



8 June 2016

NOTICE OF EXTRAORDINARY COUNCIL MEETING

Your attendance is respectfully requested on **Tuesday 14 June 2016** for an **EXTRAORDINARY MEETING** commencing at **2.00pm**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to read 'A.L. Hopkins', written in a cursive style.

Andrew L Hopkins

GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Extraordinary Meeting
- 2) Consideration of General Manager's Report
 - a) Molong to Cumnock & Yeoval Pipeline Detailed Design
 - b) Local Government Week
 - c) 2016/17 Integrated Planning & Reporting Submissions
 - d) Bank Street Streetscape
 - e) Regional Water Security
 - f) Molong & Cumnock Dump Points

ATTENDEES – JUNE EXTRAORDINARY COUNCIL MEETING

2.00pm

Geolyse – Presentation on the Pipeline Project



COUNCIL'S MISSION

“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

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CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

ITEM 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING

Procedural

ITEM 2 MOLONG TO CUMNOCK AND YEOVAL PIPELINE DETAILED DESIGN

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for Councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 761225

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER'S REPORT

A call for apologies is to be made.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATION OF INTEREST - 2016 - 761226

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER'S REPORT

A call for Declarations of Interest.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare any Political Donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 761229

RECOMMENDATION

THAT any Political Donations be noted.

GENERAL MANAGER'S REPORT

A call for declarations of any Political Donations.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

ITEM 4 - REGIONAL WATER SECURITY

REPORT IN BRIEF

Reason For Report	To reconsider Water Security Justification report
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	5.1.1.b.Implement drinking water management system
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\WATER SUPPLY\DESIGN AND CONSTRUCTION\PIPELINES - 760915

RECOMMENDATION

THAT Council determine its preferred pipeline route and if necessary make application to Infrastructure NSW for a variation to the Restart NSW Funding Deed.

ACTING DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

Background

As part of Council's deed of agreement with Infrastructure NSW for water security for Molong and the supply of water to Cumnock and Yeoval it is necessary to prepare a Justification report to ensure all possible water security and supply options are considered.

Council engaged Geolyse for this purpose and they presented a report to Council in February 2016 which showed the option of extracting water from the Macquarie Orange Pipeline(MOP) to be the favored option slightly ahead of the option of taking potable water from the Orange reticulation system. The MOP option forms part of Council's original submission and part of the deed.

The basis of comparison is the effect on the typical residential bill (TRB) for Cabonne water users.

The MOP option involves a pipeline from a take-off point on Ophir Road, traversing various public roads and private properties, to the Molong Creek dam where it acts as an emergency top up supply during periods of severe drought.

The potable supply option involves a pipeline from the Orange reticulation system at Ammerdown following the Mitchell Highway and connecting with the Molong supply pipeline at Molong Creek dam. Again this supply would not operate continuously but act as an emergency supply in severe drought periods when the Molong Creek dam is at a low level.

The Justification report was prepared making certain assumptions on the price of water being supplied by Orange from both the MOP and reticulation system.

Current Position

Since that time Orange Council has determined its pricing structure which changes the effect on the Typical Residential Bill favorably for Cabonne water users and moves it to a point of similarity for both options.

This report is a brief outline only and Geolyse will present an amended Justification report to the meeting for Council's determination.

If Council resolves to adopt the potable pipeline option, it will require an application to Infrastructure NSW to vary the Deed of Agreement and it is suggested that Council seek the support of the Central Tablelands Regional Water Security Advisory Group which includes the Councils of Blayney, Cabonne and Orange, Central Tablelands Water and DPI Water and Infrastructure NSW representatives.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period. This is for an application for a variation to the original Restart NSW Funding Deed and is necessary for the purpose of meeting the Council's ongoing service delivery commitments to the community.

ITEM 5 - 2016/17 INTEGRATED PLANNING AND REPORTING - SUBMISSIONS

REPORT IN BRIEF

Reason For Report	To advise Council of submissions received relating to the advertisement of the Integrated Planning and Reporting documentation.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.2.c. Engage with community to determine future needs & objectives
Annexures	1. State Road Maintenance 2. Black Spot Program 3. Canowindra STP 4. Molong STP 5. Change description Job No. 710068 6. Molong Limestone Quarry 7. Cudal Office 8. Family Day Care 9. Age of Fishes 10. Bicycle Network 11. MADIA 12. Water Charges
File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\PLANNING\INTEGRATED PLANNING AND REPORTING 2016 - 761602

RECOMMENDATION

THAT Council consider any submissions that may be received.

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

In accordance with the Local Government Act 1993, Council's draft 2016/17 Integrated Planning and Reporting documentation was placed on public exhibition for 28 days.

Advertising in excess of the requirements of the Act informed the community of the public exhibition of the documentation and invited comments. The deadline for submissions to be received is 5pm Friday 10 June 2016.

At the time of writing this report 12 submissions had been received relating to the Integrated Planning and Reporting documentation, a copy of the submissions have been attached for councillors' information.

The submissions are:-

1. Change to State Road Maintenance vote following advice from RMS;
2. Change to Black Spot Program vote following advice from RMS;
3. Change to Canowindra STP Sludge Drying System Upgrade vote to ensure EPA compliance;
4. Change to Molong STP Sludge Disposal Treatment to ensure EPA compliance;
5. Change to description for Job No. 710068;
6. Carry-over of funding for Molong Limestone Quarry Storage Shed;
7. New vote Cudal Office – Kitchen cupboard & sink;
8. Amendments to Family Day Care Fees & Charges;
9. Request to increase Age of Fishes vote by \$110,000;
10. Request to increase funding for Bicycle related matters;
11. Request for \$14,400 for Kiewa Street Park in Manildra; and
12. Request for consideration of review of Council's water charges (n.b. in relation to this last item, a modelling tool will be available on the day of the Council meeting to enable council to gauge the impact of any changes.)

Should any further submissions be received, they will be tabled for Council's information on the day of the Council meeting.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period. The guidelines indicate that councils preparing Operational Plans during a proposal period should prepare them as

a sub-plan of the adopted Delivery Program and not depart from the Delivery Program.

ITEM 6 - LOCAL GOVERNMENT WEEK 2016

REPORT IN BRIEF

Reason For Report	To determine activities for Local Government Week 2016
Policy Implications	Nil
Budget Implications	Yes
IPR Linkage	4.5.2.c. Engage with community to determine future needs & objectives
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\RECREATION AND CULTURAL SERVICES\EVENTS MANAGEMENT\LOCAL GOVERNMENT WEEK 2014 - 2018 - 761266

RECOMMENDATION

THAT activities for Local Government Week 2016 be determined.

ADMINISTRATION OFFICER'S REPORT

As discussed at the 24 May Council meeting; Local Government Week is due to take place from Monday 1 August until Sunday 7 August 2016.

This year's theme is '*Our Council, Our Community*' which reflects that councils are closely connected to their communities, and they deliver support and services every day that are important to people's lives.

Possible events for Local Government Week that were discussed during the May 24 Council meeting included:

- Each councillor be paired with a student from a Cabonne School during a Council meeting to lead them through the process of a Council meeting.
- Organise heritage walks throughout the Cabonne area to promote the region.

Other examples of possible events Council could hold include:

- Each day showcase a different Council undertaking through the Council website and Facebook page. The showcase would highlight upcoming events, photos of some of the volunteers/workers at the facilities and what achievements have been done to date and what is planned for the future. Examples of undertakings include; Age of Fishes Museum,

Cabonne Libraries, Amusu Theatre, Eugowra Medical Centre, Yeoval Memorial Hall, Cumnock and Cargo Community Centres, Acacia Lodge.

- Hold a mock Australian Citizenship Ceremony with students reading the Oath and singing the National Anthem.
- Create a postcard competition for school students in Cabonne. The theme being "Our Council, Our Community", with gift cards being awarded to the 1st, 2nd and 3rd prize winners.
- Hold a session where local residents can 'meet the local councillors', either in the Council Chambers or out in the community.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "*Council decision making during merger proposal periods*". Council must consider the guidelines in relation to each decision they make during the proposal period, this matter is of an ongoing nature and it is considered it complies with the guidelines.

ITEM 7 - INSTALLATION OF THE MOLONG AND CUMNOCK DUMP POINTS

REPORT IN BRIEF

Reason For Report	Council to consider the recommendation for the installation of Dump Points at Molong and Cumnock
Policy Implications	Nil
Budget Implications	\$10,350 from Tousim Plan - Plan Implementations
IPR Linkage	4.4.1.d. Review events management procedure manual
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\MAINTENANCE\CARAVAN PARKS and CAMPING AREAS - 761907

RECOMMENDATION

THAT:

1. \$10,350 of the remaining budget allocation from the Tourism Plan - Plan Implementation be transferred to allocations for Dump Points at Cumnock and Molong; and
2. Resolve that the funds are required and warranted to enable installation of the dump points as previously planned.

ACTING ECONOMIC DEVELOPMENT MANAGER'S REPORT

Council has received strong community interest and fielded numerous requests to install dump points at both Molong and Cumnock to provide accessible free services to the growing caravanning and tourism industry.

To date three dump points have been installed in Cabonne villages, they are located in Eugowra, Manildra and recently Canowindra. These installations have proved highly successful in providing additional facilities and services to the Caravanning and RV industry.

The installation of accessible dump points encourages self-contained tourism that benefits the locations and their environments. The villages and towns that offer dump points have recorded increased visitation and notable economic benefits while also benefiting the environment due to responsible waste management.

The Molong Dump point's final agreed location that takes into consideration the various impacting issues and community interests is the Molong Caravan Park.

The Cumnock Dump point will be located and installed at the Cumnock Showground.

Cabonne Promotions and Tourism Officer has liaised regularly with the Campervan and Motorhome Club of Australia (CMCA) who have indicated support for both the villages of Molong and Cumnock to offer accessible and free dump points to the RV industry.

The installation of dump points in both Molong and Cumnock will provide a valuable service and facilities to a growing tourism and RV industry.

It is recommended that \$10,350 be allocated from the Tourism Plan – Plan Implementation allocated budget which has \$20,715 unspent funds from the 2015/2016 budget.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period. Dump points have been progressively installed throughout the council area and fit into council's Tourism Plan.

ITEM 8 - BANK STREET STREETSCAPE

REPORT IN BRIEF

Reason For Report	To request a reallocation of funding
Policy Implications	Nil
Budget Implications	Allocation of \$20,000 to Bank Street project from Backlog program

IPR Linkage	3.3.5.a. Review community need for new and upgraded facilities
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\MAINTENANCE - STREETS\BANK STREET MOLONG - 760917

RECOMMENDATION

THAT tree surrounds improvement be included in the Bank Street AC project and be funded from the Local Roads Construction – Backlog program.

ACTING DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

Background

Council at its meeting of 22 March 2016 resolved to allocate \$175,000 from savings in the 2015/16 Backlog Program to the Asphaltic Concrete (AC) of Bank Street from Watson Street to Gidley Street.

During preparations for this work it has become apparent that the existing garden beds surrounding the street trees are in poor condition and should be replaced with new tree guards and steel grate surrounds.

The estimated cost of these works is \$52,000.

The updated cost of the AC work after accepting a formal tender from State Asphalt Services is \$143,000.

There are other savings in the Backlog Program in excess of the resultant \$20,000 shortfall for the Bank Street project and it is recommended that this amount be allocated to the Bank Street AC project to satisfactorily complete the work.

Please note that guidelines have been issued under Section 23A of the Local Government Act titled "Council decision making during merger proposal periods". Council must consider the guidelines in relation to each decision they make during the proposal period. This proposal is to satisfactorily complete works in Council's Backlog program.

DOC ID# 748700



Transport
Roads & Maritime
Services

21 April 2016

General Manager
Cabonne Shire Council
PO Box 17
MOLONG NSW 2866

Dear Mr Steffen

2016/17 Active Transport Program – Approved Projects

2016/17 Australian Government Black Spot Program – Approved Projects

Roads and Maritime Services is pleased to advise you that your Council has been successful in gaining funding for the following projects through the NSW Government's Active Transport Program and the Australian Government Black Spot Program for the 2016/17 financial year.

Program	Project Number	Project Description	2016-17 Funding Offered	Level of RMS Funding
Australian Govt Black Spot Program 2016/17	S/08974	Nangar Rd/Warraderry Way intersection upgrade	\$44,500	100%
Australian Govt Black Spot Program 2016/17	S/08984	3.3km length of Cargo Rd near Bowan Park Rd, shoulder widening and delineation improvements	\$529,000	100%
Australian Govt Black Spot Program 2016/17	S/08990	1.475km length of Pinnacle Rd between Mt Canoblas Rd intersection and Orange City Council Boundary, shoulder widening, clearzone improvements and upgrade of seal	\$726,300	100%

This letter and the outlined requirements only cover the projects listed in the above table funded by the Active Transport and Australian Government Black Spot programs. We will write to you separately regarding projects funded by other programs as funding is announced.

This letter also documents the procedures Roads and Maritime and Council must follow so that funding to Councils is administered in accordance with RMS *Financial Arrangements with Councils for Road Management* (see internet page Local Government Relations under www.rms.nsw.gov.au/doingbusinesswithus/lgr/index.html). Roads and Maritime has a considerable amount of funds invested in a range of traffic, safety and active transport projects that are to be delivered by Councils. As a consequence, both Roads and Maritime and Councils need to adhere to this process and the schedule for the effective delivery of these projects under the various programs.

The key requirements that Council must adhere to as part of its acceptance of project funding are outlined below, with further detail and key dates provided in Attachments A and B.

1. Council provides written acceptance of funding (Attachments C and D)
2. Council provides detailed design and cost estimate
3. Council submits monthly status reports

1

Doc ID: 754317

Katherine Coughlan

From: Katherine Coughlan
Sent: Friday, 6 May 2016 1:31 PM
To: KILLIBY Dion (Dion.KILLIBY@rms.nsw.gov.au)
Cc: Clive Cawthorne; Robert Cohen; Michael Butler
Subject: FW: Black Spot Program 2016_2017 approved projects
Attachments: Black Spot approved projects Cabonne council 2016 2017.pdf

Dion,

Please find attached 2016/2017 Australian Government Black Spot Program – Approved Projects:-

Attachment C - Council's acceptance of Roads and Maritime funding as signed by our General Manager.
Attachment D – initial financial forecast and key milestone dates as signed by our Operations Manager.

Should you require further information please do not hesitate to contact this office.

Regards
Kathy

Kathy Coughlan
 Roads Inspection Officer
Katherine.Coughlan@cabonne.nsw.gov.au
 (02) 6390 7150
 0408 110 569



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Pp Michael Butler
Coordinator Assets and Transport

Cabonne Council*

DRAFT BUDGET FOR 16/17 LIST OF CAPITAL EXPENDITURE AND PROJECTS

	16/17 Budget
404076 - Gravel Resheeting Local Roads 16/17 - Wilson Lane	26,000
404077 - Gravel Resheeting Local Roads 16/17 - Edinboro Lane	26,000
404078 - Gravel Resheeting Local Roads 16/17 - McMurrays Lane	26,000
404079 - Gravel Resheeting Local Roads 16/17 - Finchs Road ✓	13,000
404080 - Gravel Resheeting Local Roads 16/17 - Stapletons Road ✓	13,000
404081 - Gravel Resheeting Local Roads 16/17 - Gregra - Taylors Road ✓	52,000
404082 - Gravel Resheeting Local Roads 16/17 - Sussex Lane	26,000
404083 - Gravel Resheeting Local Roads 16/17 - Canomodine Lane	26,000
404084 - Gravel Resheeting Local Roads 16/17 - Cranbury Road	26,000
404091 - Gravel Resheeting Local Roads 16/17 - Unidentified Work TBA	115,000
3402 - Regional Roads	3,091,000
13402030 - Regional Road Construction - Black Spot Funded	969,000
410027 - Blackspot Program 16/17 - Nangar/Warradery Road Intersection	440,000
410028 - Blackspot Program 16/17 - Cargo Road - Shoulder Widening at Bowan Park Road Intersection	529,000
13402040 - Regional Road Construction - RMS Safety Program	900,000
410026 - Cargo Road Overtaking Lanes - Congestion and Safety Program	900,000
13402980 - Regional Road Construction	1,222,000
340296 - Regional Road Construction - RMS Repair Program	800,000
410023 - Regional Road Repair 16/17 - Cargo Road	180,000
410024 - Regional Road Repair 16/17 - Banjo Patterson Way ?	440,000
410025 - Regional Road Repair 16/17 - Nangar Road	180,000
340297 - Regional Road Construction - Heavy Patch & Reseal Program	422,000
410019 - Regional Reseal 16/17 - Renshaw McGirr Way	100,000
410020 - Regional Reseal 16/17 - Banjo Patterson Way	100,000
410021 - Regional Heavy Patch 16/17 - Belubula Way	57,000
410022 - Regional Heavy Patch 16/17 - Cargo Road	165,000

*Report Contains Filters

INTEGRATED PLANNING AND REPORTING 2016/17
COMMENT SHEET

Job 710076
Canowindra STP sludge Drying System Upgrade and EPA compliance work
\$34,155 to \$100,000
Pump out sludge lagoon and rubber/concrete line
New aerator for sludge lagoon to aid denitrification
Construct a new concrete sludge drying bed
New aerator in final pond to prevent algal blooms
Electrical wiring
Installation and plumbing new equipment.
Phosphate removal system

Cabonne Council
RECEIVED
7 JUN 2016

Referred to

M. Ryan 7-6-16

Please return any comments to any office of Cabonne Council; or post to P.O. Box 17 Molong 2866; or Fax 6392 3260; or email council@cabonne.nsw.gov.au by 5.00pm on Friday 10 June 2016.

INTEGRATED PLANNING AND REPORTING 2016/17
COMMENT SHEET

Job 710077
Molong STP Sludge Disposal Treatment & EPA compliance
\$44,045 to \$140,000
Phosphorous removal system
Pump out all sludge lagoons and excavator to clean
Rubber / concrete lining of 1 sludge lagoons
New aerator for digestive sludge lagoon
New aerator for final pond to prevent algal bloom
Modify two sludge lagoons to provide primary and secondary treatment
New concrete sludge drying bed
New 70 kl- inground tanks, pumps and chlorine sanitiser to comply with recycled water management plan
Rationale: Above is needed to comply with EPA License 1623
Savings: Reduced water costs at STP, reduce fines from EPA

Cabonne Council
RECEIVED
7 JUN 2016

Referred to

M. J. Ryan 7.6.16

Please return any comments to any office of Cabonne Council; or post to P.O. Box 17 Molong 2866; or Fax 6392 3260; or email council@cabonne.nsw.gov.au by 5.00pm on Friday 10 June 2016.

INTEGRATED PLANNING AND REPORTING 2016/17
COMMENT SHEET

JOB 710068
Change description to:
All weather bypass and Thistle Street pump station electrical upgrade
\$120,000

Cabonne Council
RECEIVED
7 JUN 2016

Referred to




Please return any comments to any office of Cabonne Council; or post to P.O. Box 17 Molong 2866; or Fax 6392 3260; or email council@cabonne.nsw.gov.au by 5.00pm on Friday 10 June 2016.

BUDGET VARIATION / AMENDMENT OR ADDITION

YEAR **16/17**
 Cabonne Council
RECEIVED
 7 JUN 2016

PLEASE COMPLETE ALL OF THE FOLLOWING INFORMATION

CHANGE IS REQUIRED AS : New Expense 
Please choose from drop down box

EXISTING JOB NUMBER

Referred to

DESCRIPTION / DETAILS

 Replacement of the Molong Limestone Quarry storage shed

Expenditure

Wages	
Materials	
Plant	
Contracts	\$ 156,522.00
Wages On Cost 55%	\$0.00
On Costs 15% on all other costs	\$23,478.00
TOTAL	\$ 180,000.00

SOURCE OF FUNDING (RESERVE, GRANTS, BUDGET) IF KNOWN

Quarry Equipment Reserves	180,000
Total	180,000

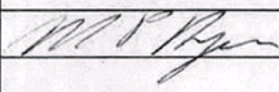
Income

Contributions	
User Fees	
Grants	
Other	
TOTAL	\$ -

Income other details if known

Total	

AUTHORISATION

SUBMITTED BY		DATE	
APPROVED BY DIRECTOR		DATE	7.6.16
APPROVED BY Finance Manager or Director of Finance & Corporate Services		DATE	

COUNCIL MEETING APPROVAL - PLEASE ATTACH COPY OF MINUTES IF REQUIRED

DATE OF COUNCIL MEETING :
 MINUTE NUMBER :

FINANCE		Date	
JOB ALLOCATED			
UPDATED TO SYNERGY			
QBR ADJUSTMENT			
FUNDING SOURCE NOTED			
NEW INCOME	Details	Raise an Invoice	Y/N

DOC ID 651780

INTEGRATED PLANNING AND REPORTING 2016/17
COMMENT SHEET



<u>CUDAL OFFICE – kitchen cupboards and sink</u>
Replacement of kitchen cupboards and sink. The cupboards are made of inferior chipboard and are falling apart. Mice are living in them and the utensil drawers – poisoning not adequate enough to alleviate the problem.
Section of the cupboards where the hot water system is located has rotten away and desperately in need of repair/replacement.
Sink – require new kitchen sink. The taps are that old they can hardly be turned off properly and constantly getting new washers to try and keep taps from dripping and wasting water.
This part of office building was picked up in asset inspections.
Budget : \$10,000 (this includes the 15% admin)

Name: Stephen Fiske  **Date:** 3/6/16
Address: _____
Email: _____ **Phone:** _____

Please return any comments to any office of Cabonne Council; or post to P.O. Box 17 Molong 2866; or Fax 6392 3260; or email council@cabonne.nsw.gov.au by 5.00pm on Friday 10 June 2016.

**INTEGRATED PLANNING AND REPORTING 2016/17
COMMENT SHEET**



Eugowra Depot Rental at Eugowra Showground

\$4600.00 has been allocated in draft budget which was based on figures used for rental of old site. New site costs more per week so an extra \$3800.00 is needed, making a total of \$8400.00 required to meet our rental agreement

Name: Stephen Fisher

Date: 2/6/2016

Address:

Email:

Phone:

Please return any comments to any office of Cabonne Council; or post to P.O. Box 17 Molong 2866; or Fax 6392 3260; or email council@cabonne.nsw.gov.au by 5.00pm on Friday 10 June 2016.

INTEGRATED PLANNING AND REPORTING 2015/16

COMMENT SHEET



Family Day Care Fees and Charges

Recommendation: that the Family Day Care fees and charges be adopted with the Parent Administration Levy varied to be \$1.00 per child per hour and the Educator Levy varied to be \$15.00 per week.

Since Council's proposed fees and Charges have been advertised it is evident that the family day care fees and charges are unpalatable to the educators and the families registered with the service.

The proposed Cabonne / Blayney Family Day Care fees and charges compare badly against those charged by other neighbouring Family Day Care Services. For example, the proposed fee charged to families by Council is set at \$1.10 per hour per child. Other services that we compete with have their hourly administration fee charged to families per child set at \$0.95 for one service and \$1.00 at another.

These fees are in addition to the \$8 to \$9 typically charged by the educators per child per hour and it has been pointed out that some working mothers are making very little from their work once taxation and childcare fees are paid.

The proposed weekly educator levy also compares badly with other services charging less.

It is a concern that higher fees for families and educators could result in a loss of children to long day care or educators switching to join other neighbouring family day care services.

Educators are generally happy with the services provided by Cabonne / Blayney Family Day Care but have flagged that they will consider moving to another family day care service if the fees and charges are not reduced to market levels.

Market forces will determine the success or otherwise of the family day care fee structure. At an optimal level fees should be high enough to sustain the service but not so high as to lose educators and with them the income. There is a fine balance between charges that are high enough but not so high as to lose educators. Already the service has lost one prospective educator who was about to join Cabonne / Blayney Family Day Care, but decided to join another service just before she was due to complete her induction.

After consultation with Council's accounting staff the Cabonne / Blayney Family Day Care Service suggests that the fees and charges be adopted with the Parent Administration Levy varied to be \$1.00 per child per hour and the Educator Levy varied to be \$15.00 per week.

It is calculated that these reductions will still enable the service to operate with a small surplus for the year with potential for further increases to revenue from recruitment of additional educators to meet the demand for affordable childcare services.

Names: G Brown & S Duncan

Date: 6 June 2016

Address: C/- Cabonne Council, PO Box 17 Molong NSW 2866

Email: gary.brown@cabonne.nsw.gov.au

Phone: 63923230

Stephen Harding

From: Sharon Wilcox
Sent: Friday, 27 May 2016 7:35 AM
To: Andrew Hopkins; Ian Gosper
Cc: Kevin Walker; Marlene Nash; Lachlan MacSmith
Subject: Re Submission for 2016/17 Budget - Age of Fishes Museum

Increase Budget Vote to include another \$110,000.00.

As a result of a meeting held with the board and management this minimal increase is necessary as a result of a council directive - Maintenance - \$60,000 (plus the current \$10,000 for maintenance) The building is in a drab state internally and externally needing wall/ceiling painting, rails, gutter cleaning, heating and cooling on going issues, window repairs as well as replacement of exterior signage to name but a few.

Marketing - \$50,000

Without the above major works they have limited ability to implement further marketing plans and need a cash injection to increase visitation through on-line programmes, advertising on radio and television, mail outs to coach companies, car clubs and schools as well as capturing the histories and stories of those involved to update and to further enhance their displays. Which are looking tired currently.

In the words of Clr Nash "we have a responsibility to future generations".

I have the support of both Clr Walker & Nash who were in attendance. As well the Mayor, Deputy Mayor and I am sure Clr Durkin in his absence.

With all due respect.

Clr. Sharon Wilcox

Cabonne Council



Re: Draft Council Budget 2016/17

Cabonne,

In response to your call for submissions on the draft of the 2016-2017 Budget, Bicycle Network makes the following comments.

We, with help from our members, are assessing bicycle expenditure by local councils across Australia. This will generate a 'BiXE' (Bicycle Expenditure Index) rating – a figure which shows the amount of bicycle related spending per resident.

We have calculated the BiXE for Cabonne's draft 2016-2017 budget as \$0 per person, which is below the threshold of \$5 per person per year.

To progress on making the council more cycle friendly and allow more of the community to ride their bikes daily, the council should raise its expenditure on bikes to at least \$5 per head per year. In our assessment there was \$12,540 allocated for an upgrade of Main Street, Cudal, however it is unclear if this upgrade is related to bicycle infrastructure. We would appreciate further information on this project.

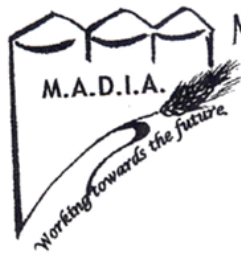
Regards,

Bart Sbeghen
Advisor – Strategy and Projects



BICYCLE
NETWORK

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Manildra And District Improvement Association Inc.

Glenda Gibson
"Naroo"
Manildra NSW 2865
Secretary MADIA

General Manager
Cabonne Council

Cabonne Council
RECEIVED

8 JUN 2016

6 June 2016

Referred to 761531

SUBMISSION

Madia would like this submission included in the 2016/2017 budget, for Cabonne Council to allocate \$14,400 toward the completion of improvements to the Kiewa Street Park in Manildra.

Improvements consist of:

- Levelling of area in front of amenities
- Supply and laying of turf
- Extension of watering system in this area
- Refurbishing of large garden
- Watering system upgrade to garden
- Supply of suitable plants/shrubs
- Alteration of fence around play area
- Down pipes on play shelter
- Drainage at front of amenities/pvc
- Relocation of garbage bin to cement area
- Soft fall replacement in play area
- Filling in behind fence to alleviate soft fall disappearing
- Flagpole (cement base has already been constructed)

Madia have worked for many years on this project and are looking forward to it's completion.

Yours sincerely,

Glenda Gibson

Attendees:

- Peffer Pastoral Co (PPC). Colin (CP) and Josh Peffer (JP)
- Mayor – Ian Gosper (IG)
- GM – Andrew Hopkins (AH)

Purpose of meeting:

To discuss pricing of Cabonne water and the impact upon operation of Peffer Pastoral chicken and egg production.

- CP tabled the 01/07/15 – 31/10/15 water account for PPC which was comprised of the following:
 - First rate \$142.5
 - Next rate \$225.00
 - Next rate \$15,567.00
- CP produced a summary of research he had prepared regarding water pricing in other jurisdictions and made the point he felt Cabonne water was excessive, especially the \$6.10 tier but also the \$4.50 tier. He questioned why Cabonne does not have an industrial or commercial rate.
- AH advised Cabonne has a single rate for all water and that until this matter was raised he was unaware Peffer Pastoral Co was accessing town water. IG noted he was also unaware. CP advised the water was only used for the chickens and clean water is essential for biosecurity reasons.
- AH advised asked how it came to be that Peffer Pastoral Co was accessing town water supply for use at their chicken and egg activity. CP advised that the matter went back many years and was associated with land they owned between the chicken and egg operation and near the bowling club and the extension of the town water supply through those lands.
- IG noted PPC was paying a considerable amount for water, particularly at the \$6.10 rate.
- AH advised the rates were developed as part of the state government's requirements for water pricing. He also explained that the Cabonne water business was small and was not able to dilute costs as easily as the larger urban areas included in CP's research. AH also noted that in his experience it is unusual for councils not to have differential pricing for water based on land use (eg industry).
- CP advised he is not trying to 'rip-off' council or not pay a fair amount for the water he needs for his operation, however he feels he is paying a disproportionately high amount. IG suggested the scheme may not have envisaged including an industrial type user.

- AH advised that any change to the charging regime would require council approval.
- AH advised he would have the Administration undertake research of charging regimes in other councils and determine how best to deal with the matter and to provide a report for consideration by council. The report might include the need to create additional fee categories in the event other industry/commercial uses may want to locate in the Cabonne Water catchment area.
- CP suggested a higher access fee and lesser usage fee might be a better outcome. This would discourage precedent from intermittent users.

The meeting closed at 10.45am.