windus

COMPLETED

06 Oct 2016 - 11:09 AM - Veronica Windus

Noted

Meeting	Officer/Director	Section	Subject
---------	------------------	---------	---------

Ordinary Meeting 27 September 2016	Kristine Farrell Steve Harding	Confidential Items	MOLONG SWIMMING POOL
------------------------------------	-----------------------------------	--------------------	----------------------

**RECOMMENDATION** (Gosper/MacSmith)

THAT Council accept the tender from Cathryn Jeffries for the management of the Molong Swimming Pool and that the Council seal be affixed to the contract.

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

05 Oct 2016 - 12:48 PM - Kristine Farrell Noted COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Veronica Windus Steve Harding	Confidential Items	CANOWINDRA SWIMMING POOL
<b>RECOMMENDATION</b> (Walker/Nash)			
THAT Council accept the tender from Jarrod Strange for the management of the Canowindra Swimming Pool and that Council seal be affixed to the contract.			
06 Oct 2016 - 11:20 AM - Veronica Windus COMPLETED			
06 Oct 2016 - 11:20 AM - Veronica Windus Noted			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Kristine Farrell Steve Harding	Confidential Items	CANOWINDRA SWIMMING POOL
<b>RECOMMENDATION</b> (Walker/Nash)			
THAT Council accept the tender from Jarrod Strange for the management of the Canowindra Swimming Pool and that Council seal be affixed to the contract.			
05 Oct 2016 - 12:48 PM - Kristine Farrell Notd and COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Michael Ryan Michael Ryan	Additional Item	TABLED REPORT
* <b>ITEM 7 MOLONG LIMESTONE QUARRY</b>			
<b>RECOMMENDATION</b> (Hayes/MacSmith)			
THAT Council:			
<ol style="list-style-type: none"> <li>1. Approve the amendments to the lease as outlined in the report;</li> <li>2. Enter into the lease of Molong Limestone Quarry to Earth Plant Hire for a period of 5 years; and</li> <li>3. Authorise the affixing of Council's Common Seal to the contract document.</li> </ol>			

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<b>Action Sheets Report</b>		<b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b>

4. Only proceed if council is able to comply with Section 23A Guidelines in relation to workforce management.

7. Carried

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Kristine Farrell Steve Harding	For Determination	COMMUNITY ASSISTANCE PROGRAM APPLICATIONS
<b>MOTION</b> (Wilcox/Davison)			
THAT Council:			
<ol style="list-style-type: none"> <li>1. Approve Community Assistance Program funding for Applications 1-13;</li> <li>2. Approve Community Assistance Program funding for Application 14 subject to:                             <ol style="list-style-type: none"> <li>(a) Development Approval being granted for the proposed structure;</li> <li>(b) Owner's consent being obtained from Crown Lands; and</li> <li>(c) Consent being obtained from the Wellington Valley Wiradjuri People.</li> </ol> </li> <li>3. Approve Community Assistance Program funding for Application 15 subject to:                             <ol style="list-style-type: none"> <li>(a) Modification of an existing 2010 Development Approval being granted; and</li> <li>(b) That no work commence until a Plan of Management is prepared for the Molong Village Green.</li> </ol> </li> </ol>			
05 Oct 2016 - 12:56 PM - Kristine Farrell			
Noted and there is no change to the budget. COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Veronica Windus Steve Harding	For Determination	COMMUNITY ASSISTANCE PROGRAM APPLICATIONS
<b>MOTION</b> (Wilcox/Davison)			
THAT Council:			
<ol style="list-style-type: none"> <li>1. Approve Community Assistance Program funding for Applications 1-13;</li> <li>2. Approve Community Assistance Program funding for Application 14 subject to:</li> </ol>			

<p>Outstanding Actions</p> <p><b>Action Sheets Report</b></p>	<p><b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b></p>	<p><b>Date From:</b> <b>Date To:</b> 30/09/2016</p> <p><b>Printed: Tuesday, 18 October 2016 4:59:53 PM</b></p>
---------------------------------------------------------------	------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------

<p>(a) Development Approval being granted for the proposed structure;</p> <p>(b) Owner's consent being obtained from Crown Lands; and</p> <p>(c) Consent being obtained from the Wellington Valley Wiradjuri People.</p> <p>3. Approve Community Assistance Program funding for Application 15 subject to:</p> <p>(a) Modification of an existing 2010 Development Approval being granted; and</p> <p>(b) That no work commence until a Plan of Management is prepared for the Molong Village Green.</p> <p>06 Oct 2016 - 11:30 AM - Veronica Windus COMPLETED</p> <p>06 Oct 2016 - 11:29 AM - Veronica Windus Noted</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Victoria Priest Steve Harding	Confidential Items	MOLONG SWIMMING POOL
<p><b>RECOMMENDATION</b> (Gosper/MacSmith)</p> <p>THAT Council accept the tender from Cathryn Jeffries for the management of the Molong Swimming Pool and that the Council seal be affixed to the contract.</p> <p>17 Oct 2016 - 1:17 PM - Victoria Priest Awaiting documents to affix seal</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Victoria Priest Steve Harding	Confidential Items	CANOWINDRA SWIMMING POOL
<p><b>RECOMMENDATION</b> (Walker/Nash)</p> <p>THAT Council accept the tender from Jarrod Strange for the management of the Canowindra Swimming Pool and that Council seal be affixed to the contract.</p> <p>17 Oct 2016 - 1:17 PM - Victoria Priest Awaiting documents to affix seal</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2016	Victoria Priest Steve Harding	Additional Item	TABLED REPORT

Outstanding Actions	<b>Division:</b> <b>Committee:</b> Ordinary Meeting <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> 30/09/2016
<a href="#">Action Sheets Report</a>		<b>Printed:</b> Tuesday, 18 October 2016 4:59:53 PM

*	<p><b><u>ITEM 7 MOLONG LIMESTONE QUARRY</u></b></p> <p><b><u>RECOMMENDATION</u></b> (Hayes/MacSmith)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Approve the amendments to the lease as outlined in the report;</li> <li>2. Enter into the lease of Molong Limestone Quarry to Earth Plant Hire for a period of 5 years; and</li> <li>3. Authorise the affixing of Council's Common Seal to the contract document.</li> <li>4. Only proceed if council is able to comply with Section 23A Guidelines in relation to workforce management.</li> </ol> <p>7. Carried 17 Oct 2016 - 1:17 PM - Victoria Priest Awaiting documents to affix seal</p>			
	<b>Meeting</b>	<b>Officer/Director</b>	<b>Section</b>	<b>Subject</b>
	Ordinary Meeting 24 November 2015	Sharlea Kenney Michael Ryan	For Determination	NSW GOVERNMENT FIXING COUNTRY ROADS ROUND 2
	<p><b><u>MOTION</u></b> (Culverson/Treavors)</p> <p>THAT Council seek 30% of project cost in funding from Fixing Country Roads for the projects outlined in this report.</p> <p>18 Oct 2016 - 4:54 PM - Victoria Priest AO Reassigned task - previously under Michael Butler</p>			

## Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	110	63	11	1	35
Medium	0		0	0	0
High	0				0

As at: 18 October 2016

Key:

Low Risk

Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").



# Discover the Riches

Campaign Report – August 2016



- + Strategic Planning
- + Websites
- + Social Media
- + Event Planning
- + Marketing
- + Brand Development
- + Graphic Design
- + Public Relations

[www.adloyalty.com.au](http://www.adloyalty.com.au)

*This document and its attachments may contain legally privileged and confidential information.  
It is intended solely for the named addressee and is provided Commercial in Confidence.*





## The Campaign

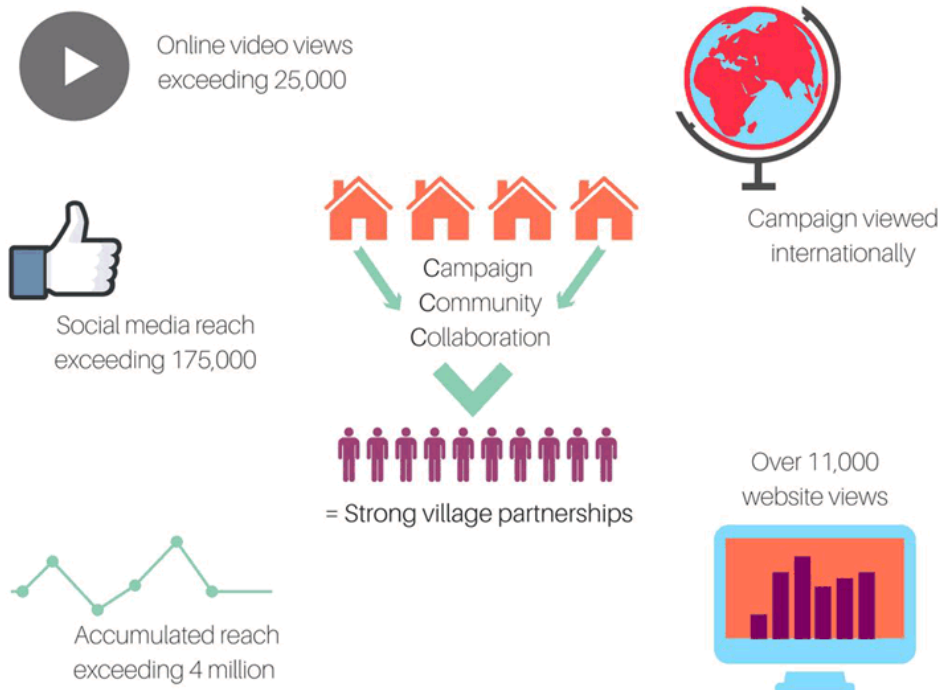
**The Discover the Riches Campaign was designed to showcase the assets of the 12 villages of Cabonne and has been hailed an overwhelming marketing success. This local tourism campaign generated an accumulated reach of more than 4 million views in less than 6 weeks!**

The Campaign's primary media vehicle was local television, supported by a web page, printed material and social media including Facebook, Instagram, YouTube and Google+.

Overall the Campaign surpassed all expectations:

- Receiving local and national media attention increasing the profile of the villages and surrounding region.
- Instilling a real sense of local pride and promoting the region as a tourist destination with many attractions and assets.
- Fostering community collaboration between the Villages (during the campaign and beyond) and assisting to develop strong partnerships.
- Cultivating local community engagement and ownership with others sharing and users generating content.

This high-end production was delivered within a month, showcasing our beautiful rich landscape and people enjoying an authentic country experience, inviting people to *Take a day, a week .... or a lifetime – to “Discover the Riches”*.





## Campaign Background

Primarily designed to showcase the assets of the 12 villages of Cabonne, the campaign position was founded on the region's rich heritage and landscape, its natural and man-made attractions, its people and lifestyle.

We knew that most locals needed to be reminded and invited to discover their own backyard. Through local ownership of the campaign, the message not only inspired residents to celebrate their communities, but encouraged them to share the campaign and assisted to build its momentum outside the region.

The core of the campaign focused on a 'hero' campaign video, which was condensed into a 30 second commercial and 12 individual village 15 second commercials, inviting the viewer to visit and "Discover the Riches."

Each of the village commercials showcased their respective communities' attractions and assets and had a significant and positive impact among village residents because of their emotional connection to their home.

"Thank you so much for showing our beautiful small country towns & amazing way of life."

## Campaign Objectives

**The Discover the Riches Campaign aimed to achieve the following objectives:**

- Increase the profile of Cabonne village's and areas.
- Instill local pride in the villages, as a tourist destination and promote their many attractions and assets.
- Foster community collaboration between the villages during the campaign and beyond, and assist in developing strong partnerships.
- Encourage people to visit the villages of Cabonne.
- Increase tourism to the area, by doubling the visitor economy and overnight stays within Cabonne.
- Drive traffic to the specific Cabonne campaign website and social media channels relevant to the marketing campaign.

"Great work, beautiful country. Awesome!"



## Campaign Message

In determining the campaign message – **Discover the Riches** – we considered how Cabonne was founded, and how the Shire has grown. The land was, and still is, rich in gold and agriculture. We are rich in cultural heritage including buildings, stories, people and sites. We encompass a rich natural environment and we are a rich food and wine growing region. We embrace the arts and support community events, providing our residents and visitors with a rich, authentic lifestyle and experience.

In developing the campaign, we also considered the connection to the 'Unearth Central NSW' tourism campaign, which entices travelers to unearth a range of experiences across the region, evoking a sense of intrigue and adventure.

'**Discover the Riches**' also aligned with the Central NSW Tourism Destination Management Plan which identified Central NSW as "culturally enriching – a time to rediscover oneself," and encouraged promotion of travel to the region as a "reconnection" tapping into nostalgia, simplicity and experiences.

*The campaign message was supported by a 'call to action' inviting visitors – Take a day, a week...Or a lifetime – to 'Discover the Riches'.*





## Community Leader Feedback

"Just looked fabulous. It was great" – Jan, Balloon Joy Flights

"Biggest ever school holiday period. We did additional marketing as well" – Warren, Age of Fishes Museum

"The Villages looked beautiful, wish we had seen Manildra" – Joan, Amusu Theatre

"More people through. Very positive. Loved the brochure" – Paula, Cumnock General Store

"Quite a number of our recent visitors came to Yeoval because of the campaign" – Alf, Yeoval Progress Association

## Campaign Production and Promotion

The campaign consisted of 4 primary elements:

1. **Television Campaign** – the ultimate platform to raise profile and drive reach.
2. **Campaign Website** – delivered the destination from the TV Campaign and campaign longevity.
3. **Social Media** – drove further reach and high local resident and visitor engagement.
4. **Village Flyer** – showcased the villages, attractions, assets and how to find them.

"Loved the footage of my beautiful home."

Campaign Report – August 2016 Discover the Riches





"I love the Discover the Riches campaign. Thanks for shining a light on our great region! :)"

### TELEVISION CAMPAIGN

A hero brand campaign was produced to showcase each of the 12 villages and generate interest and intrigue. This was supported by a 30 second commercial and 12 individual village ads that were of 15 second length.

Facilitated by both Adloyalty and Geagle Productions, this process also involved the identification and management of shoot locations to ensure that the campaign captured the essence of Cabonne, and showcased our biggest assets. With art direction provided by Adloyalty, and filming and editing performed by Geagle Productions, the television campaign was seen by an audience well in excess of 4 million. Click below to view the hero video.

### TELEVISION CAMPAIGN RESULTS



"This is just wonderful, nothing beats the Central West."

"This is beautiful. Well done to everyone involved, amazing work!"

"Excellent campaign. Makes me proud to be part of the region."



**CAMPAIGN WEBSITE**

[www.discovertheriches.com.au](http://www.discovertheriches.com.au)

The website was developed to align with the campaign and provide an additional promotional platform for the overall campaign message.

Incorporating village profiles, events, stories and history – the website aimed to embody the Cabonne Shire, and highlight the key assets and attractions to further encourage people to visit the region.

The website also incorporated the following functionality:

- Event calendar.
- Social media integration.
- Subscribe function – database acquisition for future campaigns.
- In-bound and out-bound links to other tourism sites including [www.visitcentralnsw.com.au](http://www.visitcentralnsw.com.au) and village specific websites i.e. [www.canowindra.org.au](http://www.canowindra.org.au).
- Ability to scale to a full tourism site.



Within a pleasant 3.5-hour drive from Sydney or Canberra you can discover the riches of one of the most diverse and productive regions in Australia.

**WEBSITE RESULTS**



- Top 5 most visited pages:
- Villages
  - Cumnock
  - Canowindra
  - History
  - Stories

Average session time





**SOCIAL MEDIA**

The campaign was integrated across Facebook, Instagram, Youtube and Google +, the social media campaign was important to community engagement and visitor buy in.

Commencing on Monday 23<sup>rd</sup> May 2016, the key deliverable was to increase community engagement during the campaign by capturing the essence of the region and instilling local pride. This was primarily achieved by highlighting local assets and attractions, 'tagging' key stakeholders and Cabonne businesses, and encouraging engagement across the social media platforms through the utilisation of the hashtag **#discovertheriches**.

The social media also acted as an additional promotional platform for the campaign, through a social media schedule which heroed individual villages every week including their individual TV commercial, assets and attractions, history, stories and key events in the region. This allowed the opportunity for people within the region to tag their friends, share the content and engage with the campaign on a more personal level – achieving our objective of "instilling local pride."

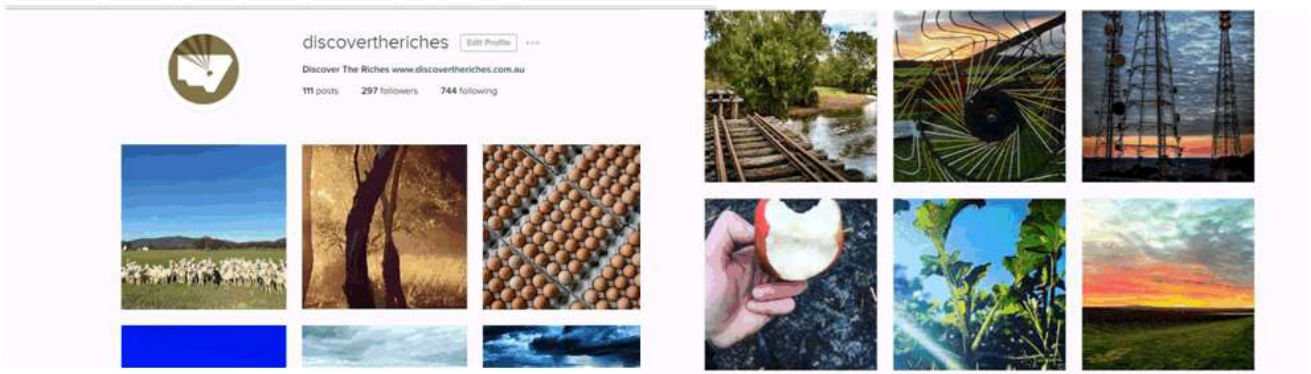
The social media component of the campaign drove visitation and encouraged great conversation. It continued to drive the campaign at a local grass roots level and anecdotal feedback shared throughout the campaign leads us to believe that we delivered on all elements of the campaign.







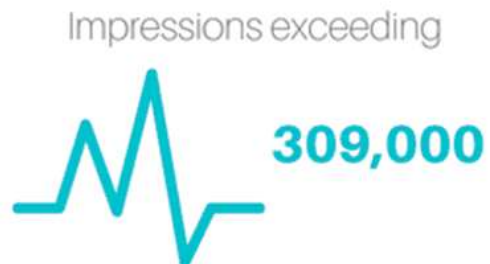
Being a visual platform, Instagram was a great tool to share both campaign images of the region and images captured by organisations, residents and businesses throughout Cabonne. This gave us further opportunity to engage with these stakeholders, increasing overall campaign reach.



**SOCIAL MEDIA RESULTS**



- Top 5 location engagement
1. Orange
  2. Parkes
  3. Molong
  4. Eugowra
  5. Bathurst

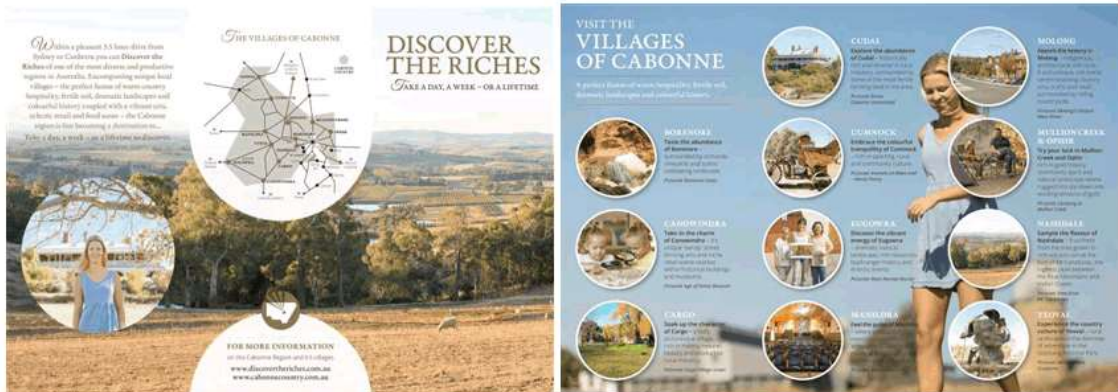






**Marketing collateral**

A trifold DL flyer was designed and distributed via a quarterly rates notice to Cabonne residents to showcase the villages, their assets and attractions and the overall campaign message.



**MEDIA AND MARKETING**

As a part of the campaign, Adloyalty utilised internal public relations capabilities to distribute media releases to key media contacts to secure both TV, radio and press interviews as well as online marketing over and above the existing campaign advertising.

As a part of this process, we were able to secure the following:

- Prime TV News Coverage [pre-campaign](#) and [campaign update with Cr Dale Jones](#).
- WIN TV News Coverage pre-campaign interview that went national.
- Dubbo Weekender double page feature.
- 2BS Radio campaign update.
- Mollong Express campaign update.
- Canowindra Phoenix campaign update.
- Destination NSW Newsletter Article.

We estimate that this provided more than an additional \$100,000 to the campaign.



## ENGINEERING and Technical Services Projects OCTOBER 2016-2017

	Budget	Actual
<b>14 - Administration</b>	<b>\$5,178,055</b>	
Connelly's Store Upgrade	\$76,475	\$15,177
Training Room Fit Out	\$69,000	\$0
Molong Depot Workshop Replace Diesel and Petrol Underground Fuel Tanks	\$115,000	\$0
Molong Workshop Tyre Changers & Tyre Balancer	\$35,133	\$28,773
Cudal Workshop – Replace Roller Doors	\$36,225	\$16,095
Cudal Depot /Workshop Upgrade Perimeter Security Fencing at Rear of depot/workshop	\$30,119	\$0
Refurbishment of Canowindra HACC Office and Library	\$230,000	\$0
Cordons Store Cudal Refurbishment	\$30,475	\$0
Cudal Office Roof Sheeting, Gutters & Facia	\$41,500	\$0
Connelly's Store Molong External Painting, Building Surrounds	\$13,000	\$0
Cudal Depot Security Fence and Gate	\$80,000	\$0
<b>16 - Public Order &amp; Safety</b>	<b>\$252,000</b>	
Lidster Fire Station	\$240,000	\$0
Demolition of Cudal RFS Shed	\$12,000	\$0
<b>18 - Health</b>	<b>\$21,229</b>	
Cumnock Community Centre Steel Verandah Post	\$3,500	\$408
Community Church Building Molong Rec Ground Termite Barrier	\$8,729	\$6900

Eugowra Doctors Surgery gutters, downpipes, external painting	\$9,000	\$0
<b>19 - Environment</b>	<b>\$1,914,494</b>	
Canowindra Stormwater Drainage Stage 1	\$200,000	\$0
Eugowra Flood Plain Levee Completion of Study	\$23,000	\$0
Puzzle Flat Creek Levee	\$1,150,000	\$0
<b>24 - Cabonne Water</b>	<b>\$17,233,396</b>	
Molong High Level Reservoir	\$34,845	\$0
Reinstatement of Water Main Infrastructure	\$47,530	\$0
Electronic Meter Roll Out	\$244,088	\$0
Molong Water Mains: Kite Street Water Main	\$73,175	\$0
Cabonne Telemetry Network	\$11,288	\$2,438
Monitoring Flow from the Molong Creek Dam	\$60,260	\$0
Telemetry Unit Installations	\$141,680	\$0
Molong Water Mains : Mitchell Highway Water Main Renewal	\$33,005	\$0
Molong Water Mains : Wellington St : Water Main Renewal	\$33,005	\$0
Molong Cumnock and Yeoval Water Reticulation	\$27,508	\$0
Molong Cumnock and Yeoval Installation of Gateways and Receivers for New Meter Conn	\$54,280	\$0
Molong Cumnock and Yeoval Base Infrastructure for Integration of Smart Meters	\$78,545	\$0
Pipeline Project	\$14,562,500	\$596

Molong Water Treatment Plant Filter Review	\$29,095	\$0
Telemetry Base Infrastructure	\$73,140	\$0
Water Reservoir Maintenance	\$20,010	\$0
Weirs Maintenance In Accordance with AMP & DWMP Project	\$12,880	\$0
Annual Audits of Pump Stations	\$13,225	\$0
<b>26 - Small Town Sewer</b>	<b>\$74,750</b>	
Cudal STP Inlet Structure	\$40,250	\$0
STSS Assets Manildra STP Inlet Structure	\$34,500	\$0
<b>27 -Cabonne Sewer</b>	<b>\$698,994</b>	
All Weather Bypass and Thistle St Pump Station Electrical Upgrade	\$120,060	\$0
Canowindra Sewer Reuse Reticulation Rectification	\$92,000	\$0
Canowindra Sewer Sludge Disposal Treatment Rectification	\$100,000	\$5,819
Molong STP Sludge Disposal Treatment Rectification	\$140,000	\$0
Canowindra Pump Station 1 Anzac Road: To Replace Inlet Valve	\$8,602	\$1,667
Eugowra STP Inlet Structure Construct New Inlet Structure	\$34,626	\$0
Linking of Molong Reticulation Zones (Cnr of Molong & Phillip Streets)	\$14,876	\$0
Eugowra STP_ Earthworks of Embankment Rehabilitation for Inlet Ponds	\$28,750	\$0
Mechanical Mixers Upgrade of Aeration System at the Molong STP	\$137,080	\$0
Canowindra Eugowra & Molong Sewer Mains Asset Revaluation	\$23,000	\$0

<b>28 -Recreation &amp; Culture</b>	<b>\$3,532,303</b>	
Cumnock Showground New Amenities Building	\$160,000	\$0
Age of Fishes Museum Fossil Storage Facility	\$300,000	\$0
Molong Library Establishment /Refurbishment / Construction	\$1,380,000	\$0
<b>Halls</b>	<b>\$511,865</b>	
Mitchell Room Molong Structural and Architectural Report	\$230,000	\$0
Cudal Hall Refurbishment	\$176,065	\$0
Other	\$105,800	\$28,741
<b>Pools</b>	<b>\$130,065</b>	
Canowindra Pool – 3 shade covers	\$52,900	\$0
Other	\$129,317	\$18,510
<b>Sporting Grounds</b>	<b>\$835,725</b>	
Molong Multipurpose Sports Venue	\$793,500	\$24,935
<b>Parks and Gardens</b>	<b>\$41,653</b>	\$8,494
<b>Playgrounds</b>	<b>\$13,225</b>	\$0
<b>37 -Economic Affairs</b>	<b>\$274,583</b>	
Cabonne Village Local Area Planning Molong & Canowindra Central Areas	\$162,525	
Caravan Parks – including BBQ Shelters, Toilet Upgrade, Gutters	\$31,558	\$866
<b>32 - Quarry</b>	<b>\$180,000</b>	
Quarry Assets Molong Quarry Limestone Storage Shed	\$180,000	\$14,112
<b>34 - Transport &amp; Communication</b>		
<b>Local Road Construction Blackspot</b>	<b>\$726,300</b>	
Local Roads Blackspot 16/17 Pinnacle Road Mt Canobolas to OCC Boundary	\$726,300	\$0
<b>Local Road Construction Funded by Road to Recovery</b>	<b>\$3,089,028</b>	
Davys Plains Road and Nanima Lane (continued from 2015-2016)	\$177,464	\$124,897
Packham Drive Stage 3	\$410,000	\$148,610

Packham Drive Stage 4	\$410,000	\$0
Yellowbox Road Road Widening Reconstruct Longitudinal Drainage & Seal	\$516,818	\$0
Bocobra Road Shape & Seal & Repair to Longitudinal Drainage	\$100,000	\$0
Yellowbox Road Intersection Improvement Coates Creek Road	\$175,000	\$0
Convent Road Pavement & Shoulder Strengthening & Widening	\$200,210	\$0
Bobcobra Road Gravel Resheet and Repair Surface Drainage	\$182,000	\$0
Sherwin Road Cargo Improvement Pavement	\$75,000	\$22,188
Baghdad Road Cargo Improvement Pavement Shape & Seal	\$100,000	\$66,543
Ophir Road Road Widening Reconstruct Longitudinal Drainage & Seal	\$465,000	\$0
Long Point Road Wardells Hill Shape Seal & Repair Longitudinal Drainage	\$200,000	\$0
Long Point Road Drainage Improvements on Causeways	\$80,000	\$0
Davies Plains Road Intersection Improvements Gavins Lane	\$175,000	\$0
<b>Local Road Construction Urban Reseal Program</b>	<b>\$287,200</b>	
Belmore Street	\$32,000	\$0
Brown Avenue	\$20,000	\$0
Derowie Street	\$15,000	\$0
Edward Street	\$24,500	\$0
Forbes Street	\$48,000	\$0
Phillip Street	\$29,000	\$0

Toogong Street	\$14,500	\$0
Smith Street	\$49,000	\$0
Ryall and Mill St Canowindra	\$55,200	\$0
<b>Local Road Construction Rural Reseal Program</b>	<b>\$914,500</b>	<b>\$0</b>
<b>Local Road Construction Heavy Patching</b>	<b>\$897,500</b>	
Long Point Road	\$75,000	\$0
Iceley Road	\$120,000	\$0
Ophir Road	\$90,000	\$0
Packham Drive	\$40,000	\$0
Kurrajong Road	\$100,000	\$0
Four Mile Creek Road	\$80,000	\$0
Baldry Road	\$80,000	\$0
Bradleys Road	\$40,000	\$0
Amaroo Road	\$100,000	\$0
Cullya Road	\$65,000	\$102,650
Unidentified as at March 2016	\$50,000	\$0
Davy's Plains Road	\$57,500	\$0
<b>Local Road Construction Gravel Resheeting</b>	<b>\$739,000</b>	<b>\$76,756</b>
<b>Local Road Construction Funded by Fixing County Roads &amp; RMS &amp; Council</b>	<b>\$517,500</b>	

Gumble Road Sealing (continued from 2015-2016 where \$1,390,902 was spent)		\$395079
Truck Turning Bay Manildra	\$517,500	\$0
<b>Local Road Construction Funded by Budget</b>	<b>\$166,750</b>	
Local Roads 16/17 Canowindra Laneways	\$115,000	\$3,075
Gasworks Lane Full renewal	\$51,750	\$0
<b>Local Road Construction Additional Infrastructure Allocation for 16/17</b>	<b>\$3,450,000</b>	
Archer Road Bitumen Seal	\$ 100,000	\$0
Back Mogong Road Gravel Resheeting	\$ 52,000	\$0
Back Nyrang Road Gravel Resheeting	\$ 52,000	\$0
Boree Lane Pavement rehabilitation	\$ 100,000	\$0
Windus Road Pavement rehabilitation	\$ 85,000	\$0
Canobolas Road Shoulder Widening	\$ 100,000	\$0
Cullya Road Heavy Patching	\$ 120,000	\$0
Eulimore Road Bitumen Seal	\$ 85,000	\$0
Favell Road Bitumen Seal	\$ 50,000	\$0
Fish Fossil Drive Bitumen Seal	\$ 170,000	\$0
Gidley Street Molong Upgrade of drainage infrastructure	\$ 200,000	\$0
Greenings Lane Pavement Resheet and Drainage Work	\$ 100,000	\$0
Hicks Street Cargo Pavement Rehabilitation	\$ 40,000	\$3,414
Hoffmans Road Gravel Resheeting	\$ 26,000	\$0
James Dalton Drive Heavy Patch	\$ 90,000	\$0
James Dalton Drive Reseal	\$ 33,000	\$0



Kent Road Bitumen Seal	\$ 100,000	\$0
Larras Lee Road Gravel Resheeting	\$ 26,000	\$0
Lookout Road Extension of Seal	\$ 110,000	\$0
MacDonalds Road Bitumen Seal	\$ 130,000	\$0
Madellines Lane Heavy Patching	\$ 62,000	\$0
Main Street Cudal - Rear access to depot	\$ 50,000	\$0
McKay Road Gravel Resheeting	\$ 26,000	\$0
Mill Street Canowindra Stormwater drainage	\$ 100,000	\$0
Mousehole Lane Bitumen Seal	\$ 100,000	\$0
Mousehole Lane Drainage Structure	\$ 125,000	\$0
Nanami Lane Gravel Resheeting	\$ 52,000	\$0
Nashdale Lane Bitumen Seal	\$ 100,000	\$0
Old Canobolas Road Bitumen Seal	\$ 100,000	\$0
Old Canobolas Road Gravel Resheeting	\$ 52,000	\$0
Palings Yard Loop Bitumen Sealing	\$ 95,000	\$0
Reedy Creek Road Gravel Resheeting	\$ 26,000	\$0
Spring Glen Estate Bitumen Seal	\$ 150,000	\$0
Spring Hill Road Bitumen Seal	\$ 100,000	\$0
Stapletons Road Gravel Resheeting	\$ 26,000	\$0
Toogong Cemetery Road	\$ 85,000	\$0
Toogong Village Streets Bitumen Sealing	\$ 33,000	\$0

Union Street Cargo Bitumen Sealing	\$ 30,000	\$8,371
Waterhole Creek Road Gravel Resheeting	\$ 26,000	\$0
Wenz Lane Canowindra Pavement Rehabilitation	\$ 110,000	\$0
Whitelys Road Gravel Resheeting	\$ 33,000	\$0
Table drain maintenance	\$ 200,000	\$0
<b>Regional Road Construction Black Spot Funded</b>	<b>\$573,500</b>	
Blackspot Program 16/17 Nangar/Warraderry Road Intersection	\$44,500	\$0
Blackspot Program 16/17 Cargo Road Shoulder Widening at Bowan Park Road Intersection	\$529,000	\$6,382
<b>Regional Road Construction RMS Safety Program</b>	<b>\$900,000</b>	
Cargo Road Overtaking Lanes Congestion and Safety Program	\$900,000	\$10,848
<b>Regional Road Construction RMS Repair Program</b>	<b>\$800,000</b>	
Regional Road Repair 16/17 Nangar Road	\$180,000	\$0
<b>Regional Road Construction Heavy Patch &amp; Reseal Program</b>	<b>\$422,000</b>	
Regional Reseal - Renshaw McGirr Way	\$100,000	\$0
Regional Reseal - Banjo Patterson Way	\$100,000	\$0
Regional Heavy Patch - Belubula Way	\$57,000	\$0
Regional Heavy Patch - Cargo Road	\$165,000	\$0
<b>Bridge Construction Local Bridges</b>	<b>\$1,581,250</b>	
Bridge 16/17 Bridge Renewal Program Round 2( To Be Advised)	\$1,581,250	\$0
<b>State Road Ordered Works</b>		
MR310 Heavy Patching	\$202,772	\$0
MR377 Escort Rock Shoulder Widening and Safety Barriers	\$444,875	\$84,336
MR377 Culvert Near Cudal Airport	\$18,115	\$0

MR359 and MR310 Reseals,	\$900,016	\$0
MR61 Final Seal at Manildra West Stage 1	\$111,569	\$0
<b>Kerb &amp; Guttering Construction</b>	<b>\$104,075</b>	
McLaughlin Street to Banjo Paterson Way (cont'd from 2015-2016)	\$42,000	\$29,042
Cumnock School K&G, layback & pram ramp	\$51,175	\$0
Kerb Ramps various locations from AMP	\$52,900	\$0
<b>Stormwater Drainage Construction</b>	<b>\$178,250</b>	
Culvert Works 16/17 From AMP list to be split	\$178,250	\$0
<b>Pathway Construction</b>	<b>\$140,580</b>	
Pathway & Cyclesway 16/17 Pedestrian Refuge Main & Cargo Sts Cudal	\$55,000	\$0
Pathway & Cycleway 16/17 Pedestrian Refuge Main & Smith Streets Cudal	\$60,500	\$0
Pathway & Cycleway 16/17 Pedestrian Refuge and Ramps Grevillea Ave Eugowra	\$12,540	\$0
<b>Transport &amp; Communication</b>	<b>\$44,850</b>	
Canowindra / Church St Public School Carpark	\$29,900	\$0
Street Light Edward Street Molong	\$14,950	\$0

### Natural Disaster

On the 26 August 2016 the Notice of Natural Disaster was declared by the NSW Department of Justice. This was for the NSW Inland Storms and Floods event of 20 July 2016.

On the 27 September 2016 the second Notice of Natural Disaster was declared by the NSW Department of Justice. This was for the NSW Inland storms and floods 30 August 2016.

As a generalisation over the Cabonne road network, the damage has been variable. The most significant impact has been on the state road network, resulting from the increase of heavy vehicles, due to the closure of the Newell Highway and the necessity to re-route the traffic from Forbes through Cudal to re-join the highway network at Molong. The RMS have indicated that they would fund the repair work sustained due to the increase of traffic. Council staff are closely monitoring the situation.

On other sections of the network, Council staff are gathering and recording data relating to road and asset damage due to the flood events. This data will be collated and costed and a brief will be presented to the RMS for assessment.

## **STATE ROADS**

### **Heavy Patching**

RMS have approved Heavy Patching works MR310 Canowindra Road due the pavement deterioration as a result of the detour of heavy plant on this road. These works are being undertaken by Council's Contractor, starting within Canowindra and north to Cudal.

Maintenance works continue to be undertaken due to consistent rain to repair potholes on all State Roads.

## **REGIONAL ROADS.**

### **Hanover Creek Bridge**

Construction of the bridge is completed.

The remaining works are some cut/fill earthworks, in-situ stabilisation, sprayed seal and guardrails. It is expected to complete the new approach roads by the end of November 2016 (weather permitting).

### **Black Spot**

Works have commenced on Cargo Road. This project involves shoulder widening from Bowan Park Road intersection towards Orange for approximately 3km, and delineation improvements. The work has progressed steadily despite the impact of inclement weather. The work was bitumen sealed 14 October , with the exception of 300m on the southern end.

## **LOCAL ROADS**

### **Gumble Road Sealing**

Works have commenced on the 2km, third section of Gumble Road Sealing. This includes the cut and fill and raising of the culverts including pavement.

### **Cargo Road Overtaking Lanes**

Vegetation has been completed on Biggin Hill Overtaking Lane, Cargo Road. The roadworks will commence in late December weather permitting.

### **Cadia Heavy Patching**

Cadia Road Heavy Patching reworks have been completed.

### **Canobolas Road**

The pavement rehabilitation and culvert extensions is now completed. This was a 1.1km section of road with an 8m wide formation.

### **Cullya Road**

Heavy Patching and drainage improvements have been completed. Sealing of the heavy patches will be undertaken in conjunction with other similar works in the area, when weather permits.

### **Sealing of Lanes, Canowindra**

Works have commenced in Canowindra to seal selected lanes within the town.

### **Roads to Recovery**

Davys Plains Road culvert extension and approaches have delayed due to on-going weather. The approaches have been sealed and the guard rail is to be undertaken by Council's contractors.

Packham Drive Stage 1 commenced in 2014-2015 with tree clearing. The road works have now commenced from Manildra for approximately 1.4km, with shoulder widening and rehabilitation completed. The bitumen sealing was undertaken by Council's contractor on 15 October..

Sherwin Street and Baghdad Road, Cargo have both been sealed and works are completed.

### **Backlog**

Hicks Street, Cargo roadworks are completed and is to be sealed when weather permits.  
James Dalton Drive, Windera will be resealed in conjunction with Madelines Lane heavy patching.

### **Gravel Resheeting**

Gravel Resheeting have been completed on Lower Lewis Ponds Road, Bocobra Road, Gregra-Taylors Road.

### **Maintenance Grading**

Maintenance works have been undertaken on Baldry Road, Belgravia Road, Yuranigh Road, Burrawong Road, Boomey Lane, Baghdad Road, Cahill Road, Floods Lane, Myrtleford Road, Old Bocobra Road, Bevan Road, Byng Road, Cogley Road, Ophir Road, Gowan Road, Post Office Lane, Quarry Road, Wicks Street, Cable Street, Square Road.

### **Sealed Road Maintenance**

Euchareena Road, Belgravia Road, Pinecliffe Road, Convent Lane, Obley Road, Davys Plains Road, Nanami Lane, Eulimore Road, Cadia Road, Spring Hill Road, Vittoria Road, Lake Canobolas Road, Culverson Road, Clergate Road, Ophir Road, Long Point Road, White Rocks Road, Emu Swamp Road, Lower Lewis Ponds Road, Icely Road, Bevan Road, Gazzard Road, Strathnook Lane, Urban Streets.

### **KERB AND GUTTERING**

The continuation of kerb and guttering in McLaughlin Street has been completed by Council's contractor. Kerb and guttering has now commenced Railway Parade, Cumnock near the Cumnock School. In conjunction with these works, the footpath will also be undertaken.

### **CUDAL DRAINAGE IMPROVEMENTS**

Works have been completed by Council's contractor to install drainage pipes at Wall and Main Street intersection.

### **NOXIOUS WEEDS DEPARTMENT**

**Work carried out since the last report.**

Inspections and Reinspections have been carried out in the areas of Cudal, Canowindra and Moorbel.

Heavy rainfall has hindered property inspections during the last month.

Inspections of waterway bridge crossing are also occurring.

Inspectors are using a mapping program called Konect which is needed so the Council can meet the requirements of Biosecurity Information System.

**Control work on Council land**

Control work on African Love Grass, Chilean Needle Grass, Serrated Tussock and African Boxthorn has continued.

Some early control work is also taking place on St John's Wort which will have very germinations this season due to the ideal conditions.

Spraying of roadside shoulders on all bitumen roads has been completed however there will be another spraying program likely because of the wet season that has occurred.